

**TOWN OF NORTH HAVEN  
REQUEST FOR QUALIFICATIONS & PROPOSALS  
RFQ/P 16-10  
STORMWATER GENERAL PERMIT INSPECTIONS AND MONITORING  
FOR THE NORTH HAVEN MIDDLE SCHOOL CONSTRUCTION PROJECT**

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## I. LEGAL NOTICE

### TOWN OF NORTH HAVEN REQUEST FOR QUALIFICATIONS & PROPOSALS RFP/P #16-10 STORMWATER GENERAL PERMIT INSPECTIONS AND MONITORING FOR THE NORTH HAVEN MIDDLE SCHOOL

**The Town of North Haven** (“Owner”) requests Statements of Qualification & Proposals to secure Inspection and Monitoring Services necessary to comply the CT DEEP Stormwater General Permit effective October 1, 2013, (DEEP-WPED-GP-015), for the **North Haven Middle School Renovate as New and New Academic Addition construction project** (“NHMS”).

Hard copies of the complete Request for Qualifications & Proposals package will be available on Wednesday, August 19, 2015 at the Office of the Director of Finance and Administration or may be accessed from the State Department of Administrative Services’ website and the Town of North Haven website at <http://www.town.north-haven.ct.us>

Respondents are required to submit two double-sided copies and one electronic copy of a sealed Statement of Qualifications & Proposals by no later than Friday, September 4, 2015 at 10:00 a.m. at the Office of the Director of Finance and Administration, Memorial Town Hall, 18 Church Street, North Haven, Connecticut 06473, marked “North Haven Middle School SPECIAL INSPECTIONS AND CONSTRUCTION MATERIALS TESTING SERVICES.” Statements of Qualifications & Proposals received after that date and time will be rejected.

The Town of North Haven reserves the right to reject any or all Statements of Qualifications & Proposals, or waive defects in same, if it deems such to be in the best interest of the Town of North Haven. Questions regarding this Request for Qualifications & Proposals should be directed to Edward Swinkoski, Director of Finance and Administration, Town of North Haven, by e-mail at [Swinkoski.Edward@town.north-haven.ct.us](mailto:Swinkoski.Edward@town.north-haven.ct.us)

Edward J. Swinkoski, CPA  
Director of Finance/Administration

## **II. PROJECT DESCRIPTION**

### **Summary**

The Town of North Haven, through the North Haven Middle School Building Committee (“NHMSBC”), is soliciting qualifications and fee proposals for STORMWATER GENERAL PERMIT INSPECTION AND MONITORING, for a like new renovation and addition to the existing North Haven Middle School. The North Haven Middle School will accommodate 773 students. The existing school is located at 55 Bailey Road, in North Haven, CT. The project consists of approximately 90,000 SF of additions, 56,000 SF of like new renovations and approximately 84,000 SF of demolition of existing spaces. The project is locate on a 60 acre parcel with the high school and athletic fields. The construction project will disturb approximately 19.5 acres. Additional information is contained in the General Stormwater Permit that may be obtained by emailing the owner’s project manager, Charles E. Warrington, Jr., P.E., at [Charles.warrington@colliers.com](mailto:Charles.warrington@colliers.com) . A drop box link will be provided to those requesting a copy of the permit.

The existing school is to remain operational during all phases of construction. The project construction started on June 29, 2015 and is scheduled for completion in August of 2017.

The project is utilizing a CM (construction manager) delivery method. Gilbane Building Company is the CM. Perkins Eastman Architects is the architect of record and Design Technology Consultants (DTC) is the engineer of record. Collier International (formerly Strategic Building Solutions) is the Owner’s Project Manager.

## **III. SCOPE OF WORK**

The scope of work for the Project is as follows:

### **Task 1 - Plan Implementation Inspection**

Conduct three (3) Plan Implementation Inspections as required by the Stormwater General Permit. These inspections shall be completed within the first 90 days to confirm compliance with the Stormwater General Permit and proper initial implementation of all controls measures designated in the SWPCP.

