

Approved Meeting Minutes

Middle School Building Committee Meeting

July 7, 2014 – 8:15 am

BOE Conference Room, 3rd Floor Annex Building

5 Linsley Street, North Haven, CT

Committee Members in Attendance:

Goldie Adele, Miriam Brody, Michael Brandt, Lou Coppola, Sr., Gary Johns David Mikos, Bruce Morris, Walter Nester, Jr., Joseph Porto, Michelle Spader, Dyann Vissicchio

Absent: None

Others in Attendance: Kristine Carling, Jeff Donofrio, Ed Swinkoski, Graham Curtis, Mark McCarthy, Shay Atluru, Phil Diana, Mike Berger and Joe Costa

Meeting called to order by Chairman Johns at 8:15 am.

Motion to approve the June 23, 2014 minutes made by Bruce Morris. Miriam Brody asked for a minor correction. The minutes stated that the Planning and Zoning meetings are the last Monday of the month, rather than stating they are the first Monday of the month. Motion to approve with the above change was seconded by Dyann. Motion unanimously passed.

Old Business: The Planning and Zoning Commission meeting to consider the application for the design and construction of the middle school project will be this evening at 7 pm in the Community Room at the North Haven Memorial Library. CT General Statutes Section 8-24 states that no municipal improvements can be made until the proposal has been referred to Planning and Zoning. Graham Curtis from DTC will join Gary Johns to present at this meeting.

New Business: None

Correspondence: None

Approval of Invoice: Tyco Printing \$1,975

Motion to accept by Bruce Morris. Seconded by Walter Nester, Jr. Motion unanimously passed.

The committee needs to go out to bid for additional environmental service testing that is necessary for the project. Prior to the referendum, Phase 1 and some preliminary soil testing were completed to make sure our budget was as accurate as possible for referendum purposes. Attorney Donofrio discussed the need to proceed to the second phase of testing now that the project has been approved to go forward. This will include development of a remediation action plan and additional interior and exterior testing. Donofrio prepared a draft RFQ that was shared with the committee. Ideally the contract will be awarded within the next month and the additional testing will be done before school is back in session. He also noted that this will not be for the actual remediation work, but rather to develop the plan for remediation. The actual demo and abatement contractors will be procured thru the construction manager via a public bid. The committee agreed upon the dates for the mandatory on-site pre-bid visit, the deadline for questions that

pertained to the RFQ/P, the due date for submission of the proposals as well as the anticipated selection and award of the work. Motion to approve the RFQ was made by Bruce Morris, seconded by Lou Coppola, and unanimously passed.

Additionally the committee is going to need to have a discussion regarding hiring a construction manager. The process will be same as the one utilized in selecting the architectural firm. The committee hopes to have a construction manager hired by the end of August. The committee will review the RFQ for the construction manager at the next meeting.

Phil Diana asked if the town has the right to specify manufacturers of equipment that should be used. Joe Costa said provisions can be written in the specifications. Bruce Morris added there must be several companies that can supply that particular product you are looking to use and it not be an item that only one company can solely provide. Michelle Spader added that she wants to make sure that when the specifications are written the same brand of hand washing stations that were used in the high school are not used in the middle school because every time she uses the sink in the ladies room next to the auditorium it never works. Diana explained that there are a lot of electrical components to those sinks that no one realizes. Spader said if we are not going to keep up with the maintenance of those electrical components then we shouldn't use those types of sinks.

Joe Costa announced that the EDO-49 was sent on Friday, June 27 and Kristine Carling received confirmation of receipt from the state of Connecticut. The "like new" renovation status application was also submitted to the state. It will probably be 2-3 months before we hear back from the state regarding the renovation application.

DTC is beginning to provide assistance to Perkins Eastman with the mechanical systems, HVAC, etc. Over the next few weeks they should be able to provide the committee with the pros and cons of various approaches for heating and cooling the building.

Perkins Eastman provided a brief update on the floor plan. A few room locations were adjusted, including the chorus room. Mark McCarthy and Mike Berger went through the changes and the explanations as to why they were recommending the changes. One change was creating a new mechanical space during phase one, in the new addition. McCarthy also talked about flipping the locations of the media center and the administration. Reasons for the change included better visibility at the front of the building by the office staff as well as putting the media center at the heart of the school and also to provide some additional buffer from the music spaces. This will not change the exterior appearance of the front entry that was shown to the public leading up to the referendum. Dyann Vissicchio also stressed that we must take into consideration that stairwells that are open underneath are a concern because they tend to be a place where a lot of trouble occurs (fighting, etc.). Berger also explained auditorium enhancements that would provide handicap accessibility onto the stage as well as expanding the front of the stage. The committee also stressed the need for ample storage spaces throughout the building and it was noted that the auditorium needs ample space for prop storage.

The next meeting will be Monday, July 14, 2014.

There was a motion to adjourn at 9:44 am by Bruce Morris and seconded by Walter Nester, Jr. The motion unanimously passed.

Respectfully submitted,

Michelle Spader
Committee Secretary