

**PROPOSAL FORM  
FOR  
NORTH HAVEN MIDDLE SCHOOL**

**NORTH HAVEN BID NO. 2016-31  
STATE PROJECT NO. 101-0047 EA/RR**

**PROPOSAL DUE DATE:** June 29, 2016

**TIME:** 10:00 a.m.

**BID OPENING LOCATION:**

Town of North Haven  
18 Church Street  
North Haven, CT 06473

**DEADLINE FOR SUBMISSION OF QUESTIONS:** June 21, 2016

**To:** Town of North Haven  
Finance Department  
18 Church Street  
North Haven, CT 06473

**FIRM NAME:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ the undersigned

Proposes to furnish all labor, materials, equipment and services as required to satisfactorily provide the Furniture, Furnishings, and Equipment herein described as below as required for the North Haven Middle School, all in accordance with the Drawings and Specifications as prepared by Perkins Eastman, the Gilbane Project Manual, and this Proposal Form.

**TABLES & DESKS CATEGORY**

**(TA & DK CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**FILING CATEGORY**

**(F CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**CHAIRS CATEGORY**

**(CH CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**BENCHES/OTTOMANS CATEGORY**

**(B & OT CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**CASEGOODS CATEGORY**

**(BK CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**NURSE CATEGORY**

**(N CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**MUSIC CATEGORY**

**(M CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**ART CATEGORY**

**(ART CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**SCIENCE CATEGORY**

**(SC CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**MEDIA CENTER CATEGORY**

**(MC CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**GYM CATEGORY**

**(GYM CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**FITNESS CATEGORY**

**(FE CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**TEACHING KITCHEN CATEGORY**

**(TK CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**SMALLWARES CATEGORY**

**(SW CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**OFFICE ACCESSORIES CATEGORY**

**(A CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**EQUIPMENT CATEGORY**

**(EQ CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**MAINTENANCE CATEGORY**

**(MT CODED ITEMS)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**NETWORK EQUIPMENT CATEGORY**

**(SECTION 27 21 00)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**VOICE COMMUNICATION SYSTEM CATEGORY**

**(SECTION 27 31 00)**

For the delivery and installation in accordance with the Contract Documents, including all supervision, labor, services and equipment necessary for the completion of the work for the following Lump Sum:

\_\_\_\_\_ Dollars (\$) \_\_\_\_\_ ).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

**TOTAL BID:** \_\_\_\_\_ Dollars (\$) \_\_\_\_\_).  
(Show amount in both words and figures. In case of discrepancy, amount shown in words will govern.)

Bidder agrees that if written notice of the acceptance of this bid is mailed or delivered to the undersigned within sixty (60) days after the Proposal Due Date, or any time thereafter before it is withdrawn, the undersigned shall meet a representative of the Gilbane Glastonbury office or a mutually agreed upon location to execute the Contract. The appropriate insurance certificates will be delivered to the Construction Manager at the time of execution of the Contract. Failure to execute said contract within ten (10) days after receipt of Notice to Award may be considered a default under the obligation of the bid.

The above price includes all stipulations and requirements of the following Supplements:

- Supplement \_\_\_ dated \_\_\_\_\_

which have been received and accepted by the undersigned. Note that it is incumbent of the bidder to include all Supplements issued in the bid. Failure to acknowledge a supplement does not relieve the bidder from the requirements of the supplement.

**MILESTONE SCHEDULE DATES**

This schedule represents the milestones that need to be met to achieve the overall project completion dates, and provides guidance to the bidders to understand the time constraints the work must be performed under.

1. Anticipated Date of Contract Award..... July 1, 2016
2. PHASE 1: Specific Dates as noted below.
  - Network Equipment Completion.....August 12, 2016
  - Voice Communication System Completion.....August 19, 2016
  - All Other FF&E Categories Completion.....August 26, 2016
3. PHASES: 2:Library, 2B, 3- Refer to FF&E/Technology Package phasing plans and Technology Room Device Schedule for target dates. Specific dates TBD.

**UNIT PRICES**

Provide unit prices in the corresponding section(s) of the Itemized Category Summary Sheets and Furniture Schedule, attached hereto, and submit with the bid. Include all costs for expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Provide labor rates which may be used, subject to review and approval, in pricing any extra work that may be required. Rates are to be complete billing rates and are to include actual wages, taxes, fringes, insurance, small tools and incidentals and **15%** overhead and profit (combined). Base price on current rates in effect at time of bid. As prevailing wages and fringes rate change, these increases will be added to the labor rates at actual cost. Increases in wage rates are subject to audit. Complete the attached Wage Rate Breakdown Form for each classification of worker anticipated to work on the Project.