The qualified professional engineer or soil erosion and sediment control professional selected to perform the initial inspection must:

- Not be an employee of the project owner.
- Have no ownership interest in the project.
- Submit resume confirming qualifications (to be retained with this plan).

## **Task 2 - Routine Inspections**

Conduct Routine Inspections as required by the Stormwater General Permit. At least once per week AND within 24 hours of the end of a storm that generates a stormwater discharge, the qualified inspector must inspect and document the following:

- Date, time, weather and temperature at the time of inspection.
- Date and time of last storm event
- Storm duration and amount of precipitation (inches)
- Description of any stormwater discharge since last inspection
- Description of current construction activity
- Verify erosion control measures are implemented
- Note any corrective measures required
- Soil stockpile areas
- Equipment washout areas
- Construction entrances
- Material storage areas
- Equipment fueling and chemical storage areas

## **Task 3 - Stormwater Monitoring**

### **3.1 - Sample Collection Procedure**

Stormwater samples must be collected and analyzed for turbidity *at least once per month* until final stabilization of the drainage area contributing to each respective outfall is achieved.

Sampling is only required during normal working hours as defined in this plan. If the stormwater discharge continues into the next working day, sampling shall resume for the duration of the discharge.

At each outfall, at least 3 grab samples shall be collected during a storm event. The first sample should be collected within the first hour of stormwater discharge. Samples may be analyzed with an in-situ turbidity probe or by an off-site laboratory. Each of the 9 samples (3 samples at 2 outfalls) must be analyzed individually, composite samples are not permitted.

If there is no discharge during a month, sampling is not required.

### **3.2 - Sample locations**

The two sample locations will be the existing storm manhole at the intersection of Bailey Road and the middle school entry road, and the existing storm manhole where the proposed drainage ties into at the south side of the site. The locations are noted on the site plan and must be field staked, or labeled with paint.

### **3.3 - Submission of Stormwater Monitoring Reports**

Sample results must be tabulated on the Stormwater Monitoring Form (SMR) provided in

Appendix D and submitted to DEEP within 30 days following end of each monthly sample period.

Submission of stormwater sample results must be made electronically using NetDMR which may be accessed at the following location: [www.ct.gov/deep/netdmr](http://www.ct.gov/deep/netdmr)

The form of agreement is attached to this RFQ/P. Please note reimbursable cost shall be invoiced at cost plus 5% mark-up. Respondent will present, with proposal, items to be considered as reimbursables.

To obtain an understanding of the size and complexity of the project, the Construction Documents and Specifications will be available for review by calling the Director of Finance and Administration, Edward J. Swinkowki, at (203) 239-5321 to schedule an appointment to review the documents. Documents may be accessed from the State Department of Administrative Services' website and the Town of North Haven website at <http://www.town.north-haven.ct.us>.

Project Schedule: construction activities are expected to begin on site by late June 2015. The new academic addition is scheduled to be completed by July 2016. After the new academic addition is completed, portions of the existing middle school will be renovated, portions will be demolished and athletic fields will be constructed. The entire project is expected to be completed in the fall of 2017.

#### IV. TIMELINE OF THE RFQ/P PROCESS

The following RFQ/RFP timeline has been *tentatively* established:

<u>Event</u>	<u>Date</u>
Legal Notification of RFQ/P Release	Wednesday, August 19, 2015
Inquiries/Questions due	Wednesday, August 26, 2015
Statements of Qualifications & Proposals Due <sup>1</sup>	Friday, September 4, 2015 @ 10:00 am
Review of RFQ responses and Opening of Fee Proposals	Tuesday, September 8, 2015
NHMSBC Selection	Tuesday, September 8, 2015

All inquiries relative to the conditions and specifications listed herein as well as clarification of any information contained or referenced in this RFQ/P must be made to the Director of Finance and Administration, by email at [Swinkoski.Edward@town.north-haven.ct.us](mailto:Swinkoski.Edward@town.north-haven.ct.us) on or before **August 26, 2015** at 2:00 p.m. No phone calls will be accepted.

