

## TOWN OF NORTH HAVEN PERSONNEL REQUISITION

**To Requisitioner:** The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability. Any expressions of limitations in these areas expressed in this requisition should be warranted by a bona fide occupational or legally permissible reason.

Date Posted: May 6, 2015

Closing Date: WHEN FILLED.

FROM: DIRECTOR OF PW FIELD OPERATIONS

DEPARTMENT: FIELD OPERATIONS

### I. DESCRIPTION OF NEED

DATE NEEDED	NUMBER OF EMPLOYEES	JOB TITLE	JOB CLASSIFICATION NUMBER	HIRING SALARY RANGE	JOB SALARY RANGE
ASAP	1	Mechanic	LG 9	\$23.91	\$26.22

PERMANENT: Yes    TEMPORARY: No    If Temporary, for how long? N/A WHICH SHIFT? Days

FULL TIME: Yes    HOURS: 40    PART TIME No    If part time, what hours or days? N/A

### II. REASON FOR NEED

REPLACEMENT: Yes  No

ADDITION: Yes    No  If yes, state funding.

If yes, person(s) to be replaced. B. Bosco

### III. REQUIREMENTS

EDUCATION: GRADE SCHOOL  
OTHER

HIGH SCHOOL  COLLEGE    COMMERCIAL

EXPERIENCE:

Heavy duty mechanic to work on gas and diesel engines. All phases of work on cars, trucks and some construction equipment. Must have own tools up to one (1") inch. Must work regular hours and irregular overtime hours when necessary. Must have knowledge of electric and gas welding, brazing, cutting with torch. Three (3) years experience. This is a bargaining unit position. This is a safety sensitive position, subject to random drug/alcohol testing.

See attached job description.

APPROVED BY: \_\_\_\_\_ SEL

\_\_\_\_\_ DF/A

\_\_\_\_\_ DPWFO

## **MECHANIC LG 9**

### **GENERAL STATEMENT OF DUTIES**

This is a skilled automotive and related repair work.

Work involves the responsibility for the application of journeyman skills and knowledge in the maintenance, repair and overhaul of automobiles, trucks, specialized heavy construction and maintenance equipment, and other automotive or related motorized equipment, including accessories. Work is performed under supervision in accordance with accepted trade practices adapted to municipal requirements with review through inspections and tests during process and upon completion.

### **SUPERVISION RECEIVED**

Works under the direction of Department Superintendent or Mechanic, Foreman.

### **TASKS AND DUTIES**

Maintains and repairs passenger vehicles, trucks, tractors, compressors, sprayers, sweepers, packers and other specialized municipal construction and maintenance equipment, including accessories.

Disassembles, overhauls and rebuilds engines, transmissions, clutches, axles and other such parts, times motors and hydraulics.

Repairs, replaces and adjusts brakes, clutches, shock absorbers, gears, shafts, king pins, bushings and bearings.

Ability to weld (electric and gas) and use cutting torch.

Operates machine tools and any special tools in automotive repair work, including welding equipment.

May perform assigned work in the field.

Performs related work as directed by Mechanic, Foreman and Department Superintendent.

### **MINIMUM QUALIFICATIONS – KNOWLEDGE, ABILITIES AND SKILLS**

Knowledge of the standard practices, materials, tools, equipment and technique of the trade.

Working knowledge of the operating principles of both diesel and gas-powered internal combustion engines.

Working knowledge of the occupational hazards and safety precautions of the trade.

Ability to work from oral and written instructions.

Skill in the use and care of tools, equipment, and materials of the trade.

Must have own tools (up to 1”) and toolbox.

Possession of a State of Connecticut Class 101 license and any special licenses required by the State of Connecticut.

### **EXPERIENCE**

Three (3) years employment in the mechanical repair field or an equivalent combination of experience and training.

### **EDUCATION**

Graduation from high school or vocational school, including or supplemented by technical courses relating to the trade.