

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, January 16, 2014

Minutes

Attendance: The meeting was called to order by First Selectman Michael Freda at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, Michael Fletcher, Mary Anne Hardy, Erin MacDonnell, Peter McPhedran. Mary Ann Santora, Secretary

Absent: John Graef, Jeanne Saldanha.

1. First Selectman, Michael Freda informed the Board that by Town Charter the First Selectman has to attend the first meeting of every Board and Commission in town once the new term unfolds. The First Order of Business is to call for a motion to nominate a Chairman of the Library Board. A motion was made by Erin MacDonnell to nominate Michael Fletcher as Chairman. Seconded by Paul Colella. "All in favor". A motion was made by Michael Fletcher to nominate John Graef as Vice Chairman. Seconded by Peter McPhedran. "All in favor". A motion was made by Paul Colella to nominate Kim Carew as Secretary. Seconded by Michael Fletcher. "All in favor". Congratulations were extended to all by the First Selectman. Mr. Freda then turned the meeting over to the new Chairman, Michael Fletcher.
2. Michael Fletcher requested that the minutes of the November 21st meeting be accepted. Peter McPhedran had some questions regarding Zinio which were explained to him by the Director. Ruth Bryant requested an omission be added to the minutes. Those minutes will be corrected. Motion by Kim Carew, seconded by Ruth Bryant.
3. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Erin MacDonnell, seconded by Mary Anne Hardy.
4. Old Business: None.
5. New Business: None.

Director's Report

- A. Budget - The budget workshop is Saturday, January 25 at 8:30am at the Town Hall in the upstairs conference room. The budget was submitted on December 4th. The Librarians contract has not been settled so there were no figures for their salaries. We asked for an additional Librarian I position in the coming budget. This position would be designated as a Young Adult or Teen Librarian. Positions of this nature exist in many of our neighboring libraries including, Hamden, Cheshire, Durham, Wallingford, Meriden, Guilford and Madison. It would serve the 12 to 15 year old age group. A request of a 4.9% increase in the book budget (\$3519) which reflects the rise in book costs over the course of the past year and in the Audio Visual line, a flat \$1000 recognizing the large increase that we received last year.

Capital – A request for interior painting of the library of \$15,000 and \$3000 for network printer replacement. Lighting- \$25,000, will be taken out as the BOE electrical people have looked at the lobby and proposed a solution which will only cost the town \$1000. Quite a substantial savings.

- B. One Book/One Town - Charlie and the Chocolate Factory progressing very well. The kick off will be May 10th with a huge extravaganza in and out of the library. “Your golden ticket” is the theme. There will be food trucks, a cannoli truck and a potato truck. Willie Wonka will arrive on a fire truck. 1400 copies will be purchased and distributed through the schools. One book per family. The Friends have pledged up to \$5000, the PTA \$2000 and they will ask each grammar school PTA to contribute \$500 for a total of \$5000. The theme will lead into the Summer Reading Club.
- C. Fines were forgiven in December. Food and toys were donated to the Community Services Food and Toy Bank. It was very successful.
- D. Ann Marie Rahenkamp returns from maternity leave on Tuesday, January 21st. I received the resignation of Kathryn Opalenik effective January 24th. Caitlin Loller will move into that slot and we will hire for the Children’s Department.
- E. I met with Joel Evans, a sign maker who will design a sign for the front of the library and install it in the spring.
- F. There will be a Puzzle Off held this Saturday with a book sale in the lobby.
- G. Plants and books of Jianny Keegan have been donated to the library. They are a beautiful addition. Whatever books cannot be used in our collection will be sold by the Friends.

6. Other business:

The lights in the parking lot are all working and the elevator has been repaired.

- 7. The next scheduled meeting will be held on March 20th, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned, seconded by Kim Carew.