#### V. SUBMISSION OF QUALIFICATION STATEMENTS AND FEE PROPOSALS

**General Requirements:** Respondents are welcome to provide Qualifications and Proposals for Stormwater General Permit Inspections and Monitoring. Qualification response packages shall provide a straightforward, concise description of the proposer's ability to meet the

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<sup>1</sup> Respondent shall submit its pricing in a **separate sealed envelope** that will be opened on Friday, September 4, 2015 after the qualifications and proposals have been reviewed.

requirements of this RFQ/P. Emphasis shall be on the quality, completeness, clarity of content, responsiveness to the requirements, and an understanding of the Project. Please submit all requested testing pricing on the attached 1-page form of unit pricing and budget cost (which will multiply and provide a 'total' price.) Please note that the quantities of services listed are an estimate only, for purposes of providing an estimated total price. All services will be provided on a unit price basis, as listed in the form.

***Respondents shall submit two copies and 1 electronic copy (1 compiled Adobe PDF file) of their submittals.***

**1. Letter of Interest**

In your letter of interest, confirm that your firm is available and able to complete the inspections and/or testing on a timely basis as required.

**2. Connecticut Stormwater Discharge Permit Inspections and Monitoring**

Provide a list (minimum three projects) of Connecticut Projects for which your firm has provided stormwater discharge permit inspections and monitoring. For each project indicate:

- a. approximate size of project (S.F.);
- b. type of construction (new or renovation); and
- c. year service was provided

**3. Resume or Work Experience**

Provide a resume or work experience description for all persons who will be performing the inspections and monitoring.

**4. References**

Please provide recent references for projects of similar size (\$50+ million construction) where your firm has performed inspection and monitoring of stormwater discharge permitting requirements in Connecticut.

**5. Default and Litigation –**

Have you ever failed to complete any work awarded to you? Have you ever been declared to be in default of a contract? If so, when, where, and why? Describe any pending litigation, arbitration or other dispute resolution proceeding in which your firm may be involved.

**6. Pricing**

Provide pricing in separate sealed envelope labeled with firm name and RFQ/P#16-10. *Submit pricing on proposal form attached in section XIII.*

**7. Affidavits**

Include signed copies of the Non-Collusive affidavit and Affirmative Action affidavit in RFQ/P response submittal.

**8. Insurance**

Provide a copy of respondent's company insurance certificate.

**VI. METHOD OF SELECTION/CRITERIA FOR AWARD**

A. The Respondents will be evaluated on its qualifications by the NHMSBC using the following criteria:

1. Compliance with submission requirements;
2. Connecticut Stormwater Discharge Permit Inspection and Monitoring;
3. Resume/Work Experience;
4. References;
5. Default/Litigation;
6. Pricing Proposal;
7. The Respondent must be properly insured; and
10. The ability and capacity of the Respondent(s) to provide the services within the necessary timeline.

B. The award of the contract for the Stormwater General Permit Inspections and Monitoring services shall be made, if at all, to the Respondent(s) whose evaluation by the NHMSBC results in an award that the Town of North Haven deems to be in its best interests. The Town of North Haven reserves the right to reject any or all of the RFQ/P responses, or parts thereof, and/or to waive any informality in any of the RFQ/P responses resulting from this RFQ/P if such rejection or waiver is deemed in the best interest of the Town of North Haven. Neither the NHMSBC nor the Town of North Haven, nor any of their respective officers, directors, employees, or authorized agents shall be liable for any claims or damages resulting from the evaluation, selection, non-selection, or rejection of any proposal submitted in response to this RFQ/P.

**VII. ADDITIONAL INFORMATION**

The Project will be carried out by the Town of North Haven under the overall direction of the NHMSBC. At the direction of the First Selectman in consultation with the NHMSBC, other Town of North Haven staff and groups/subcommittees may also be assigned to assist with the Project.

