

North Haven Memorial Library
Board Meeting
November 15, 2007

Minutes:

Attendance: The meeting was called to order by Chairman Graef at 7:30 pm.

Present: Lois Baldini, Patricia Dortenzio, Michael Fletcher, John Graef, Eric Grove, Phyllis Kaercher, Erin MacDonnell, Dorothy Mautte, Angelo Verdini

Absent: John Carlson, Doreen Tomlan

2. A. Verdini moved that the Minutes of the October 25th meeting be accepted. Seconded by D. Mautte. All in favor.

3. P. Kaercher moved that the August Financial Statement be accepted. Seconded by M. Fletcher. All in favor.

D. Mautte moved that the September Financial Statement be accepted. Seconded by E. MacDonnell. All in favor.

4. Old Business: None

5. New Business: a): Director's Report: L. Baldini met with First Selectman elect McCarty on November 14th. Her instruction was to prepare the budget as usual with explanations. She wants true numbers in the budget. The part-time figures will reflect full-funding of the line. The librarian's contract is in negotiations so no new figures can be entered. Two major changes will be to electricity, which is averaging \$10,000 a month, and LEAP, which will reflect the fact that Orange will withdraw from the system. The overall increase to the budget should be slightly over 3%. Capital may include a request for replacement computers. However, the possibility exists that these would go into the data center's budget. Also under consideration is a self-checkout station for the Children's Department and repair of the roof.

In a program on NHTV Ms. McCarty had mentioned the possibility of the library opening half day on Saturday during the summer. L. Baldini explained the amount of vacation the staff had, and discussed different scenarios.

P. Kaercher moved that the Board support the budget as presented. Seconded by A. Verdini. All in favor.

The terms of Board members E. Grove, E. MacDonnell, and A. Verdini will expire in December.

5. New Business: Director's Report continued: Due to a concern as to whether the recent use of the Community Room by the Connecticut Wellness Foundation was an appropriate use of the facility, the Director asked the Board to consider the following for inclusion in the meeting room regulations:

"Informational meetings presented by profit or nonprofit groups, where there is the potential that the group(s) may promote/attract/solicit business, will not be allowed use of the facilities."

While the program had been presented as a presentation by doctors on various subjects, a session attended by L. Baldini made references to items offered for sale in a particular practice. P. Kaercher moved to amend the contract with the proposed statement. Seconded by A. Verdini. All in favor.

L. Baldini distributed a copy of the Photography Consent Agreement which has been reviewed by the Town Attorney. D. Mautte moved the Board approve the document. Seconded by M. Fletcher. All in favor.

The Director reported that the Friends' Boston Market fundraiser was a great success.

The Friends will hold a craft fair on November 19th at which time the Best Friends Book Store (name provided by Gina Falcigno) will be opened. The Friends paid for the shelving and its installation in the book store. They will also pay for the cost involved in repairing the garden benches.

Following its December 6th meeting, the Board of Selectman will meet at 7 pm on the first Thursday of the month in the library Community Room.

The First Selectman will attend the January Board meeting to organize the Board and preside over elections.

5. New Business: Other Business: A. Verdini asked that we assess the needs of the Rotary Job and Career Corner, and make any additional needs known to J. Graef.

6. D. Mautte moved that the meeting be adjourned at 8:20pm. Seconded by M. Fletcher. All in favor.