TOWN OF NORTH HAVEN
PERSONNEL REQUISITION

To Requisitioner: The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability. Any expressions of limitations in these areas expressed in this requisition should be warranted by a bona fide occupational or legally permissible reason.

Date Posted: March 3, 2016 Closing Date: When Filled

FROM: Director of Community Services-Recreation DEPARTMENT: Community Services

I. DESCRIPTION OF NEED

DATE NEEDED	NUMBER OF EMPLOYEES	JOB TITLE	JOB CLASSIFICATION NUMBER	HIRING SALARY RANGE	JOB SALARY RANGE
ASAP	1	Counselor	III	$21.00-$29.39	$21.00-$29.39

PERMANENT: Yes TEMPORARY: No If Temporary, for how long? WHICH SHIFT? Days

FULL TIME: Yes HOURS: 40 PART TIME: If part time, what hours or days?

II. REASON FOR NEED

REPLACEMENT: Yes **X** No ADDITION: Yes No **X** If yes, state funding.

III. REQUIREMENTS

EDUCATION: GRADE SCHOOL HIGH SCHOOL COLLEGE X COMMERCIAL OTHER

EXPERIENCE:
Master's degree in social work or counseling required. Clinical experience in outpatient, mental health, psychiatric or substance abuse setting preferred. Current independent license in CT- LPC, LMFT, LADC or LCSW required. LCSW Is preferred. Will provide adults, children, adolescents and elders with mental health and substance abuse treatment on an outpatient basis. Needs to have proven ability to access clients' abilities, mental health status, needs and treatment preferences and monitor and modify ongoing appropriateness of services. Will conduct and write intake assessments and develop initial and ongoing recovery/treatment plans. Will provide individual, family, couples, group and family counseling services in a small community DPH licensed outpatient mental health / substance abuse clinic setting. Will provide clinical services eligible for Medicaid, Medicare and third party insurance reimbursement and that meets Department of Mental health guidelines. Needs to be able to effectively utilize a electronic health record. This is a bargaining unit position.

APPROVED BY: _____SEL

_____ DF/A

_____ DC/R