

## NORTH HAVEN HOUSING AUTHORITY

Chairman Cook called the October 2, 2012, meeting to order at 4:00 pm. All commissioners were present with the exception of Mrs. Sacco whose absence was excused.

Upon proper motions, seconded and voted, the September minutes were approved as circulated and the October bills were approved for payment.

Correspondence included notification of funding available (which was e-mailed to the selectmen), census forms and a report from the insurance adjuster. Letters from tenants included a request to transfer to a different apartment and a serious complaint. The request for the move was tabled) The HAI sent a refund of dividends as well an offer to re-join them.

The Administrator reported the following:

The annual audit was completed and findings will soon be available.

The deputy fire chief has suggested that the “driveway” at the front of Temple be made a fire lane. In order to do so, tress would have to be trimmed.

The RSC money for 6 months has been received.

We have experienced more alarm problems at Parkside. We are looking to investigate a “cell” system for monitoring rather than relying on phone lines.

Someone placed political signs at Parkside which have since been removed.

Caulking has begun at Temple.

After Margaret Wells vacated her apartment, we discovered mold, a water leak and termites. A claim has been filed with our carrier and a low estimate was received. This will be disputed and another estimate will be submitted. Restoration is underway.

The budget was presented and unanimously approved.

A Parkside tenant will remain in a nursing home. Her son has been occupying her apartment and has been asked to leave.

A complaint was addressed during executive session. A bonus was awarded to the administrator.

There being no other business, the meeting was adjourned at 5:30 pm. The next meeting will be held on November 6, 2012 at 4:00 pm. Please call the office if you can not attend.

Respectively Submitted,

Anne McKeon, Administrator

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