Documents that comprise the scope of this bid package:

**SPECIFICATIONS:**

- 00 20 00 SUPPLEMENTAL INSTRUCTIONS TO BIDDERS
  - AIA DOCUMENT A151 – 2007 “STANDARD FORM OF AGREEMENT BETWEEN OWNER AND VENDOR FOR FURNITURE, FURNISHINGS AND EQUIPMENT”
- 00 41 00 BID PRICING BREAKDOWN SHEET
  - 00 41 01 FURNITURE AND EQUIPMENT BID FORM TABLE
  - 00 42 00 CT DEPARTMENT OF LABOR WAGE RATES
- 01 01 00 SUMMARY OF WORK
  - 01 50 00 GENERAL AND SPECIAL CONDITIONS
    - AIA DOCUMENT A251-2007 “GENERAL CONDITIONS OF THE CONTRACT FOR FURNITURE, FURNISHINGS AND EQUIPMENT”
  - 01 60 00 PRODUCT REQUIREMENTS
    - 01 61 30 DELIVERY / STORAGE / HANDLING
    - 01 62 30 PRODUCT INSTALLATION
  - 01 70 00 CONTRACT CLOSEOUT
    - 11 61 23 RISER SYSTEMS
    - 12 52 00 SEATING FURNITURE
    - 12 56 00 OFFICE FURNITURE
    - 12 62 10 TABLES AND CLASSROOM FURNITURE
  - 27 21 00 NETWORK EQUIPMENT
  - 27 31 00 VOICE COMMUNICATION SYSTEM

**DRAWINGS:**

COVER

**FF&E PLANS:**

- IF-700 FIRST FLOOR FURNITURE PLAN -OVERALL
- IF-701 FIRST FLOOR FURNITURE PLAN - PART A
- IF-702 FIRST FLOOR FURNITURE PLAN - PART B
- IF-703 FIRST FLOOR FURNITURE PLAN PART C
- IF-704 FIRST FLOOR FURNITURE PLAN - PART D
- IF-705 SECOND FLOOR FURNITURE PLAN - OVERALL
- IF-706 SECOND FLOOR FURNITURE PLAN - PART A
- IF-707 SECOND FLOOR FURNITURE PLAN - PART B

**TECHNOLOGY EQUIPMENT PLANS:**

- IT-100.1 FIRST FLOOR PLAN - PART A
- IT-100.2 FIRST FLOOR PLAN - PART B
- IT-100.3 FIRST FLOOR PLAN - PART C
- IT-100.4 FIRST FLOOR PLAN - PART D
- IT-101.1 SECOND FLOOR PLAN - PART A
- IT-101.2 SECOND FLOOR PLAN - PART B
- IT-200.1 DETAILS AV
- IT-200.2 DETAILS AV

**ADDITIONAL DOCUMENTS:**

- FF&E/TECHNOLOGY CATERGORIZED PRICING BREAKDOWN SHEET
- TECNOLOGY DEVICE SCHEDULE BY ROOM(WITH PHASING)
- FTURNITURE ROOM INVENTORY LIST

**O.** The undersigned represents that this Proposal is made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he is competing in his own interest and in his own behalf, without connection of obligation to any undisclosed person, that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his own examination and estimates and from them makes this Proposal.

The undersigned represents that he has reviewed the Trade Contract Agreement issued as part of the bidding documents, agrees that if selected for award he will execute the Trade Contract Agreement without exceptions, exclusions, qualifications, clarifications and/or alterations, and is authorized to make such representation on behalf of the Bidder.

The undersigned represents that he has reviewed the insurance requirements in Article 6 of the Trade Contract Agreement, has included all costs to fully comply with same, and is authorized to make this representation on behalf of the Bidder.

Bidder: \_\_\_\_\_  
(Legal Signature)

\_\_\_\_\_  
(Type/Print Name)

\_\_\_\_\_  
(Title)

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Business Phone No.: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_

Business Fax No.: (\_\_\_\_) \_\_\_\_\_

This bidder is a (an): Individual, Partnership, Corporation

**Current Experience Modification Rating**      **Federal ID#** \_\_\_\_\_

**OSHA Incident Rates: Recordable**

List here by title and number all licenses held by the bidder associated with the performance of this work.

License Title	License Number
_____	_____
_____	_____
_____	_____

Indicate the name of the health plan(s) to which benefits will be paid for all employees working on this project. \_\_\_\_\_

The full names, addresses and telephone numbers of all persons interested in this Proposal, as principals are as follows:

-                      -  
-                      -

**NOTE:** This Proposal must bear the written signature of the Bidder.

- a. If the Bidder is an Individual doing business under a name other than his own name, the Proposal must so state, giving the address of the Individual.
- b. If the Bidder is a Partnership, the Proposal must so state, setting forth the names and addresses of all Partners, and must be signed by a Partner so designated as such.
- c. If the Bidder is a Corporation, the Proposal must be signed by a duly authorized officer or agent of such Corporation.

**BREAKDOWN OF HOURLY RATES**

**WORKERS TITLE:** \_\_\_\_\_

	<b>STRAIGHT TIME</b>	<b>ADD for 1 ½ TIME PREMIUM</b>	<b>ADD for DOUBLE TIME PREMIUM</b>
<b>BASE WAGE RATE</b>			
<b>F.I.C.A.</b>			
<b>F.U.T.A.</b>			
<b>S.U.T.A.</b>			
<b>GEN. LIABILITY INS.</b>			
<b>WORKER'S COMP. INS.</b>			
<b>WELFARE FUND</b>			
<b>PENSION FUND</b>			
<b>APPRENTICE FUND</b>			
<b>VACATION FUND</b>			
<b>ED. &amp; CULT. FUND</b>			
<b>DEFERRED INCOME FUND</b>			
<b>PAID HOLIDAYS</b>			
<b>OTHER:</b> _____			
<b>SUBTOTAL</b>			
<b>OVERHEAD &amp; PROFIT (15%)</b>			
<b>TOTAL</b>			

**SUBMITTED BY:** \_\_\_\_\_