

## TOWN OF NORTH HAVEN PERSONNEL REQUISITION

**To Requisitioner:** The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, creed, religion, sex or national origin. Federal law also prohibits other types of discrimination such as age. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability. Any expressions of limitations in these areas expressed in this requisition should be warranted by a bona fide occupational or legally permissible reason.

Date Posted: April 11, 2018

Closing Date: WHEN FILLED.

FROM: DIRECTOR OF LIBRARY SERVICES

DEPARTMENT: LIBRARY

### I. DESCRIPTION OF NEED

DATE NEEDED	NUMBER OF EMPLOYEES	JOB TITLE	JOB CLASSIFICATION NUMBER	HIRING SALARY RANGE	JOB SALARY RANGE
ASAP	1	Librarian – Tech Services	I	\$48,266	\$48,266

PERMANENT: Yes    TEMPORARY: No    If Temporary, for how long? N/A    WHICH SHIFT? Varies

FULL TIME: Yes    HOURS: 35    PART TIME No    If part time, what hours or days? N/A

### II. REASON FOR NEED

REPLACEMENT: Yes  No

ADDITION: Yes    No  If yes, state funding.

### III. REQUIREMENTS

EDUCATION: GRADE SCHOOL    HIGH SCHOOL    COLLEGE  COMMERCIAL    OTHER

EXPERIENCE:

The successful candidate is expected to work some evenings and Saturdays in rotation. This is a 35hr/week position and part of a collective bargaining unit.

See attached job description.

APPROVED BY: \_\_\_\_\_ SEL

\_\_\_\_\_ DF/A

\_\_\_\_\_ DLS