

North Haven Memorial Library  
Board Meeting  
September 20, 2007

Minutes

Attendance: The meeting was called to order by Chairman Graef at 7:30 pm.

Present: Lois Baldini, John Carlson, Patricia Dortenzio, Michael Fletcher, John Graef, Eric Grove, Phyllis Kaercher, Doreen Tomlan, Angelo Verdini

Absent: Erin MacDonnell, Dorothy Mautte

2. A. Verdini moved that the Minutes of the May 17<sup>th</sup> meeting be accepted. Seconded by J. Carlson. All in favor.

3. M. Fletcher moved that the April Financial Statement be accepted. Seconded by D. Tomlan. All in favor.

A. Verdini moved that the May Financial Statement be accepted. Seconded by D. Tomlan. All in favor.

P. Kaercher moved that the June Financial Statement be accepted. Seconded by J. Carlson. All in favor.

D. Tomlan moved that the July Financial Statement be accepted. Seconded by A. Verdini. All in favor.

4. Old Business: None

5. New Business: a): Director's Report: The restored F/T and P/T positions have been placed in the Children's Department. The full-time position went to Angela Beach who has been working for us part-time and has her MLS. Susan Weymann and Ann Marie Rahenkamp, both with library experience, are the new part-time hires. We also had a part-time resignation in the Adult Department. We have hired Laura Hartwig, who has worked at the Meriden Public Library and is also working on her MLS. Angela's part-time position is posted but has not been filled because the part-time line is under funded. The First Selectman has been informed, and the Director was told not to hire until permission is given.

D. Tomlan and J. Carlson asked about Saturday hours for the summer. The Director indicated that the issue has not been addressed. The library has never been open on Saturdays in the summer and this constitutes a change in working conditions. It would also impact on the programming schedule.

5. New Business: a). Director's Report continued: All programs in the Children's Department are booked with waiting lists.

The Daytime Garden Club applied for a grant from the Neighborhood Assistance Act allowing them to hold a story/scavenger hunt in the garden. This has been very popular. P. Kaercher said that any work the garden club needs to do in the garden may be billed to the Friends.

The garden benches have not been repaired. A representative of the distributor took pictures of the benches, and sent the pictures to the manufacturer. The manufacturer will send replacement pieces which we will need to install.

The Director wants to meet with Mr. Bonito to discuss spending the memorial donations received in the name of Suzanne Bonito.

Cash registers are now in use in the Adult and Children's Departments.

The State of Connecticut participated in a class action suit brought against music vendors. As part of the settlement we received \$775.00 to be spent on music related items. We have purchased CDs for the Adult and Children's Departments.

The Friends are looking for a space for an ongoing book sale. They have been offered one of the study rooms and an area near the teen corner.

The lobby project is still on hold. There has been no time for the Director to make site visits of other libraries.

A resident, Kathy Woodruff, spoke with the Director regarding a possible "fundraiser". It was her idea that we solicit CD donations from people who have converted their CD collections to their ipods, computers, etc. CDs donated to us would be reviewed for inclusion in our collection. If we cannot use them, they would go to the Friends sale. The Board responded favorably to the offer and requested the Director contact her to express our gratitude.

The library will be storing volumes of tax lists from 1910-1963. The Historical Society will take some of the volumes and will review the ones that we take here. We had thought filming the volumes would be a possibility. However, the cost would be \$36,600. P. Kaercher suggested that there might be available space at the Town Hall.

5. New Business: a) Director's Report continued: The town is in negotiations with the librarians union.

The Friends have purchased a LED projector for the library. Patti LaTerza is planning a film program which will utilize the projector. She is also looking into some different types of programs. Under consideration are fine arts and cooking programs.

The Director will be looking at self-check-out machines.

5. New Business: b): Other Business: D. Tomlan and J. Carlson will not be at the November Board Meeting. The Budget is due on November 27<sup>th</sup>. The Board will hold a special meeting on October 25<sup>th</sup> to discuss the budget; that will be the only item on the agenda.

6. J. Carlson moved that the meeting be adjourned at 8:25pm. Seconded by M. Fletcher. All in favor.