

North Haven Public Schools

North Haven, Connecticut 06473

Curriculum, Instruction, and Planning

Monday, October 6, 2014 9:00 a.m.

Central Office

MINUTES

ATTENDANCE: Wes O'Brien, Alicia Clapp, & Melinda McKenna were in attendance. Michele DeGiacomo and Carol Ardito joined the group for the preschool discussion.

- North Haven High School Preschool Program- Michele DeGiacomo will be joining us to share information about the program
 - North Haven High School Preschool Program- Michele DeGiacomo joined us to discuss the program. She shared the history of the program and information about when the program became full-time in 2001. Mrs. McKenna is scheduled to have a phone conference with Harriett Feldlaufer (Director of the Connecticut Office of Early Childhood at the CSDE). Questions will be asked about the need for certified staff. The group discussed concerns about cars driving in the area by the program.
- Region 13 ID Program Update
 - Region 13 ID Program Update- No update was given. The scheduled visit was canceled by Region 13. A new date will be determined.
- Field Trip Protocol
- Field Trip Protocol- Mrs. McKenna shared the draft field trip protocol and the revised Field Trip Request form. The addition of a central office signature was added to the existing form. Moving forward a field trip master calendar will be
- Field Trip Approvals- out of state/overnight
 - Creative Learning Program field trip to Iowa State University
 - NHHS Music Department field trip to New York City
 - Creative Learning Program trip to Coventry High School (overnight)
 - Field Trip approvals- Out of State and Over Night
 - The group discussed the proposed field trips and will bring them to the full board on Thursday. The committee asked that Mrs. McKenna gather information about how funds will be raised, as well as what guidelines will be used to help students

who can't afford to go. In addition, the group would like to know the difference in cost between busing and lodging for the CLP Coventry overnight field trip.

- District Data Team
 - District Data Team- Mrs. McKenna shared information about the District Data team and shared concerns brought forth by a parent in terms of our use of data and safeguarding student privacy. Mrs. McKenna will raise this issue with the full board on Thursday evening.
- Ridge Road Parent Coffees
 - Ridge Road Parent Coffees- Mrs. McKenna shared information from the parent coffees held last week. Topics discussed included: field trips, supplies and arrival and dismissal procedures.
- New Club Request/Approval
 - New Clubs Request- Chess Club was approved