

NORTH HAVEN HOUSING AUTHORITY

June 5, 2012 Minutes

Chairman Cook called the June 5, 2012, meeting to order at 4:00 pm. All commissioners were present with the exception of Mary Sacco whose absence was excused.

Upon proper motions, seconded and voted, the May minutes were approved as circulated and the June bills were approved for payment including those not yet received. Payment of ordinary bills for July and August was also approved.

Correspondence included a tenant's complaints, information on Renters Rebate through the assessor's office, a request for meeting dates and the annual report and notification of the increase in Comcast charges.

The administrator reported the following:

We have been given a price for caulking at Temple Pines from the Balogh Co. of \$1,000. They will begin work shortly. We have not had any water problems lately.

Thyssen has not yet corrected the elevator violation that was cited by the state inspector. They have attempted the correction but, to date, it has not been totally completed. There is a need to replace several storm doors at Parkside.

Parkside now has two vacancies under renovation. The double apartment at Temple has not been filled. The doubles list is almost exhausted.

A vote was taken for the maintenance men's request for a raise in pay. CHFA does not approve of a 50% increase or of the frozen re-evaluation. Their request was granted. There will be raises across the board.

After several alarm problems, there is a need to upgrade that system. It is now being installed. Several "call for aid" pulls may not be in sync. Tenants were notified not to rely on them & to call 911 if there is a need for urgent medical care.

A printer/scanner was purchased and installed.

CHFA has made a very difficult request comparing the audit reports for 08, 09 and 10 with the final quarterlies of those years. I am not equipped to provide that service. I have contacted the CPA for help with this overwhelming project.

A request to trim Temple trees which are growing over the utility lines has been made to the UI. There is also a need to trim Parkside trees. A large branch recently came close to hitting several tenants. Approval of tree trimming was granted.

I have applied for a utility grant to upgrade some of our needs such as weather stripping for exterior doors at Parkside.

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Meeting dates and the annual report were submitted and approved.

A financial report was given.

The RSC provided her report.

A tag sale will be held at Temple Pines on Saturday, June 9th.

There being no other business, the meeting was adjourned at 5:25 pm. The next meeting will be held on September 4, 2012 at 4:00pm. Please call the office if you can not attend.

Respectively Submitted,

Anne McKeon, Administrator