

**THE NORTH HAVEN BOARD OF EDUCATION  
5 LINSLEY STREET  
NORTH HAVEN, CONNECTICUT  
MINUTES**

Date: January 8, 2015  
6:35 p.m.

**THIS MEETING WILL TAKE PLACE AT CENTRAL OFFICE, 5 LINSLEY STREET, NORTH HAVEN, CT 06473**

Attendance at this REGULAR Meeting: Anita Anderson, Randi Petersen, Goldie Adele, Bryan Bogen, Jennifer Caldwell, Jennifer Cecarelli, Alicia Clapp, Matthew Kerzner, Kristine Carling, Director of Finance, Operations, and Human Resources, Melinda McKenna, Assistant Superintendent, and Robert D. Cronin, Ph.D., Superintendent of Schools

Absent: Wesley O'Brien

Mrs. Anderson made the following motion:

Moved: to add a motion to the agenda

Approved

MOVED: Matthew Kerzner  
SECOND: Goldie Adele  
AYE: 8  
NAY: 0  
ABSTAIN: 0

Moved: to accept the retirement of Kathleen Peters-Durrigan, Principal at Ridge Road Elementary School effective June 30, 2015

Approved

MOVED: Matthew Kerzner  
SECOND: Randi Petersen  
AYE: 8  
NAY: 0  
ABSTAIN: 0

Dr. Cronin stated Mrs. Peters-Durrigan has been in district for 10 years. She has been a great advocate to all students and thanked her for all she has done in North Haven.

**1. State of the District**

Dr. Cronin spoke regarding the 2015-2016 Budget Preparations. Some of those items are:

- What the district's overarching goal as a school system
- What work has been completed toward achieving this goal? What student structures are in place
- Where do there continue to be voids in our programs for students
- How do we prioritize addressing these voids
- In what order should these voids be addressed
- What programs and staffing have we lost in the district over the past years
- What programs and staffing have we added over the past five years
- What structures are in place to support teachers and administrators

## 2. Consent Agenda

- a. Minutes of December 11, 2014
- b. Retirement of Lydia Westerberg, Librarian, Ridge Road Elementary School

Moved: to approve items on the Consent Agenda

Approved

MOVED: Alicia Clapp  
SECOND: Matthew Kerzner  
AYE: 8  
NAY: 0  
ABSTAIN: 0

### Items Removed from Consent Agenda:

## 3. Student Reports

Larissa reported:

- Mid Terms begin January 16, 2015
- With no CAPT testing, the Juniors especially were wondering about being exempt from exams

Jake reported:

- Music Department is rehearsing The Sound of Music which is March 5, 6, 7
- Concert Feb 21<sup>st</sup> North Haven Congregational Church – annual concert featuring the Jazz Ensembles and the Select Choirs
- Connecticut Music Educators Association Regional Festival is Saturday, January 10<sup>th</sup> @ Middletown High School
- North Haven is hosting the All-State Auditions February 7, 2015

## 4. Chairman's Report

Budget workshops will begin at 5 p.m. on:

- January 15, 2015
- January 22, 2015
- January 29, 2015

## 5. Report of Standing Committees

### a. Finance and Operations

#### 1. Director of Finance and Operation's Report

Mrs. Carling reported that Finance and Operations did not meet this month. Mrs. Carling reviewed the monthly financial reports with the Board, stating that the budget is on track for this time of year. Mrs. Carling reported that she and Mrs. McKenna will be applying for a new grant, which is geared towards technology as it connects to the Common Core.

#### 2. Approval of the 2014-2015 Monthly Financial Report

Moved: to approve the 2014-2015 Monthly Financial Report

Approved

MOVED: Bryan Bogen  
SECOND: Goldie Adele  
AYE: 8  
NAY: 0  
ABSTAIN: 0

**b. Curriculum, Instruction and Planning**

Mrs. McKenna reported the following items were discussed at the January 5, 2015 meeting:

