

**THE NORTH HAVEN BOARD OF EDUCATION
5 LINSLEY STREET
NORTH HAVEN, CONNECTICUT**

AGENDA

Date: November 12, 2009

Attendance at this REGULAR Meeting: John Lambert, Sandra Cummings, Steve DiCapua, Suzanne Donofrio, Gerald Feinberg, Carole Franceschet, James Hogan, Deborah Volain, Patricia K. Brozek, Assistant Superintendent, and Sara-Jane R. Querfeld, Superintendent of Schools

Alicia Clapp was absent.

Meeting called to order by Chairman John Lambert at 7:30 p.m

1. Mrs. Querfeld introduced Middle School Guidance Counselor, Karen Spencer as receiving the Connecticut Association of Secondary Schools – Arthur Director Annual Leadership Award for outstanding student council. Mrs. Anderson explained the program she ran at the Middle School.
2. Approval of Minutes of October 8, 2009

Moved: approval of the minutes of October 8, 2009

Approved

MOVED: James Hogan
SECOND: Carole Franceschet
AYE: 8
NAY: 0
ABSTAIN: 0

3. Budgets:
 - a. 2008-2009 Budget
 - b. State and Federal Funds
 - c. Extra-Curricular Activities

Moved: to accept budget reports and place them on file

Approved

MOVED: Stephen DiCapua
SECOND: Suzanne Donofrio
AYE: 8
NAY: 0
ABSTAIN: 0

4. Presentation of the 2008-2009 Strategic School Profiles (SSP)

Mrs. Querfeld presented the 2008-2009 Strategic School Profiles.

5. Report of Standing Committees

a. Finance and Operation

Mr. DiCapua reported that Finance and Operations met and discussed the boilers at the High School and the Special Education Department. Regarding the boilers at the High School, Mr. DiCapua stated a letter was drafted and would like the Board to read and approve. He reported that in the letter it states that we have fixed the boilers and we would like that to be reimbursed from the Building Committee budget. He also stated that the repair of the boilers is basically short term in nature and we could need to replace the boilers somewhere in the near future. We are requesting that Mr. Swinkosky look over the Building Committee budget to reserve funds for this. Mr. DiCapua stated that there will be ongoing litigation with regards to the boilers, and that litigation is under the jurisdiction of the Building Committee.

1. Motion to approve letter to Mr. Edward Swinkosky and forward the same.

Moved: to approve and forward letter to Mr. Edward Swinkosky regarding HS Boilers Approved

MOVED: Sandra Cummings
SECOND: Gerald Feinberg
AYE: 8
NAY: 0
ABSTAIN: 0

In finishing the report on Finance and Operations Mr. DiCapua reported that the budget is on schedule, however we were made aware this week that we can anticipate a significant reduction in the EXCESS cost reimbursement in the area of Special Education from the State of Connecticut. He stated that under the existing budge we should only anticipate being reimbursed 77% instead of 100%. Mr. DiCapua stated that this could possibly amount to \$250,000-\$400,000. He stated that this was very unexpected and unfortunate.

b. Personnel

Mrs. Cummings reported that there was no meeting this month, therefore no report.

1. Approval of Winter Coaches (enc.)

Moved: to approve Winter Coaches

MOVED: James Hogan
SECOND: Debbie Volain
AYE: 8
NAY: 0
ABSTAIN: 0

c. Curriculum, Instruction and Planning

1. Approval of the following courses:

a. Chinese III

Moved: to approve Chinese III

Approved

MOVED: Carole Franceschet
SECOND: Suzanne Donofrio
AYE: 8
NAY: 0
ABSTAIN: 0

b. Nature and Literature

Moved: to approve Nature and Literature

Approved

MOVED: Sandra Cummings
SECOND: Carole Franceschet
AYE: 8
NAY: 0
ABSTAIN: 0

c. Women's Literature

Moved: to approve Women's Literature

Approved

MOVED: John Lambert
SECOND: Carole Franceschet
AYE: 8
NAY: 0
ABSTAIN: 0

d. Sports Management

Moved: to approve Sports Management

Approved

MOVED: John Lambert
SECOND: Stephen DiCapua
AYE: 8
NAY: 0
ABSTAIN: 0

Mrs. Donofrio stated that the next Curriculum, Instruction and Planning meeting will be December 7, 2009 at 10:00 a.m.

