

## **DRAFT MINUTES/APPROVED**

North Haven Memorial Library Board Meeting  
Thursday, September 18, 2014

### ***Minutes***

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, John Graef, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha. Mary Ann Santora, Secretary

Absent: Mary Anne Hardy.

1. Michael Fletcher requested that the minutes of the March 20<sup>th</sup> meeting be accepted. Motion by Peter McPhedran, seconded by Ruth Bryant.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Ruth Bryant, seconded by Paul Colella.
4. Old Business: None.
5. New Business: None.

### Director's Report

- A. Budget – everything is on track so far. It is very early in the year so it's hard to get a handle on utilities, etc. Munis is difficult to read and for our next meeting we will try to revise it as to understand it more easily. The network printers have been installed.
- B. One Town/One Book – as a result of the tremendous success of One Town/One Book, Patti LaTerza was recognized at the June Board of Selectmen's Meeting with a citation from the First Selectman. It specifically mentioned her effort in bringing the entire community together for this project.
- C. Dickerman Endowment has \$10,600 available in interest. This is the only endowment that requires a vote from the Board regarding its use. We would like to use it to purchase one or two online language instruction products. We have looked at three different products. They are Rosetta Stone, Transparent Languages Online and Pronunciator. Pat Doretenzio has tried all three and found that Rosetta Stone was too expensive and offered only basic instruction compared to the other two. The Transparent Languages Online program seemed to be the best overall. It had good graphics and a good sequence of upcoming chapters. The Pronunciator was also very good. The graphics were not as good as Transparent Languages. The Board would like a trial that includes non staff members. A motion was made to approve the purchase by Erin MacDonnell, seconded by Peter McPhedran.

- D. Passport to Connecticut Libraries is being sponsored by the State Library. During the month of September, you are encouraged to stop by your library to pick up a passport which you will take on visits to other libraries. It will be stamped and you will be given a gift. We are giving out pencils that say "I visited the North Haven Library". After five visits you are eligible to win a \$150 Visa gift card.
  - E. Summer Reading Club went very well. There was an Invention Room which segued from the One Town/One Book reading incentive. It was a great success. Fall programs getting underway now.
  - F. The Andy Bacon memorial bench has arrived. It is a 5' bench in front of the building. The cost was covered by a combination of about \$700 in donations and a substantial donation from the Friends.
  - G. Union negotiations are set to begin on September 30.
  - H. Statistics – circulation is down, usage is up. Obviously we are being used. We are trying different strategies. The Children's Room has been completely rearranged and appears easier to use. Nancy Haag is creating themed displays that seem to be quite popular.
  - I. Hamden came online as a member of LION in July. We can now see their collection and we also see an increase in interlibrary loans from them and vice versa.
  - J. Our Sign is now in place in front of the building. The Board expressed their displeasure about it not being lit. Lois Baldini will look into it.
  - K. "Our Italian Brickmakers" will be presented on Thursday, September 25 at 7pm. The speaker is Ted Stockmon who is an historian, a devotee of antique cars and a member of the North Haven Police Department. He will focus his talk on the Stiles Brick Yard. The program is given in conjunction with the Columbus Day Parade Committee. The parade returns to North Haven this year, on October 12<sup>th</sup>. Luigi Nuzzolillo (owner of Forget Me Not Flower Shop) and Phyllis Havens (North Haven Funeral Home) are co Grand Marshalls.
6. The next scheduled meeting will be held on November 20<sup>th</sup>, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned, seconded by Peter McPhedran.