

Community Services and Recreation

DRAFT MINUTES/APPROVED

To: Community Services Commission Members

From: Edward J. Swinkoski, Director of Community Services and Recreation

Re: Commission Meeting, March 3, 2015

Meeting was called to order at 5:33pm.

Attendance:

Present: Ron Bathrick, Kristen Brandt, Marc Fasano, Carole Franceschet, Paul Kottage, Donna Malley, Chris Orris, Michelle Spader.

Absent: Kim Karlin

Staff: First Selectman, Michael J. Freda
Edward J. Swinkoski, Director of Community Services and Recreation
Carla Riccio, Secretary

1. Acceptance of the Minutes of Meeting held on December 2, 2014 and Review of the Minutes of Meeting held on January 6, 2015:

Marc Fasano made a motion to accept the Minutes of December 2, 2014, seconded by Kristen Brandt. Michelle Spader made a motion to accept the unofficial meeting minutes of January 6, 2015 seconded by Chris Orris.

2. Election of Officers:

First Selectman Michael Freda was present to address three orders of business: entertaining a nomination for Chairman, Vice Chairman and Secretary for the Community Services Commission. Ron Bathrick made a motion to nominate himself as Chairman, seconded by Christine Orris. Marc Fasano made a motion to nominate himself as Chairman, seconded by Donna Malley. Upon majority vote, Marc Fasano was nominated as Chairman. Ron Bathrick made a motion to nominate himself as Vice Chairman, seconded by Carole Franceschet. Donna Malley made a motion to nominate Carole Franceschet as Secretary, seconded by Michelle Spader. All were in favor of these nominations for Chair, Vice Chair and Secretary.

Mr. Fasano, thanked Donna Malley for a job well done serving as Chair and welcomed the Commission to give him any suggestions or new ideas as a Commission.

3. Correspondence:

None.

4. Old Business:

a. Director's Report:

Edward J. Swinkoski, Director of Community Services and Recreation

No old business to report.

5. New Business:

First Selectman Freda provided the commission an update on the initiatives of the Substance Abuse Action Council, including the taping of informational shows to air on NHTV. Mr. Freda also applauded the great work that the APT Foundation has been doing in town. Mr. Freda welcomed any interested commissioner to sit on the Council.

Mr. Freda indicated that the next prescription medication disposal event is in the process of being planned, as they currently seek a funding source and repository for disposal. Commissioners Bathrick and Orris indicated that they had contacts who may be able to serve as disposal source. They both indicated that they would facilitate that contact information to Ms. Riccio.

Community Services:

Nominations for Third Annual Community Services Recognition Award: Nominations are now being accepted to recognize and honor one North Haven resident as well as one North Haven company (or organization) for their contributions/ services to the North Haven community during the past year. The press release that will be sent to the local media was distributed to the commissioners.

The deadline for residents to submit nominations will be March 31, 2015. All nominations will be reviewed at the May 5, 2015 meeting. The winning individual and group as well as all nominees will be recognized by the Community Services Commission at the September 1, 2015 meeting.

Child Abuse Prevention Month 2015:

Is scheduled for April 1-30th. In the Town's 4th annual observance of Child Abuse Awareness Month in April, here is the summary of the efforts put forth this year.

The large sign that reads, "*April is Child Abuse Awareness Month; North Haven Stands up for Children*" will once again be posted on the Community bulletin board on the Town green and will run the first and last weeks of April. Scheduled to be posted the first and third weeks of April (March 30th through April 5th and April 20th thru April 26th).

Small sign hung on 4-sided posting board in front of town hall and will hang for the entire month of April.

Another 100 pinwheels will once again be placed in the ground in front of the Main Town Hall Building. This "pinwheel garden" includes a sign affixed into the ground that reads, "*These Pinwheels Represent Our Commitment to Happy, Healthy and Safe Childhoods.*"

Energy Assistance: The energy assistance season for oil applicants will conclude on March 15, 2015. Gas and Electric applicants are still welcome to apply until May 1st. 232 applications have been taken and processed since the start of the energy season (October 1, 2014).

Fuel Bank Monetary Donations: Mr. Swinkoski reported the following donations for January and February 2015: \$1000.00 from Corinthian Lodge #63, \$600.00 from Liberty Community Church, \$100.00 from Helen Barnstable, \$50.00 from Kathy McKiernan and \$50.00 from Robert Appicelli.

Food Bank Monetary Donations: Mr. Swinkoski reported the following donations for January and February 2015: \$50.00 from David and Nancy Kyder and \$25.00 from Mark Trojanowski.

Food Donations: Mr. Swinkoski reported that in January 2015, 15 bags of food were donated and 3 bags of food were donated in February 2015.

Food Distribution: Mr. Swinkoski reported that 32 people (288 meals) were distributed in January 2015. And 28 people (252 meals) were served in February 2015.

Daycare: Mr. Swinkoski reported the current enrollment in both Daycare Programs. Preschool currently have 14 children (with one opening) with a waiting list of 5. 27 out of 30 School Age slots are filled with no waitlist. Open spots are currently being advertised.

b. Finance Report:

Mr. Swinkoski distributed budget reports for (ending February 2015) to the Commission for their review and welcomed any questions.

Community Services: YTD snapshot of Community Services expenditures:
54.8% of budget expended YTD.

Welfare: YTD snapshot of Welfare expenditures:
32.4% of budget expended YTD.

Senior Center: YTD snapshot of Senior Center expenditures:
46.5% of budget expended YTD.

Additionally, reports of the Emergency Fund (Fund 204) and the Outreach Fund (Fund 304) (ending December 2014) were also distributed to the Commission for their review.

Outreach Fund (Fund 304): as of 2/28/2015:

Service Outreach: YTD Balance: \$1,580.19.

Project Graduation: YTD Balance: \$16,785.28

Emergency Fund (Fund 204): as of 2/28/2015:

Food: YTD Balance \$11,987.16

Fuel: YTD Balance \$685.72

Misc: YTD Balance \$34,920.27

Toys: YTD Balance \$772.36

6. Public Comment:

None.

7. Adjournment:

The meeting was adjourned at 6:04p.m. The next meeting will take place on Tuesday, May 5, 2015.