

Chairman Cook called the February 7, 2012 meeting to order at 4:00 pm. Mr. Nick Casella also attended this meeting. Mr. Casella, an insurance broker, offered to assist tenants with the ever changing health care programs.

Upon proper motions, seconded and voted, the January minutes were approved as circulated and the February bills were approved for payment including those not yet received.

Correspondence included notification of the CHFA escrow accounts, a letter from the first selectman appointing Mr. Ficocelli and various E-mails regarding grants and legislation. We also received an application from Quinnipiac for "the Big Event.

The commissioners unanimously elected Mr. Ficocelli, our newest commissioner, a CPA, treasurer of the Authority.

Quarterlies and the audit report were distributed and discussed in detail. The RSC provided all with a monthly report which was well received.

The administrator reported the following:

The proposed grant offering is not feasible because it would be necessary to obtain matching funds from a business or charitable organization.

It will no longer be necessary to pay CHFA an oversight fee and the accumulated funds will be refunded.

Trim and doors were repainted at Temple.

1099s and W2s were prepared and distributed to employees and vendors.

A mandate from CHFA prevents staff from moving cars and cleaning them after a snow storm.

Tenant Commissioner Smith again voiced his concern over the use of bird feeders, the scraps of wood from the trim replacement and the leaves that were not picked up. Mr. Cook will seek assistance from the town for the ladder. Bird feeding was tabled.

There being no other business, the meeting was adjourned at 5:25 pm. The next meeting will be held on March 6, 2012 at 4:00pm. Please call the office if you can not attend.

Respectively Submitted,

Anne McKeon, Administrator