**VIII. GENERAL TERMS AND CONDITIONS**

All Respondents must be willing to adhere to the terms and conditions of this RFQ/P, including the following, and must positively state their acceptance and compliance with them in their response to this RFQ/P.

1. Acceptance or Rejection by the Town of North Haven – The Town of North Haven reserves the right to accept and/or reject any or all qualification statements submitted for consideration to serve the best interests of the Town of North Haven. Respondents whose qualification statements are not accepted will be notified in writing.

2. Ownership of Documents – All qualification statements submitted in response to this RFQ/P are to be the sole property of the Town of North Haven. All documents may be subject to the provisions of Section 1-200 of the Connecticut General Statutes (re: Freedom of Information Act).
3. Ownership of Subsequent Products – Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFQ/P is to be the sole property of the Town of North Haven unless stated otherwise in the RFQ/P or contract.
4. Timing and Sequence – Timing and sequence of events resulting from this RFQ/P will ultimately be determined by the Town of North Haven and the NHMSBC.
5. Oral Agreements – The Town of North Haven will not be responsible for any alleged oral agreement or arrangement made by a Respondent with any agency or employee.
6. Amending or Canceling Requests – The Town of North Haven reserves the right to amend or cancel this RFQ prior to the due date and time, if it is in the best interest of the Town of North Haven to do so.
7. Rejection for Default or Misrepresentation – The Town of North Haven reserves the right to reject the proposal of any Respondent that is in default of any prior contract or for misrepresentation.
8. Town's Clerical Errors in Awards – The Town of North Haven reserves the right to correct inaccurate awards resulting from its clerical error.
9. Rejection of Qualification Statements - Qualification statements are subject to rejection in whole or in part if they limit or modify any of the terms and conditions and/or specifications of the RFQ/P.
10. Changes to Qualification Statements - No additions or changes to the original qualification statement will be allowed after submittal.
11. Contract Requirements – A formal agreement will be entered into with the selected Respondent, as previously described. The contents of the proposal submitted by the successful Respondent and the RFQ/P will become part of any contract award.
12. Rights reserved to the Town of North Haven – The Town of North Haven reserves the right to award in part, to reject any and all qualification statements in whole or in part, to waive technical defects, irregularities and omissions if, in its judgment, the best interests of the Town of North Haven will be served.
13. Withdrawal of Qualification Statements – Negligence on the part of the Respondent in preparing the qualification statement confers no right of withdrawal after the time fixed for the acceptance of the qualification statement.

14. Assigning, Transferring of Agreement – The successful Respondent is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this agreement, its rights, title, or interest therein, or its power to execute such agreement by any other person, company, or corporation without the prior consent and approval in writing by the Town of North Haven.
15. Cost of Preparing Qualification/Proposal Statements – The Town of North Haven shall not be responsible for any expenses incurred by the organization in preparing and submitting a qualification statement. All qualification statements shall provide a straightforward, concise delineation of the firm’s capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

**IX. DUTIES, RESPONSIBILITIES, AND LIMITATIONS OF AUTHORITY OF THE SI/CMT FIRM(s):**

The firm that enters the subject agreement with the Town of North Haven shall be responsible to the Town of North Haven for the services to be provided hereunder. The firm shall act on behalf of the Town of North Haven but only to the extent provided in the contract documents to which the Town of North Haven is a party. The duties and responsibilities of the firm shall be as outlined in Article III above or as detailed in the subject agreements and shall generally include, but shall not be limited to, the following:

- Coordinate with the Architect/Construction Manager/Owner’s Rep/Engineer of Record to provide summary reports.

**X. INSURANCE REQUIREMENTS**

**A. GENERAL REQUIREMENTS**

The Respondent shall be responsible for maintaining insurance coverage in force for the duration of the contract of the kinds and amounts listed below, with an insurance company with an AM Best Rating of A-, VIII or better licensed to write such insurance in the State of Connecticut and acceptable to the Town of North Haven.

