

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, March 19, 2015

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Patricia Dortenzio, Mary Anne Hardy, Erin MacDonnell. Mary Ann Santora, Secretary

Absent: John Graef, Peter McPhedran, Jeanne Saldanha.

1. Michael Fletcher requested that the minutes of the January 15th meeting be accepted. Motion by Paul Colella, seconded by Ruth Bryant.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted; motion by Erin MacDonnell, seconded by Mary Anne Hardy.
4. Old Business: Tax Returns – the two Vita workers have been very busy. All is going well. They are here three days a week, Tuesday, Wednesday and Thursday from 1:00 to 4:00.
5. New Business:

Director's Report

- A. Memorial plaque for Andy Bacon - I asked for a picture and suggestions from Sacred Engraving. They are suggesting a 3 x 8 inch bench plaque with holes at each corner. The hole separation is 7 7/16" center to center. Michael Fletcher will look into installation.
- B. Budget
Last night the Board of Finance voted to put forth a 1.7mill tax increase. This would have to be approved at a referendum. The book budget and AV budget requests have been left in as well as the creation of a \$4,000 program line. I don't know about capital or a teen librarian. I did accept the resignation of Sara Martone who works in the children's department. She has been offered a full time position in Oxford.
- C. The snow guards are working very well. They break up the snow as it descends and avalanches do not happen. Unfortunately, over the staff entrance, when the snow stops and then melts the ramp becomes a sheet of ice. We have to constantly make sure that it is treated.
- D. We have abandoned the idea of a Farmer's Market for this year because there simply is not enough time and we don't know enough. CLA is having a program on this. When they have their convention in April, Patti LaTerza and Nancy Haag are going and at least one of them will attend that program to get further information.

- E. Pat Dortenzio spoke about Hoopla and Transparent Language.

Transparent Language – As of March 16 (the start date was Nov. 17, 2014) we had 33 unique users and 117 sessions with an average time of 17 minutes. The leading languages are Spanish, Latin American, French and English for Korean.

Hoopla – 101 Total registered patrons

Circulation

Total - 280

Unique titles - 226

Total circulation so far this month - 77

Format

Movies - 128

Music - 84

Audio books - 46

TV - 22

The average cost per item circulated is \$1.97. Total usage cost for 2015 is \$551.00.

- F. Spring programs are set and summer programs are in the making. The theme of the Summer Reading Program has not been announced as of yet.

- G. Sensory Story time

Sensory Story time is an interactive program for children with special needs ages 4-10. The story time engages children through movement, music, stories and sensory activity play. It is ideal for children on the autism spectrum, those sensitive to sensory overload and children who have difficulty sitting still. We are also happy to have some Quinnipiac Occupational Therapy majors volunteering their time (and their material) to this program.

- H. The Friends have donated \$2000 for large print books.

- I. We are mounting more strips on the second floor with electrical outlets to accommodate increased numbers of individuals requiring space to plug in their computers.

Paul Colella stated the Puzzle Off went very well.

6. The next scheduled meeting will be held on May 21st, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned, seconded Kim Carew. The meeting adjourned at 8:05 p.m.