

**THE NORTH HAVEN BOARD OF EDUCATION
5 LINSLEY STREET
NORTH HAVEN, CONNECTICUT**

MINUTES

Date: April 12, 2012

7:00 p.m.

THIS MEETING WILL TAKE PLACE AT THE NORTH HAVEN MIDDLE SCHOOL, 55 BAILEY ROAD, NORTH HAVEN, CT

Attendance at this REGULAR Meeting: Stephen DiCapua, Bert Mozealous, Carole Franceschet, Anita Anderson, Bryan Bogen, Jennifer Caldwell, and Patricia K. Brozek, Assistant Superintendent of Schools, Robert D. Cronin, Ph.D., Superintendent of Schools

Alicia Clapp, Stephen Consiglio, and Wes O'Brien were absent from this meeting.

1. Approval of Minutes of March 8, 2012

Moved: to approve the Minutes of March 8, 2011

Approved

MOVED: Bryan Bogen
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

2. Chairman's Report

Mrs. Anderson reported that the Board of Education venues will be changing periodically. She stated that they are going to try to have the meeting at Central Office every other month, switching the months to different schools. The May meeting will be at Central Office and in June it will take place at the North Haven High School.

Mrs. Anderson reported that the Board took a tour of the Middle School this evening and it was quite an eye opener. She stated the Board is working with the Town regarding some of the recommendations made in the by NEASC Report with regards to the Middle School.

3. Financial Reports:

a. 2011-2012 Financial Report

Moved: to accept budget reports and place them on file

Approved

MOVED: Bert Mozealous
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

4. Report of Standing Committees

a. Finance and Operations

Mr. Bogan reported that Finance and Operations met Wednesday, April 11, 2012. He stated that the committee has changed the meeting schedule and they will meet one hour prior to the Board of Education meeting at the scheduled alternating location. Mr. Bogan reported that they discussed the revised Transportation Policy. He stated that next month M&J Bus Company will be invited to the Board Meeting to discuss how the year has been and any issues regarding bus runs. He reported in regards to the monthly financial report, we had deficit because of the declining benefit contribution, which will be checked on again at year end. Mr. Bogan reported there was a discussion regarding the 2012-2013 Budget. He reported the budget will go before the Town Meeting on May 14, 2012 and then go to Referendum on May 22, 2012.

b. Personnel

1. Approval of the retirement of Gail B. Roddy, Special Education Teacher at North Haven High School

Moved: to approve the retirement of Gail B. Roddy, Special Education Teacher at North Haven High School

Approved

MOVED: Anita Anderson
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

2. Approval of the resignation of Annie Connellan, third grade teacher at Clintonville Elementary School

Moved: to approve the resignation of Annie Connellan, third grade teacher at Clintonville Elementary School

Approved

MOVED: Anita Anderson
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

3. Approval of a leave of absence for the duration of the 2012-2013 school year for Matthew Mannocho, Grade 5 teacher at Montowese Elementary School.

Moved: to approve the leave of absence for the duration of the 2012-2013 school year for Matthew Mannocho, Grade 5 teacher at Montowese Elementary School

Approved

MOVED: Anita Anderson
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

4. Approval of Tracey Romberg as the 6-12 Mathematics Program Coordinator. Tracey is currently a Mathematics teacher at North Haven Middle School.

Moved: to approve the appointment of Tracey Romberg as the 6-12 Mathematics Program Coordinator.

Approved

MOVED: Anita Anderson
SECOND: Carole Franceschet
AYE: 6
NAY: 0
ABSTAIN: 0

c. Curriculum, Instruction and Planning

Mrs. Franceschet reported that Curriculum, Instruction and Planning met on Monday, April 2, 2012. Mrs. Franceschet reported the following items were discussed:

- Professional Development – Administrators completed 2-hours of BEST Instructional Practices
- Jane Tedder – streamlining teacher evaluation documents
- Elementary Administrators had a workshop on monitoring the school improvement plan.
- Technology update: Mr. Pettola presented Excel for teachers, and teachers registered to learn smart boards.
- Chris Bassett is our hardware network person, and in the 2012-2013 school year the hope is to have Chris touching base in each school building.
- The updated Technology Plan has been completed and submitted to ACES and has been accepted.
- Data Team- Curriculum, Instruction and Planning committee received documents explaining the purpose, make up and the high lights of the work done by the Data Teams here at North Haven
- Language Arts Committee is working on one unit of studies for each grade level with the goal of three major units per year per grade level.
- March Professional Development day, elementary teachers worked on the math curriculum with Paul Castiglione. The new math program will be in place in the 2012-2013 school year for K-1. In grades 2-5 there will be one classroom in each grade level that will be on board at each of the four elementary schools.
- Dr. Cronin and Dana Corriveau have presented to all of the parent groups at all of the schools with regards to next year's budget.

The next Curriculum, Instruction and Planning meeting will take place on Monday, May 7, 2012 at Central Office at 9:30 a.m.

5. ACES – No report

6. North Haven PTA Council

Mrs. Caldwell reported that PTA Council met on March 26, 2012. She stated that new bylaws were adopted. She stated that they nominated officers for next year. Mrs. Caldwell reported on the following activities going on throughout the system:

- North Haven High School Teacher/Student Talent Show
- April 15, 2012 Road Race to benefit the PTSA Scholarship Fund
- North Haven Middle School hosted an 8th Grade Breakfast. The High School Culinary student will be preparing that breakfast for them.
- Green Acres Elementary School hosting a Young Audience-Cultural Arts Program on April 13, 2012
- Montowese Elementary School is having a variety show on April 13, 2012 at North Haven High School
- Ridge Road Elementary School is planning a May 9th Book Swap with an ice cream social.

PTA Council will meet again on May 25, 2012 .

Old News:

1. Adopt-A-School

(See PTA Council for all activities at all of the schools)

7. Enrollment
8. Superintendent's Report

Dr. Cronin reported on the following:

Additional curriculum work being done moving forward:

- Common Core Standards in Math and Language Arts. ACES is organizing a consortium of districts (18 all together) and they will work a few weeks over the summer to get curriculum written to incorporate the standards. North Haven will be participating in this consortium. Science and Social Studies will be worked on as well.

Mr. DiCapua wanted to discuss the findings at the Middle School, as far as their tour, and discuss the process and what decisions will be made. Ms. Brozek stated that there is a process that they have begun. She has started with having an enrollment study done by Peter Prowda (which will be done prior to May 15, 2012) followed by a study of the Ed. Specs, which we have Diane Raymo, who has worked with the district in the past and is ready to begin as we work with the Middle School Principal and staff. Ms. Brozek stated that she has spoken with Mike Freda, who has a design group ready to work with the Board of Education with the Ed. Specs to get an idea of what we are looking for and what it is going to cost to renovate to new and what it will cost to build new.

9. Public Comments
10. Executive Session: if needed
11. Adjournment

Moved: to adjourn at 7:25 p.m.

Approved

MOVED: Bert Mozealous
SECOND: Carole Francescet
AYE: 6
NAY: 0
ABSTAIN: 0

Respectfully submitted,

Anita Anderson

Anita Anderson
Chairman