- SBAC & CMT/ CAPT Testing Update- Mrs. McKenna provided an update about the upcoming testing. She will be attending a workshop given by the CSDE at the end of the month.
- Discussion of new course proposal Chinese IV (Lisette Campos & Lipin Latta ) Mrs. Campos and Mrs. Latta shared their proposal and answered questions about the proposed Chinese IV course. The committee approved this proposal.
- Grade 5 Exploratory World Language course proposal- The group discussed this proposal and was in favor of brining this to the elementary level.
- Gateway Dual Enrollment Program- Mrs. McKenna shared information about the program and changes that are being put in place. Mrs. Ardito (Career and Technical Education Coordinator) and Mrs. McKenna will be meeting with Gateway staff to plan for next year and learn more about the requirements.
- Follow up on community service projects from December meeting- Mrs. McKenna shared that they are working with Nancy Leddy from Community Services around these projects. They will have a follow-up meeting on February 13<sup>th</sup>.
- Kindergarten Registration/ Screening- Mrs. McKenna shared the plan for Kindergarten registration with the group. Parents are asked to visit the school office and pick up a pick registration packet and make an appointment for their child to attend Kindergarten Screening in May. Each elementary school office will be open from 10AM-2PM on January 20<sup>th</sup>- 23<sup>rd</sup> and from 4PM-6PM on January 22<sup>nd</sup>.

**c. Building Committee**

Mr. Adele reported the Building Committee voted to go with a PLA (Project Labor Agreement) for the building of the middle school. Mr. Adele stated that the Owners Rep. has been selected. Also Mr. Adele reported that the architects will be making a presentation to the committee which will also be made at the State level. The next Building Committee meeting is January 26, 2015.

**d. Policy Committee**

Ms. Caldwell reported there was a policy workshop this evening.

Mrs. Caldwell made the following motion:

Moved: to remove the motion below:

Approved

1. Adoption of Policy #3542 – Food Service Policy  
(Policy given out at Policy Workshop – Please bring to reference)

MOVED: Goldie Adele  
 SECOND: Matthew Kerzner  
 AYE: 8  
 NAY: 0  
 ABSTAIN: 0

**e. Athletic Committee –No Athletic Meeting this month**

**6. ACES**

Mrs. Clapp reported ACES met today and stated there was a detailed overview of an audit which was done. She reported they went over calendar, and approved a 2015-2016 school calendar. Mrs. Clapp reported that ACES reviewed the new version for the check list for special education. She stated they reviewed the "Mindful Program" as well as head start update.

7. **North Haven PTA Council** – PTA Council did not meet. The next PTA Council Meeting is Monday, January 26, 2015 at 7:00 p.m. in the Library at the High School.

**8. Superintendent's Report**

a. Approval of the 2015-2016 District Calendar

Mrs. Petersen suggested that the Professional Day on January 7<sup>th</sup> be changed from the 7<sup>th</sup> to the 15<sup>th</sup>. All agreed on that one change to the proposed calendar.

Moved: to approved the 2015-2016 District Calendar

Approved

MOVED: Bryan Bogen  
SECOND: Goldie Adele  
AYE: 8  
NAY: 0  
ABSTAIN: 0

**8. Public Comments**

The following public comments were made:

- Dot Logan - commented that her last year of teaching was with Kathleen Peters-Durrigan and stated that it was wonderful working with her. Mrs. Logan also commented about the 2015-2016 budget needs
- Charles Frescher - commented regarding a coaching issue he had with coaching girls basketball team

**10. Executive Session:** for matters of personnel/legal matters

Moved: to go into Executive Session for matters of personnel/legal matters

Approved

MOVED: Jennifer Cecarelli  
SECOND: Matthew Kerzner  
AYE: 8  
NAY: 0  
ABSTAIN: 0

Returned into public session at 9:25 p.m.

Mrs. Anderson made the following motion:

1. Ratification of the Administrator's Contract

Moved: to approve the ratification of the Administrator's Contract

Approved

MOVED: Matthew Kerzner  
SECOND: Randi Petersen  
AYE: 8  
NAY: 0  
ABSTAIN: 0

## 11. Adjournment

Moved: to adjourn at 9:25 p.m.

Approved

MOVED: Alicia Clapp  
SECOND: Jennifer Cecarelli  
AYE: 8  
NAY: 0  
ABSTAIN: 0

Respectfully submitted,

*Anita Anderson*

Anita Andersen, Chairman