The insurer shall provide the Town of North Haven with Certificates of Insurance signed by an authorized representative of the insurance company prior to the performance of this contract describing the coverage and providing that the insurer shall give the Town of North Haven written notice of at least thirty (30) days in advance of any termination, expiration, or any and all changes in coverage.

Such insurance or renewals or replacements thereof shall remain in force during the Respondent’s responsibility under this contract.

The Respondent, at the Respondent’s own cost and expense, shall procure and maintain all insurances required and shall include the NHMSBC and the Town of North Haven as Additional Insured’s on all such insurance, except Workers’ Compensation coverage and Professional Liability coverage. The Certificate of

Insurance shall evidence all required insurances, including Additional Insured and Waiver of Subrogation. The Respondent shall also provide its policy endorsement indicating the NHMSBC's and the Town of North Haven's status as additional insured.

In order to facilitate this requirement for insurance, it is recommended that the Respondent forward a copy of these requirements to the Respondent's insurance representative(s).

## **B. SPECIFIC REQUIREMENTS**

**Workers' Compensation Insurance:** With respect to all operations SI/CMT performs, it shall carry workers' compensation insurance in accordance with the requirements of the laws of the State of Connecticut, and employer's liability limits of One Hundred Thousand Dollars (\$100,000.00) coverage for each accident, One Hundred Thousand Dollars (\$100,000.00) coverage for each employee by disease, One Hundred Thousand (\$100,000.00) policy limit coverage for disease.

**Commercial General Liability:** With respect to all operations SI/CMT performs, it shall carry Commercial General Liability insurance providing for a total limit of Two Million Dollars (\$2,000,000.00) coverage per occurrence for each site or project for all damages arising out of bodily injury, personal injury, property damage, products/completed operations, and contractual liability coverage for the indemnification obligations arising under this Agreement. Each annual aggregate limit shall not be less than Three Million Dollars (\$3,000,000.00). The limit may be provided through a combination of primary and umbrella/excess liability policies acceptable to The Town of North Haven. Such coverage shall include the following:

1. Blanket Contractual Liability for liability assumed under this Agreement and all other Contracts relative to the Project;
2. Broad Form Property Damage;
3. Independent Contractors.

**Professional Liability Insurance Coverage:** With respect to the coverage provided by SI/CMT for the Project, professional liability insurance will be provided in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence and annual aggregate basis.

**Automobile Liability:** With respect to each owned, non-owned, or hired vehicles, SI and/or CMT shall carry Automobile Liability insurance providing Five Hundred Thousand Dollars (\$500,000) coverage per accident for bodily injury and property damage. However, if SI and/or CMT is a hazardous waste hauler or is otherwise responsible for removal of hazardous materials in connection with the Project, then it shall maintain Automobile Liability coverage in the amount of Five Million Dollars (\$5,000,000) combined single limit.

**Acceptability of Insurers:** SI's AND CMT'S policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an AM Best rating of A-VIII, or otherwise acceptable by the Town of North Haven.

**Aggregate Limits:** Any aggregate limits must be declared to and be approved by Town of North Haven. It is agreed that SI shall notify the Town of North Haven whenever fifty

percent (50%) of the aggregate limits are eroded during the required coverage period. If the aggregate limit is eroded for the full limit, SI agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. Any premium for such shall be paid by SI/CMT.

**Deductibles and Self-Insured Retentions:** Any deductible or self-insured retention must be declared to and approved by the Town of North Haven. All deductibles or self-insured retentions are the sole responsibility of SI to pay and/or to indemnify.

**Waiver of Governmental Immunity:** Unless requested otherwise by the Town of North Haven, SI/CMT and its insurer shall waive governmental immunity as a defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town of North Haven.

The parties agree that the amounts of insurance under this Agreement do not, in any way, limit SI's and CMT'S liability to the Town of North Haven by virtue of this promise to indemnify and hold the Town of North Haven harmless so that in the event of any settlement of a claim or a judgment in an amount in excess of the amount of insurance coverage carried by SI, SI shall be liable to the Town of North Haven for the difference, plus all fees and expenses incurred in collecting same, all at SI's sole cost.

