

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, January 21, 2016

Minutes

Attendance: The meeting was called to order by First Selectman Michael Freda at 7:30pm.

Present: Lois Baldini, Ruth Bryant, Kimberly Carew, Paul Colella, Michael Fletcher, John Graef, Mary Anne Hardy, Patricia LaTerza, Erin MacDonnell, Jeanne Saldanha.

Absent: Peter McPhedran.

1. First Selectman, Michael Freda informed the Board that by Town Charter the First Selectman has to attend the first meeting of every Board and Commission in town once the new term unfolds. The First Order of Business is to call for a motion to nominate a Chairman of the Library Board. A motion was made by Kim Carew to nominate Michael Fletcher as Chairman. Seconded by John Graef. "All in favor". A motion was made by Michael Fletcher to nominate John Graef as Vice Chairman. Seconded by Erin MacDonnell. "All in favor". A motion was made by Michael Fletcher to nominate Kim Carew as Secretary. Seconded by John Graef. "All in favor". Congratulations were extended to all by the First Selectman. Mr. Freda then turned the meeting over to the new Chairman, Michael Fletcher.
2. Michael Fletcher requested that the minutes of the November 19th meeting be accepted. Motion by Paul Colella, seconded by Ruth Bryant.
3. Financial Statement: Michael Fletcher asked that the financial statement be accepted. Motion by Kim Carew, seconded by John Graef.
4. Old Business: None.
5. New Business:

Directors' Report:

- A. Budget Workshop 1/23/16 at 8:30 a.m. We will ask for a 3% increase in book account, and a \$2000.00 increase in the AV account. Also an additional \$1000.00 in the programming line. Last year there were 517 programs with roughly 12,080 people in attendance. There were approximately 10 programs a week. A request for an additional \$9721.00 in the Page line. As for capital, we will be requesting 2 self checkout machines @10,704.00 each = 21,408.00 and shelving: \$23,000.00; as well as money for refurbishment - \$15,000.00.
- B. Energy Saving Project: All lights have been changed throughout the library. It is much brighter in the building.

- C. The Puzzle-Off will be held on Saturday, Jan. 23, 2016.
 - D. Lynda.com is now up and running. It is a teaching tool on all different software products.
 - E. The library will be receiving a new intercom from a \$5000.00 gift received from the estate of Mary Cervoni.
 - F. The Rotary breakfast was held on Tuesday, November 24th. It was a huge success. Patti LaTerza made a presentation about all the services offered at the library.
6. Assistant Director Patti LaTerza reported that there is now a library pass available for Long Wharf Theatre which includes two free tickets. There are also several new programs available. These are programs that will appeal to people of all ages and interests. For example, knitting in the evening, cooking, book discussion, exercise and computer instruction.
7. The next scheduled meeting will be held on March 17th, at 7:30 p.m. Erin MacDonnell moved to adjourn the meeting at 8:15 p.m., seconded by Ruth Bryant.