

**TOWN OF NORTH HAVEN
PERSONNEL REQUISITION**

To Requisitioner: The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability. Any expressions of limitations in these areas expressed in this requisition should be warranted by a bona fide occupational or legally permissible reason.

Date Posted: January 14, 2016

Closing Date: When filled.

FROM: DIRECTOR OF FIELD OPERATIONS

DEPARTMENT: Sanitation

I. DESCRIPTION OF NEED

DATE NEEDED	NUMBER OF EMPLOYEES	JOB TITLE	JOB CLASSIFICATION NUMBER	HIRING SALARY RANGE	JOB SALARY RANGE
ASAP	2	Collector	LG 4	\$20.95	\$23.22

PERMANENT: Yes TEMPORARY: No If Temporary, for how long? N/A WHICH SHIFT? Days

FULL TIME: Yes HOURS: 40 PART TIME No If part time, what hours or days? N/A

II. REASON FOR NEED

REPLACEMENT: Yes No

ADDITION: Yes No If yes, state funding.

III. REQUIREMENTS

EDUCATION: GRADE SCHOOL HIGH SCHOOL X COLLEGE COMMERCIAL OTHER

EXPERIENCE:

Please see attached job description.

APPROVED BY: _____SEL

_____DF/A

_____DFO

SANITATION COLLECTOR

LG4

GENERAL STATEMENT OF DUTIES:

This is manual labor work requiring considerable physical stamina. Work involves the manual collection of solid waste performed under supervision of an employee of higher classification. No supervision is exercised over employees.

SUPERVISION RECEIVED:

Works under the direction of the Superintendent or his designee, the Sanitation Foreman.

TASKS AND DUTIES:

Collects solid waste on prescribed routes.

Operates packer in an efficient and safe manner.

Assists in the daily cleaning of the truck and packer and appurtenances.

Assists in the weekly lubricating of the packer.

MINIMUM QUALIFICATION: KNOWLEDGES, ABILITIES AND SKILLS:

Ability to perform heavy manual labor over an extended period.

Ability to follow oral and written instructions.

EXPERIENCE:

Six months to one (1) year previous work experience preferably requiring stamina and strength.

EDUCATION:

Completion of two (2) years High School or equivalent.