

## **DRAFT MINUTES/UNAPPROVED**

North Haven Memorial Library Board Meeting  
Thursday, September 15, 2011

### ***Minutes***

Attendance: The meeting was called to order by Chairman Kaercher at 7:32pm.

Present: Sarah Aziz, Lois Baldini, Ruth Bryant, Kimberly Carew, Patricia Dortenzio, Michael Fletcher, John Graef, Peter McPhedran.

Absent: Erin MacDonnell, Jeanne Saldanha.

1. Phyllis Kaercher asked that the minutes of the May 19<sup>th</sup> meeting be accepted. J. Graef moved they be accepted, seconded by K. Carew.
2. Phyllis Kaercher asked that the Financial Statement be accepted. Moved by M. Fletcher seconded by J. Graef.
3. Old Business: P. Kaercher expressed approval of the consistency used to address the issue regarding the program proposed by Ellis Ratner. The Board's decision used the same reasoning as that used regarding a similar request made by Dorothy Mautte. P. Kaercher also took the opportunity to mention that a sign acknowledging the Daytime Gardners' work in the Reading Garden will be installed.
4. Director's Report:  
L Baldini reviewed recent changes in personnel. ILL librarian Rose Massari has resigned to pursue a certificate as a pastry Chef. She is attending Johnson and Wales University. Her position has been filled by Laurel Carino, who has worked here part-time for 12 years. Her part-time position will be posted. The position vacated by Mary Ann Connors has been filled by Sylvia Ohlrich.

The recent storm did not effect the building. We experienced heavy use in the week following the storm. Many people came here to use our computers, our wireless service, and our electric outlets to recharge their cellphones. At the First Selectman's request, we also extended our hours to accommodate the increased usage.

Our move to the LION system has been seamless as far as the public is concerned. There are some issues from the staff's perspective most notably regarding the quality of the database. LEAP's database had a higher degree of uniformity than LION's. LEAP has not officially dissolved so we do not know how much money will be returned to us.

The summer programs and reading club were successful.

On August 30<sup>th</sup> we hosted a breakfast for the North Haven Rotary. We were presented with a check for \$900. Over the years the Rotary has donated in excess of \$33,000 toward the Job and Career Corner.

Overall circulation is down a bit. However, different segments of circulation, such as the museum passes, has increased. People are coming here for different reasons including Internet use. We are seeing a decrease in the use of the Xerox copier, and an increase in the use of the PC printer.

Union negotiations scheduled for June were canceled. No new dates have been set up.

- L. Baldini has contacted the First Selectman regarding the repairs that need to be made to the building snowguards, gutters, and a vent-pipe. These were damaged during last winter's heavy snow.

A staff appreciation dinner was hosted by the Friends in June. We are grateful for their kindness.

Ray Fowler acknowledged the staff and the library's recent efforts to help the community by presenting the library with an eagle statuette.

The Weedpicker statue has been repaired.

Budget sheets for FY 12/13 should be received in October.

Other business.

K. Carew reported that the Friends will be purchasing books in honor of Rose Massari, Matilda Jenschke, and Tom Bacon. Mrs. Jenschke, in addition to being a teacher in North Haven, was an active library user and former president of the Friends. Tom Bacon, whose wife Andy was a former employee, Friends' president and member of the Library Board, participated in and oversaw the VITA tax assistance program.

J. Graef said that the Rotary will sponsor its annual Wine and Roses fundraiser on September 25<sup>th</sup> at Forget-Me-Not Flower Shop.

- M. Fletcher reported that the annual Peter's Rock Festival will take place on October 24<sup>th</sup>.
5. The next scheduled meeting will be held on November 17<sup>th</sup>, at 7:30 pm. M. Fletcher moved that the meeting adjourn at 8:05 pm, seconded by Ruth Bryant.