

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, September 20, 2012

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, Michael Fletcher, John Graef, Mary Anne Hardy, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha.

Absent: None.

1. Approval of Minutes of Thursday, May 17, 2012. Peter McPhedran asked about the outcome of the Random House situation. L. Baldini responded that Random House has backed down somewhat and we have relaxed our moratorium a bit. Other publishers are also raising prices. Michael Fletcher asked that the minutes be approved, motion by Peter McPhedran, seconded by Ruth Bryant.
2. Financial Statement: Peter McPhedran asked what Pages do at the library. L. Baldini explained that Pages shelve the books. He also asked the difference between a Librarian 1, a Librarian 3 and a Library Technical Aide. L. Baldini stated a Librarian 1 is entry level position and a Librarian 3 would be someone with more experience. A library technical aide is a clerical position and a library degree is not required. Payment of the custodial contract was questioned. According to the financial statement it appears that it is now paid all at once at the beginning of the year. It used to be paid on a monthly basis. Also the commission secretary line was questioned and L. Baldini explained that line is to pay overtime for the secretary to take minutes. Michael Fletcher asked that the financial statement be accepted; motion by Paul Colella, seconded by Kim Carew.

Michael Fletcher welcomed the newest Board member, Mary Anne Hardy.

3. Old Business: None to report.
4. New Business: Director's Report:
 - a. Budget – the financial statement represents the first 2½ months of budget.
 - b. Signage – A grant for the Town was submitted last week which would look to reconfigure the entire central block. If successful, it will call for a park like setting for the central area. The money for the sign would most likely come from this grant.
 - c. The town hall will begin ADA compliant construction within the next few weeks.
 - d. Roof – The town is looking into solar panels for the roof. We did speak with a representative from Green Sky. This may keep the snow from accumulating and also represent a significant electricity savings. If we wait until the Spring, there will be a state grant that we can apply for. In the meantime, the town found a 20 year warranty from the manufacturer. This has been turned over to the Town Attorney. As for the snowguards that were damaged, the town is talking to the insurance company to see if some of the damages can be recovered.

- f. Parking lot flooding – There is no solution yet. Further work needs to be done on Elm Street. Large pipes have been installed on Elm Street and in the parking lot but the pipes in the parking lot are not large enough.
 - g. Bed bugs started with the Middletown and Hamden Libraries. L. Baldini checked with First Selectman and decided to go ahead and have our building checked out. No bed bugs were found. The inspection took place during the last week in August. It was suggested that all donated books be flipped through as a precaution. Non-Tox is the name of the company that checked our building. The building will be checked twice a year.
 - h. Furrries caused a problem at the Enfield Library. Furrries are anthromorphs – individuals who dress in costumes and assume the persona of the animal. One of them took the hand of a child. Our code of conduct already states that those with face covered save for medical or religious reasons are not to be allowed. Policy will be enforced.
 - i. Summer programs were wonderful. The children's department outdid themselves. There were about 700-800 children registered.
 - j. Color printer: The library now has a Xerox copier/color printer. There have been a few problems linking it with our new reservations system CASSIE. There is still a small glitch with charging the correct fee for copies. Prices raised 25¢ for black and white and \$1.00 for color copies. With the old machine, Xerox charged us 11¢ and we were only charging the public 10¢. No profit was made.
 - k. LEAP, our old consortium, is awaiting final audit. There is about \$36,000 left in treasury which will be split between West Haven, North Branford and North Haven.
 - l. The Garden Club has asked for a no smoking sign for reading garden. Cigarette butts are being left in the garden. All town property is smoke free.
 - m. New PCs will be purchased this year for the public. This will be done by Bill Bennett.
 - n. Rose Mangiulli has resigned. The person hired in her absence on a temporary basis will be kept to fill the position. Meredith Modena resigned. Her job has been posted. Her last day will be October 6th. No movement on negotiations.
 - o. Upcoming Friends of the Library Programs: Puzzle-Off on September 22nd, Military Whist; a huge fundraiser will be held on October 19th. Tickets are \$8.00. Gift Baskets are on display in the library and will be raffled off. The library will close at 3pm on that day so that we can get ready. All Friends books are now 50¢.
5. Other – Kim Carew stated the Friends are sponsoring an Altered Book Contest on Oct. 30th. Enter by October 24th; A Personal Financial Workshop scheduled for October 6th - Estate Planning, and Journey Into The Paranormal. It was also noted that lights are out in the parking lot.
6. The next scheduled meeting will be held on November 15th, at 7:30 p.m. Kim Carew moved that the meeting be adjourned, seconded by Erin MacDonnell.

Public comment: none.