**C. OTHER DATA**

The Town of North Haven reserves the right to amend amounts of coverage required and types of coverage provided based on work or service to be performed.

**XI. NON-COLLUSIVE/NON-CONFLICT AFFIDAVIT OF RESPONDENTS**

**FOR: RFQ/P #16-10  
STORMWATER DISCHARGE PERMIT INSPECTION AND MONITORING SERVICES FOR THE  
NORTH HAVEN MIDDLE SCHOOL**

\_\_\_\_\_  
The undersigned Respondent, having fully informed himself/herself regarding the accuracy of the statements made herein certifies that;

1. The statement of qualifications has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other respondent designed to limit independent responses or competition, and

2. The contents of the Respondent's fee proposal will not be communicated by the Respondent and its employees or agents to any person not an employee or agent of the respondent prior to submission to the NHMSBC.

3. No Selectman, NHMSBC member, or other employee or person whose salary is payable in whole or in part from the Town of North Haven or Board of Education, nor any immediate family member thereof, is directly or indirectly interested in the Bid/Proposal, or in the supplies, materials, equipment, work, or labor to which it relates, or in any profits thereof.

4. He/she has read the Town of North Haven Code of Ethics, which is accessible on the Town website and he/she agrees for himself/herself and on behalf of the company/LLC to comply with the terms of the same.

The undersigned further certifies that this statement is executed for the purpose of inducing the Town of North Haven to consider the statement of qualifications submitted herein.

State of Connecticut S.S.

County of \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Legal Name of Respondent: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Signature* and Title of Person

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_  
Date

**XII.**

**AFFIRMATIVE ACTION STATEMENT**

- 1 of 4 pages -

**REQUIREMENT:** Any bidder or respondent to an RFQ seeking to do business with the Town of North Haven must upon request supply the Town with any information concerning the Affirmative Action/Equal Employment Practices of the respondent/bidder. Failure to supply such information, when requested, will result in the termination of any further transactions between the respondent/bidder and the Town of North Haven.

**Note:** All respondent/bidders with more than ten (10) employees shall be required to complete the Affirmative Action/Equal Opportunity Employment Requirements Statement on an annual basis, except as note below:

1. *All respondents or bidders with less than ten (10) employees are exempt from this requirement;*
2. All respondents/bidders that have completed this form within the last year;

If either of the above applies, please indicate the:

- a. \_\_\_\_\_ Number of employees
- b. Completed this form within one year  
 Yes  No

Date completed: \_\_\_\_\_

**FOR SEALED BIDS AND RFQS:** All bidders submitting a sealed bid and all respondents to RFQs will be required to complete the Affirmative Action Statement. If the form has been completed in the past year, please include a copy of the initial form included with your bid. If significant changes have taken place in the past year, please update the changes on this form.

**COMPANY ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BUSINESS:** \_\_\_\_\_

\_\_\_\_\_

**Type of Organization:**

(Please check)

- Corporation     
 Partnership     
 Individual

**AFFIRMATIVE ACTION STATEMENT**

- 2 of 4 pages -

If respondent/bidder filing this application is not the above named company, please provide the name, address, telephone and fax numbers of the reporting unit, branch agent, and representative.

**EQUAL EMPLOYMENT OPPORTUNITY:**

The respondent/bidder is instructed to complete the following:

1. Does the company have a written policy statement regarding equal employment opportunity?

Yes       No

(If yes, attach a copy)

2. In recruiting employees are all sources of recruitment notified that all qualified applicants will receive equitable consideration?

Yes       No

If yes, provide brief description of what methods were employed:

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3. Do all recruitment advertisements state that you are an Equal Opportunity Employer?

