

## **DRAFT MINUTES/APPROVED**

North Haven Memorial Library Board Meeting  
Thursday, May 19, 2011

### ***Minutes***

Attendance: The meeting was called to order by Vice Chairman Fletcher at 7:34pm.

Present: Sarah Aziz, Lois Baldini, Kimberly Carew, Patricia Dortenzio, Michael Fletcher, John Graef, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha.

Absent: Ruth Bryant, Phyllis Kaercher.

1. Michael Fletcher asked that the minutes of the March 17<sup>th</sup> meeting be accepted. E. MacDonnell moved they be accepted, seconded by K. Carew.
2. Michael Fletcher asked that the Financial Statement be accepted. Motion by J. Graef, seconded by K. Carew.
3. Old Business: none
4. New Business:  
L. Baldini distributed the proposed meeting dates for the period November, 2011 to November, 2012. E. MacDonnell moved to accept the dates, seconded by J. Saldanha.

#### Director's Report:

L. Baldini welcomed Dr. Peter McPhedran to the Board.

The Town budget for FY11/12 passed. This budget, which takes effect on July 1<sup>st</sup>, restores \$19,000 to our book account.

L. Baldini distributed materials from tutor Ellis Ratner. Mr. Ratner wishes to present a free information program on PSAT/SAT tutoring. He would be willing to make a charitable contribution to the organization of our choice in return. The Board discussed his proposal in light of similar requests; most notably that of Dorothy Mautte. The latter request was denied in keeping with our existing policy. E. MacDonnell moved to reject Mr. Ratner's offer without prejudice to conform with past practice. Seconded by K. Carew.

Summer hours will begin the week of June 27<sup>th</sup>: Monday 10-9, Tuesday and Wednesday 10-6, Thursday 1-9, Friday 10-5, and Saturday 10-1. The first Saturday we will open will be July 9.

The part-time position, created by the resignation of Mary Ann Connors, has been offered. We are awaiting clearance of the candidate following a physical, background and credit checks.

The change over to LION will occur on June 9. The system will be down on that day. We will open at noon on June 10<sup>th</sup>. This will allow staff the opportunity to enter paper transactions from the day before.

As part of our joining LION, we will need to change our grace period on overdue materials from 3 days to 1 day.

The next date for negotiations with the librarians' union is June 13<sup>th</sup>.

No work has been done on the roof; gutters and snowguards were damaged this winter. The weed picker statue is with Dr. Millen to be repaired.

The Reading Garden has been cleaned and planted by the Daytime Garden Club. The Friends will be holding a staff appreciation dinner in the garden in late June.

The fundraiser at Barnes and Noble earned \$80.00 for the Friends.

The plans for the summer reading club are proceeding. Local businesses are being solicited for prizes for the participants.

P. McPhedran suggested that videos to be discarded be offered for sale.

A defibrillator has been installed in the library. It was donated by the Rotary. Staff will be trained in its use.

J. Saldanha asked if we were seeing any changes as a result of e-readers. L. Baldini indicated that we've had a decrease in circulation. However, our use has increased in other areas, particularly use of the computers and copies made from the computer. Patrons are using computers for job searches. Level 2, which is our WiFi hotspot, is being heavily used.

Other business:

J. Graef said that the Rotary will be sponsoring a play on the Town Green, entitled "Free to be North Haven and Me." Students in the school system will be in the play. The event will take place at 3pm on June 4<sup>th</sup>.

K. Carew extended an invitation to the staff appreciation dinner to Board members.

5. The next scheduled meeting will be held on September 15<sup>th</sup>, at 7:30 pm. E. MacDonnell moved that the meeting adjourn at 8:25 pm. Seconded by Kim Carew.