

North Haven Public Schools

North Haven, Connecticut 06473

North Haven Public Schools
Board of Education Meeting

MINUTES

Regular Meeting/Special Meeting/Organizational Meeting

Tuesday, August 16, 2016 5:30 p.m.

5 Linsley Street, North Haven, CT 06473

Attendance: Wesley O'Brien, Randi Petersen, Bryan Bogen, Jennifer Cecarelli, Matthew Kerzner, Goldie Adele, Jennifer Caldwell, Dorothy Logan, Tina Tanguay, Director of Finance, Operations and Human Resources, Melinda McKenna, Assistant Superintendent, and Robert D. Cronin, Ph.D., Superintendent of Schools.

Tardy: Anita Anderson

I. Consent Agenda

1. Approval of the following retirements:

- Ann Cuyler, K-1 Teacher at Ridge Road Elementary School
- Estrellita Thorpe, Supervisor of Student Services

2. Approval of the following resignations:

- Sean O'Brien, Kindergarten Teacher at Clintonville Elementary School
- Tara Obuchowski, Grade 3 Teacher at Clintonville Elementary School
- Steffanie Moccia-Worrell, Math Teacher at North Haven High School

3. Approval of an extended Leave of Absence (child rearing) from North Haven High School. Brittne Shabbett will return to work in August of 2017.

4. Minutes June 9, 2016

MOTION: to approve the items on the Consent Agenda

Approved

MOVED: Matthew Kerzner
SECOND: Bryan Bogen
AYE: 8
NAY: 0
ABSTAIN: 0

II. Board of Education Student Representatives Reports

Information Item

III. Report of the Board of Education Chairperson or Designee

Information Item

IV. Unfinished Business

V. New Business

VI. Reports of Standing Committees

1. ACES

Information Item

Mrs. Logan reported there was no meeting to report on. The next meeting will be in September.

2. Athletics

Information Item

Mrs. Petersen reported that there was no meeting to report on. She stated that two new coaches were hired: Rocco Christiana is the Girls Varsity Coach, and Brianna Kleckner is the new Volleyball Coach.

3. Curriculum, Instruction, and Planning

Information Item

Curriculum, Instruction and Planning did not meet over the summer. The next scheduled meeting will be September 12, 2016 at 9 a.m.

4. Finance and Operations

Information Item

Mr. Bogen reported:

- 2015-2016 budget is zeroed out, everything balanced out
- All Transfers in place
- Discussion of facility fees and outstanding bills
- The Wifi is underway in all elementary schools

5. Middle School Building Committee

Information Item

Mr. Adele shared some of the most recent photographs of the new North Haven Middle School. The Middle School is scheduled to open as planned. The contractors are working evenings and weekends to ensure that everything is ready for the opening of schools. There was further discussion regarding having an Open House for the public to tour the new school once everyone is settled.

6. North Haven Education Foundation

Information Item

Mr. Kerzner reported there was no meeting this month.

7. Policy

- First read of Series 7000 (New Construction)

8. PTA Council

Information Item

Mrs. Cecarelli reported that there was no meeting and they will resume in September

VII. Staff Communications

A. Superintendent's Report

Information Item

Dr. Cronin reported on the following:

- End of Year Update on District Improvement Plan
- Lions Club Vision Screening

Dr. Cronin met with Alan Sturtz, from the Lions Club, who will be offering exams will be available for elementary students with parent's consent.

Start of the year activities:

- Administrator's Retreat Thursday, August 18 and Friday, August 19 and Dr. Cronin will report on the activities of the retreat at the next meeting. They will be discussing Our Three Year Strategic Plan, Student Performance, as well as an update on legal issues and Gary Brochu from Shipman and Goodwin will come speak at the Retreat.
- Monday, August 22, 2016 is the Commissioner's Back to School Meeting
- Tuesday, August 23, 2016 is New Teachers Orientation
- Wednesday, August 23, 2016 is New Teacher Orientation – new teachers will be meeting with their program coordinators
- Friday, August 26, 2016 is our Opening Administrative Council Meeting
- Tuesday, August 30, 2016 is the District Convocation beginning at 9 a.m. – all are invited

Dr. Cronin reported on the School Counselors activities over the summer. He stated that he felt it went extremely well and the counselors were available for students and parents.

Dr. Cronin recapped his requirements regarding supply lists with all administrators and teachers. Dr. Cronin's statement was: "Just a reminder to be certain that all requests for school supplies have been submitted to your office and purchase orders have been issued. That should have already taken place, and if it hasn't please be sure it is taken care of right away. Anything that a teacher is requiring of ALL students, MUST be supplied by the school. This is not just my belief, it is in the State Statute. No supply lists should be mailed home in welcome back letters, posted on teacher's websites, or distributed to students on the first day. Exempt from this list are items like graphing calculators, though there are some available for students should they not be able to purchase one, fabric for a project in Family and Consumer Science, or other large ticket items that a student may need beyond just one class. We can expect students to bring pencils, pens, paper and notebooks. It is when the teachers require specific items (e.g. red three ring binder) that it becomes the teachers responsibility."

Dr. Cronin met with the Police Chief and the Deputy Chief of Police regarding radio systems in each school that would have directly lines with the police department in the case of an emergency. Dr. Cronin will keep the Board informed as he gets more information.

B. Assistant Superintendent's Report Information Item

- Mrs. McKenna shared information regarding feedback on Natures Classroom. The teachers at Clintonville and Montowese are completely on board with going to Nature's Classroom in the future, however wanted to wait one year to ease into the transition for all four elementary schools to go to Natures Classroom.
- SAT scores released – compiling data to report at a later time
- Enrollment – watching enrollment. There is a slight increase at Clintonville and Montowese and watching closely for the need of possibly adding classrooms

C. Director of Finance and Operations

1. Director of Finance and Operation's Report Information Item

2. Approval of the 2016-2017 Monthly Financial Report, including recommended transfers

MOTION: the approval of the 2016-2017 Monthly Financial Report, Including recommended transfers Approved

MOVED: Bryan Bogen
SECOND: Matthew Kerzner
AYE: 8
NAY: 0
ABSTAIN: 1

Mrs. Anderson was tardy so she abstained.

- VIII. Public Comment
- IX. Future Agenda Items Discussion Item
- X. Executive Session –for matters of personnel

MOTION: to go into Executive Session for matters of personnel Approved

MOVED: Matthew Kerzner
SECOND: Bryan Bogen
AYE: 9
NAY: 0
ABSTAIN: 0

1. Interview and possible appointment of Athletic Director

MOTION: to appoint Steven Blumenthal as Athletic Director Approved

MOVED: Bryan Bogen
SECOND: Randi Petersen
AYE: 8
NAY: 0
ABSTAIN: 1

Mrs. Logan abstained.

- XI. Adjournment

MOTION: to adjourn at 9:28 p.m.

Approve

MOVED:	Anita Anderson
SECOND:	Jennifer Caldwell
AYE:	9
NAY:	0
ABSTAIN:	0

Respectfully submitted,

Anita Anderson

Anita Anderson
Chairperson