

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, September 17, 2015

Minutes

Attendance: The meeting was called to order by Chairman Michael Fletcher at 7:30pm.

Present: Lois Baldini, Kimberly Carew, Paul Colella, Michael Fletcher, Mary Anne Hardy, Erin MacDonnell, Peter McPhedran, Jeanne Saldanha. Mary Ann Santora (Secretary)

Absent: Ruth Bryant, John Graef, Patricia LaTerza.

1. Michael Fletcher requested that the minutes of the May 21st meeting be accepted. Motion by Paul Colella, seconded by Mary Anne Hardy.
2. Financial Statement: Michael Fletcher asked that the financial statement be accepted. Motion by Erin MacDonnell, seconded by Kim Carew.
3. Old Business: Lighting issue resolved.
4. New Business:

Directors' Report:

- A. Budget – Budget passed on the second go around. We lost the shelving that was in capital but nothing was taken from the operating budget. This means that we received an increase in the Book and Audio Visual lines and the addition of a Programming line.
- B. The librarians' union contract has expired so they are working without a contract. No negotiating sessions have been set as yet.
- C. The plaque on the Andy Bacon memorial bench has been installed.
- D. Summer reading club had 800 plus members this year.
- E. Personnel - Pat Dortenzio retired on June 30. Patti LaTerza took over on July 1. Emily Jenkins is the new Children's Librarian. She was formerly at the Berlin-Peck Library.
- F. Changes and New Services - You will notice changes in the physical appearance of the library. It is widely known that libraries, who make extensive use of displays, take on a book store like appearance, are successful in achieving enhanced circulation in all areas.

You will notice the use of displays throughout the adult department with more to come. The DVD's have been taken off the wire racks and loaded onto the shelves of what used to be the Reference area. The Reference area has been greatly downsized due to the reliance on electronic resources. We have moved the newspapers to a quiet area on the first floor and have been serving coffee. The study carrels on the first floor have been moved to the second floor in an effort to achieve a quiet study area. Electrical strips have been installed to accommodate the influx of patrons seeking a quiet area to study and use their devices. We have just added a new service called Hot Picks. Hot Picks provides best sellers to libraries and they are not subject to hold lists. They are available on a first come, first served basis. You cannot reserve them, we do not hold them. They go out for seven days and may not be renewed. Fines are \$1.00 a day. We are now circulating jig saw puzzles and knitting needles. Twenty four puzzles went out in the first month. We have a myriad of new programs, knitting club, Pilates, yoga, book signings, etc.

- G. Our building, along with all other town buildings, is participating in a town wide energy savings initiative. During the summer weather stripping was installed on the doors, the windows were tinted and all the lights will be changed beginning October 7 through the 12th. Lights will be changed during the night so that day time operation will not be disrupted.
 - H. Rotary donated \$1000 to the Rotary Job and Career Corner.
 - I. We were mentioned in a New York Times article on Monday about unusual library collections.
5. Michael Fletcher called for a motion to go into Executive Session at 8:00 p.m. Motion by Paul Colella, seconded by Mary Anne Hardy. Michael Fletcher called for a motion move out of Executive Session at 8:15 p.m. Motion by Erin MacDonnell, seconded by Kim Carew.
 6. Kim Carew reviewed upcoming Friends event Military Whist.
 7. The next scheduled meeting will be held on November 19th, at 7:30 p.m. Erin MacDonnell moved to adjourn the meeting at 8:22 p.m., seconded by Kim Carew.