

## **DRAFT MINUTES/APPROVED**

North Haven Memorial Library Board Meeting  
Thursday, January 20, 2011

### ***Minutes***

Attendance: The meeting was called to order by Phyllis Kaercher at 7:30pm.

Present: Lois Baldini, Kimberly Carew, Patricia Dortenzio, Michael Fletcher, John Graef, Phyllis Kaercher, Erin MacDonnell, Jeanne Saldanha.

Absent: Sarah Aziz, Ruth Bryant.

1. Phyllis Kaercher requested that the the minutes of the November 18<sup>h</sup> meeting be accepted. John Graef moved the minutes be accepted, seconded by Michael Fletcher.
2. While the Financial Statement was being distributed, Lois Baldini gave Board members a copy of the Town's Code of Ethics. Board members are to sign that they received the Code, and, if necessary, complete the attached disclosure statement. These signed documents are to be returned to the Town Hall by January 31<sup>st</sup>.

Phyllis Kaercher asked that the Financial Statement be accepted. Motion by Michael Fletcher, seconded by Kim Carew.

3. Old Business: none
4. New Business: Director's Report:  
Lois Baldini informed the Board of the resignation of Raymond Fowler. On behalf of the staff, she commended him for his 3 ½ years of service, his presence at all meetings during that time, and his contribution to the library and the Board.

Bill Bennett is looking into the feasibility of connecting a color printer to the existing print system networked to our public computers. The possibility of a color printer placed at the Circulation desk is not an acceptable alternative. Lois Baldini does not want the staff involved in releasing jobs to the color printer or collecting print fees. Having to do this would delay patron check outs. Erin MacDonnell believes patrons would pay \$1.00 per copy for color copies. Students are required to include color copies in their reports, and the middle and high schools do not provide students with the ability to make color copies.

Budget: The budget workshop will be Saturday, January 22<sup>nd</sup> at 8:30 am. We are coming in 3% under the current budget. While the request in some utility lines has been reduced, the bulk of the savings comes from joining LION. First Selectman Freda has signed the LION contract. Lois Baldini has requested, in the narrative, that funds be restored to the book account.

No movement has been made in the negotiations for the librarian's contract. First Selectman Freda has allowed department heads to participate in negotiation. He also attends negotiation sessions.

Activities are planned for 2011 to celebrate our 10<sup>th</sup> anniversary in this building.

Adult programming continues to be successful with such presentations as yoga and cooking demonstrations.

Children's Librarian Pat LaTerza asked about charging for programs. Lois Baldini discussed the possibility of charging for materials. Phyllis Kaercher suggested asking for a stipend from the Friends since the Friends pay for other programs.

Mary Beth Perfetto has been hired as the new part-time clerk in the Adult Department.

The roof is leaking again, and daylight can be seen through it. First Selectman Freda has been contacted and will work on resolving the issue.

Other Business: Kim Carew reported on a discussion at the Friends meeting regarding a program on student financial aid proposed by former Library Board member Dorothy Mautte. Board consensus was that as Ms. Mautte is already presenting this program at the Adult Education Department and that, allowing her business to present a program, would open the doors to other business offering informational programs. This is not something that should be presented here. It was pointed out that Ms. Mautte was on the Board when the policy regarding information programs by businesses was developed. Lois Baldini will speak with Ms. Mautte.

5. The next scheduled meeting will be held on March 17<sup>th</sup>, at 7:30 p.m. Erin MacDonnell moved that the meeting adjourn at 8:35 p.m. Seconded by Kim Carew.