

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, January 15, 2015

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Paul Colella, Patricia Dortenzio, Mary Anne Hardy, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha. Mary Ann Santora, Secretary

Absent: Kimberly Carew, John Graef.

1. Michael Fletcher requested that the minutes of the November 20th meeting be accepted. Motion by Erin MacDonnell, seconded by Ruth Bryant.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Paul Colella, seconded by Erin MacDonnell.
4. Old Business: None.
5. New Business: None.

Director's Report

- A. There has been no further response regarding the lighting of the signs along the Central Block.
- B. The library logo signs have been received and have been installed.
- C. A picture of the Andy Bacon Memorial Bench has been taken and sent to Sacred Engraving for evaluation as to what would work best on the bench. It would have to be custom made as they are not showing anything with holes in it to attach it.
- D. IRS Forms. We have been informed by the IRS that we will only be receiving the most basic forms this year due to a reduction in funding. We will not be receiving any instruction booklets. This will most likely cause a great deal of angst among our patrons. We will have a complete set of reproducible forms which we can give patrons to copy but that's about as far as it will go. Libraries across the state are scrambling to make plans for how they will address this problem. Some are offering free copies. We are not in a position to do this. The instruction booklet alone is over 100 pages.

There will only be two VITA Workers available this year. There will be a set limit as to who will be able to access this service. The income level will be no more than \$55,000.00 per year. This service will begin on Feb. 2nd.

- E. The Budget workshop is Saturday, January 24, at 8:30 a.m. in the upstairs Conference Room of the Town Hall.

The budget went to the Town Hall in early December. In it, we asked for an additional Librarian I which would be designated as a Young Adult Librarian. A Librarian I is paid \$44,808. We asked for a 3% increase in the materials budget which is in line with what books have increased by in the past year. This amounts to \$2154. We asked for an additional \$1000 in the AV line. We have asked for the addition of a Program Line in the budget with an amount of \$4000. We have seen an increase in attendance for programs and this would allow us to add to the programming schedule. This would augment what is already given by the Friends. In Capital we asked for \$22,350 in shelving and \$15,000 for interior painting.

- F. The idea of a Farmer's Market is being looked into. Hopefully to be done in conjunction with Picnic and Performance on Mondays at 4:00 p.m.
- G. Hoopla will be launched on February 2nd. This is an exciting new program in which you can download movies, audio books and music. Once you download the app, you enter your library card and access the program. It will be available through your phone, tablet, laptop and pc.
- H. The Union Contract was ratified by the staff and signed by the Board of Selectmen. They received retroactive wages and the new rates are now in effect. The contract will expire in June.

The percentages ranged from 2% to 2.75% with a \$1500 one time bump to boost the salaries to where they should be.

- I. The library has a new laptop and a new digital sign in the lobby courtesy of the Friends. We also received \$500 from the Friends for large print books and \$1000 from the Rotary.

Paul Colella stated there will be a Puzzle Off, sponsored by the Friends which will take place on Saturday at the Library.

- 6. The next scheduled meeting will be held on March 19th, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned, seconded by Ruth Bryant.