

Community Services and Recreation

DRAFT MINUTES/APPROVED

To: Community Services Commission Members

From: Edward J. Swinkoski, Director of Community Services and Recreation

Re: Commission Meeting June 4, 2013

Meeting was called to order at 5:28pm.

Attendance:

Present: Ron Bathrick, Marc Fasano, Kim Karlin, Donna Malley, Michelle Spader

Absent: Kristen Brandt, Lou Criscuolo, Paul Kottage, Chris Orris

Staff: Edward J. Swinkoski, Director of Community Services and Recreation
Carla Riccio, Secretary

1. Old Business

Presentation of Certificates of Recognition: Commission Chair Donna Malley presented a certificate of recognition to Commander Dan Riccio, Jr. on behalf of the American Legion Post#76, as the first annual Community Services Recognition Organization Award Recipient. The Legion was selected among the nominees to receive this award for their ongoing contributions and service to the North Haven community.

Ms. Malley then presented a Certificate of Recognition to Dan Perrotto, as the first annual Community Services Recognition Individual Award Recipient selected among the nominees for his ongoing generous donation of bicycles and helmets to the youth of North Haven on behalf of Bikes for Babes. Mr. Riccio and Mr. Perrotto briefly said a few words and extended their thanks to the Commission.

Welcome to Commissioner Bathrick: Donna Malley welcomed newly appointed commissioner Ronald Bathrick, Jr. Mr. Bathrick shared a little background about himself with the commission.

2. Acceptance of Minutes of the meeting held on April 2, 2013:

Marc Fasano made a motion to accept the Minutes of the April 2nd, 2013 meeting, seconded by Kim Karlin.

3. Correspondence:

Carla Riccio shared with the Commission a letter dated May 20, 2013 from North Haven High School Principal, Russell Dallai, Ed.D., extending thanks for the donation of \$500.00 on behalf of the PTSA Scholarship Committee for their scholarship fund.

4. New Business:

a. Director's Report:

Edward J. Swinkoski, Director of Community Services and Recreation

April 2013 / May 2013 Monetary Donations to Food Bank: Mr. Swinkoski reported no donations made however a \$50.00 donation was made in May 2013 by Priscilla Bradford to the Outreach Fund in memory of resident Peter Sagar.

Food Donations: Mr. Swinkoski reported that a total of 18 bags of food were donated throughout April 2013 and May 2013. Additionally, 252 meals were distributed (= 28 people) in April 2013 and 180 meals were distributed (=20 people) in May 2013.

Daycare:

Mr. Swinkoski reported the current enrollment in both Daycare Programs. Preschool currently have 15 children (all slots are filled) with a waiting list of 6. All School Age slots are filled with a capacity of 30 children with a waiting list of 3.

Youth Services:

Mr. Swinkoski reported that Project Graduation contributions continue to come in from local businesses and parents, and while not a current tally was available, donations appear to be up from last year, which is partially due to larger donations from parents this year

b. Finance Report:

Mr. Swinkoski distributed budget reports for (ending May 2013) to the Commission for their review and welcomed any questions.

Community Services: YTD snapshot of Community Services expenditures:
97.7% of budget expended YTD.

Welfare: YTD snapshot of Welfare expenditures:
39.3% of budget expended YTD.

Senior Center: YTD snapshot of Senior Center expenditures:
95.8% of budget expended YTD.

Additionally, reports of the Daycare, Emergency Fund (Fund 204) and the Outreach Fund (Fund 304) (ending May 2013) were also distributed to the Commission for their review.

Emergency Fund (Fund 204): as of 5/31/2013:

Fuel: YTD Balance \$11,994.81

Food: YTD Balance \$13,374.91

Misc: YTD Balance \$36,679.58

Toys: YTD Balance \$1,266.92 (plus an additional \$600.00 in Toys R'Us gift cards)

Outreach Fund (Fund 304): as of 5/31/2013:

Service Outreach: YTD Balance: \$7,938.44

Project Graduation: YTD Balance: \$30,054.14

Sandy Hook Fund (to be turned over to Sandy Hook): Balance: \$2,893.57

Review of North Haven Public Schools Summer School Scholarship Request:

The North Haven Board of Education requested utilization of the Town Outreach Fund to provide scholarship assistance for students who are required to take summer school programming but face financial hardship. The request included a subsidy in the amount of \$375.00 for the Middle School and \$375.00 for the High School, for a total of \$750.00.

After a discussion among the commission, Marc Fasano made a motion to approve the scholarship request in the amount of \$375.00 to the Middle School and \$375.00 awarded to the High School, seconded by Donna Malley. All were in favor.

Review of the 2013-2014 Community Services Commission dates:

After a review of these dates, Marc Fasano made a motion to approve the meeting dates, seconded by Kim Karlin. All were in favor.

5. Public Comment:

None.

6. Adjournment:

Marc Fasano made a Motion to Adjourn, seconded by Kim Karlin. The meeting was adjourned at 6:02p.m. The next meeting will take place on Tuesday, September 3, 2013 at 5:30pm.