6. ACES

No report from ACES

7. North Haven PTA Council

Mrs. Volain reported that there was not an October meeting. The next meeting will be next week. Mrs. Volain stated that in September they worked on their Open Houses, the elementary schools planned some fundraising, the middle school and high school chose their plays for this year. High School will be doing Music Man and Middle School will be doing the Wizard of Oz in honor of the 70th Anniversary. She stated that fifth graders will have the opportunity to try out for either of these musicals.

8. School Building Committee

No report on the School Building Committee

9. Superintendent's Report

Mrs. Querfeld reported the following:

- Attended Veteran's Luncheon at Montowese School
- The Rotary presented dictionaries to 3rd graders in the district and she thanked North Haven Rotary for doing this year after year.
- A district-wide data team has been created and each of the schools have a school wide data team
- North Haven Middle School Best Buddies Walk/Run
- New Board Member Orientation on Monday for all who would like to attend
- Training for Custodians regarding cleanliness and H1N1
- H1N1 Information-limiting all school gatherings whenever possible

10. Public Comments

Mr. Lambert asked to speak before public comments. Mr. Lambert thanked Gerald Feinberg and Debbie Volain for their service on the Board of Education and to the public. Mr. Lambert also announced that this meeting of the Board of Education will be his last one. He is planning on meeting with the new First Selectman and resigning from the Board of Education. Mr. Lambert stated he began on the Board of Education in March of 1985, almost 25 years ago. He thanked everyone for serving with him.

- Chief Landisio, Fire Chief stated that he wanted to address comments at the last meeting with regards to fire safety in this building and in particular this conference room. He stated that the Annex Building is absolutely fire safe, and the Board Room is also fire safe.
- Gary Amato would like to address the signage on Bailey Road, and would like blinking lights on the side of Bailey Road. He stated that the signs would be approximately \$4,000.
- Charlie Wickline questioned Mr. DiCapua the cost to fix the baseball fields and wanted to know if we ever recovered that money. Mr. DiCapua stated that the money was retained on the Earth Technology Contract, as well as the demolition contractor's portion. He stated that was taken care of by the Building Committee, not the Town. Mr. Wickline also wanted to speak regarding the Teachers Contract that was just signed. He wanted to know if a teacher convicted a felony, were they still able to collect their pension. Mr. Lambert stated that he was not sure of the answer to

that because it would be a state law. The teachers pay into their own pensions as well as the State. The Board/Town does not contribute to their pension. Mr. Wickline also wanted to know what building we pay rent for. Mrs. Querfeld answered that there is a lease to own option on the alternative school.

11. Executive Session: for matters of personnel: annual evaluation of Superintendent

Moved: to move into executive session for matters of the annual evaluation of the Superintendent at 8:45 p.m. Approved

MOVED: Sandra Cummings
SECOND: Stephen DiCapua
AYE: 8
NAY: 0
ABSTAIN: 0

The Board returned from executive session at 10:00 p.m.

Mr. Lambert stated that Mr. Feinberg abstained from the discussions in executive session.

Moved: to move that with regards to Mrs. Querfeld evaluation, Mrs. Querfeld exceeds Expectations Approved

MOVED: Stephen DiCapua
SECOND: Debbie Volain
AYE: 7
NAY: 0
ABSTAIN: 0

Moved: to increase the Superintendent's salary 1%, keeping her annuity the same Approved

MOVED: Suzanne Donofrio
SECOND: James Hogan
AYE: 7
NAY: 0
ABSTAIN: 0

12. Adjournment

Moved: to adjourn at 10:05 p.m. Approved

MOVED: Carole Franceschet
SECOND: James Hogan
AYE: 7
NAY: 0
ABSTAIN: 0

Respectfully submitted,

John Lambert
Chairman