Yes       No

4. Please list by name and contact person, any local community agency or other group providing minority and female placement service, which you have contacted in the last twelve (12) months. If none, please state:

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**AFFIRMATIVE ACTION STATEMENT**

- 3 of 4 pages -

5. If additional means are employed to advertise or solicit minority and female applicants for employment opportunities within your company, please indicate:

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**AFFIRMATIVE ACTION:**

6. Does your company maintain a written Affirmative Action Plan for the employment of females and minorities?

Yes       No

(If yes, attach a copy)

7. Please indicate the name and address of the company official(s) responsible for carrying out the Equal Opportunity/Affirmative Action Program for your company:

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8. If a written Affirmative Action for your company is not in place, please estimate the number of vacancies expected during the next twelve (12) months and indicate the numerical or percentage goals you have set for employment of minority people and females to make your labor force reflective of the labor market in which you operate.

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The vendor is hereby notified that failure to complete the above form in a satisfactory manner will preclude such vendor from being actively considered to contract with the Town of North Haven. The vendor is further advised the Affirmative Action Statement included with the bid document will become part of the contract and that any breach of such statements will constitute a breach of contract subject to such remedies as provided by law.

**AFFIRMATIVE ACTION STATEMENT**

- 4 of 4 pages -

I certify that there are no misrepresentations, omissions or falsifications in the foregoing statements and answers and that all entries above are true, complete and correct, to the best of my knowledge and belief.

\_\_\_\_\_  
Date                      Signature of Agent                      Title

Subscribed and sworn before me at \_\_\_\_\_,

County of \_\_\_\_\_, Connecticut,

This \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_  
Date

**XIII. FEE PROPOSAL FORM  
(Page 1 of 2)**

To: Town of North Haven \_\_\_\_\_, 2015  
Memorial Town Hall  
18 Church Street  
North Haven, CT 06473

**Re: The Renovate as New and New Academic Addition North Haven Middle School**

**Construction Project – Stormwater Discharge Permit Inspection and Monitoring Services**

**RFQ/P #X-XXX**

The undersigned hereby offers to perform the services described in RFQ/P#16-10 for complete Special Inspections and/or Construction Material Testing of the plans and specifications that have been prepared for this project for the fee proposal set forth herein.

**Purpose**

The purpose of this RFQ/P is to receive pricing for the Stormwater Discharge Permit Inspection and Monitoring Services for the referenced project.

**BASE BID:**

1. Total Fee for Stormwater Discharge Permit Inspection and Monitoring Services including all Labor, material and supplies, as determined on page 2 of 2 of this Fee Proposal Form is,

(describe) \_\_\_\_\_ Dollars  
( \$ \_\_\_\_\_ )

**Additional Services**

If requested, shall be billed at an hourly rate of \$\_\_\_\_\_/hr

**Authorized Representatives:**

Stormwater Discharge Permit Inspection and Monitoring Services Firm

\_\_\_\_\_  
Date: \_\_\_\_\_

Printed Name and Title:

\_\_\_\_\_  
Date: \_\_\_\_\_

Signature

**FEE PROPOSAL FORM**  
**(Page 2 of 2)**

**Task 1 - Plan Implementation Inspection**

Unit Price per Inspection:     \$ \_\_\_\_\_ x 3 inspections =     \$ \_\_\_\_\_

**Task 2 - Routine Inspections**

Unit Price Per Inspection     \$ \_\_\_\_\_ x 124 inspections =     \$ \_\_\_\_\_

Note: 124 Inspections consists of 104 weekly inspections (2 years x 52 weeks/year) plus 20 discharge event inspections.

**Task 3 – Stormwater Monitoring**

Unit Price Per Sample     \$ \_\_\_\_\_ x 30 Sample     \$ \_\_\_\_\_  
Group (3 samples at 2     Groups =  
locations)     \_\_\_\_\_

Note: Assumed 30 months until discharge area is fully established.

Total Base Bid Amount =     \$ \_\_\_\_\_

Note: In case of discrepancy between total base bid amount and unit prices, unit prices govern.