

# North Haven Public Schools

North Haven, Connecticut 06473

---

Curriculum, Instruction, and Planning

Monday, May 6, 2013, 9:30 a.m.

## Minutes

Attendance: Melinda McKenna, Director of Curriculum and Instruction, Alicia Clapp, Carole Franceschet, Annie Mae Haynes, and Karen Baptie

### I. Department Presentation:

- K-12 World Language – Karen Baptie
- 9-12 Career Education – Annie Haynes

The meeting began with two presentations, one given by Annie Haynes, 9-12 Career Education Program Coordinator, and the other by Karen Baptie, 6-12 World Language Program Coordinator. Both Coordinators addressed the three key areas in their respective programs-Curriculum, Instruction, and Professional Development. Curriculum involved work by teachers on Scope and Sequence which is guided by the Connecticut Common Core State Standards. This continues to be an on-going process in both departments. Both programs have designed instruction that supports the District/School Improvement Plan. Professional Development allows the continuation of work on Scope and Sequence as well as the development of units of study. These were two truly outstanding presentations that gave impressive evidence of all that is happening in our district in the Career Education Department as well as the World Language Department.

### II. Common Core update

A workshop was given at ACES by the State Department, working to transition what assessment will look like next year. The shift is "slow and steady!" We as a District are moving in the right direction, aligning curriculum with the Common Core.

### III. SEED update

A great deal of work is being done with ACES. Ms. McKenna shared that the first training module for administrators who evaluate others has started. ACES will return to continue the training of our administrators. While ACES will continue to be trained themselves, they in turn will train teachers and administrators. "How to set goals", "flexibility", and "How do we create sensible assessments?" are just some of the areas of focus.

### IV. Field Trip Committee update

The Field Trip Committee, led by Dr. Cronin, and made up of administrators, teachers, parents, and BOE members, met on Monday, May 6<sup>th</sup>, to develop "guiding questions." The committee will meet again on Monday, May 13<sup>th</sup>, in the Board Room, at 3:15.

The next meeting for the Curriculum and Instruction Committee will be on Monday, June 3<sup>rd</sup>, at 9:30 a.m., in Dr. Cronin's office.