

## **DRAFT MINUTES/APPROVED**

North Haven Memorial Library Board Meeting  
Thursday, March 20, 2014

### ***Minutes***

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Paul Colella, Patricia Dortenzio, Mary Anne Hardy, Erin MacDonnell. Mary Ann Santora, Secretary

Absent: Kimberly Carew, John Graef, Peter McPhedran, Jeanne Saldanha.

1. Michael Fletcher requested that the minutes of the January 16<sup>th</sup> meeting be accepted. Motion by Ruth Bryant; all in favor.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Erin MacDonnell, seconded by Ruth Bryant.
4. Old Business: None.
5. New Business: None.

### Director's Report

- A. Budget – The final version of the budget is not yet available. The workshop went very well. The Library received many compliments on our services and collections. The public hearing on the budget will be held on April 8<sup>th</sup> at 7:00 p.m. at the high school. Network printers which were in capital for next year are being purchased this year as we will be coming in under budget. The lighting in the lobby has been taken care of. The painting of the building remains in the capital budget.
- B. One Town/ One Read – the kick off for this event is scheduled for 11:00 a.m. on Saturday May 10<sup>th</sup>. We have ordered and received 1300 copies of Charlie and the Chocolate Factory which will be handed out to each family with children in the elementary schools. A Story Walk will take place on the Green and Peter's Rock. Walter Brockett is making all the stations that will be placed in both locations. There will be programs held at the Recreation Center as well. There will also be a float in the Memorial Day Parade. This is a huge undertaking and we will request our part time staff work extra hours on that day.
- C. Joel Evans has been in touch and says he has not forgotten our sign. I have not heard anything further but hopefully with the warm weather upon us it will happen soon.

- D. The company from whom we purchased the park benches for the garden is among the missing. I have found another one who has benches very similar to the ones we have. They are in the \$700 to \$800 range, and require a two week lead time.
  - E. There was a hot water heater explosion in the Children's Department which happened in the middle of the night. Luckily there was no permanent damage. A few tiles were replaced and the rugs were professionally cleaned and dried.
  - F. Personnel changes: Jessica St. Pierre has replaced Caitlin Loller in the Children's Department. Caitlin has taken Kay Opalenik's place in the Adult Department and Sara Martone has been hired on a very limited basis to replace Sue Weymann who will be leaving in June. We decided to do this now because both Jessica and Sara impressed us very much in the interview process and we felt both would be fine additions to our staff.
  - G. I will be attending an awards dinner honoring our Fire Chief so I will not be at the May meeting. Pat Dortenzio will be in my place.
6. Other business: Vita workers are busy preparing tax forms at the library on Tuesday, Wednesday and Thursday from 1 p.m. to 4 p.m. This is done on a first come first serve basis.
7. The next scheduled meeting will be held on May 15<sup>th</sup>, at 7:30 p.m. Paul Colella moved that the meeting be adjourned, seconded by Erin MacDonnell.