

Approved Meeting Minutes

Middle School Building Committee Meeting

August 6, 2014 – 8:15 a.m.

BOE Conference Room, 3rd Floor Annex Building
5 Linsley Street, North Haven, CT

Committee Members in Attendance:

Goldie Adele, Michael Brandt, Miriam Brody, Lou Coppola, Sr., Gary Johns (committee chairman), David Mikos, Joseph Porto, Dyann Vissicchio (committee vice-chair), Walter Nester, Jr.

Others in Attendance:

Kristine Carling, Jeffrey Donofrio, Ellen Dufour

Meeting called to order at: 8:15 a.m. by chairman, Gary Johns.

The Committee discussed and weighted the scoring on the evaluation criteria for the RFQ round of the Construction Manager selection. The criteria was weighted and Goldie Adele made a motion to approve the assigned weights. The motion was seconded by Lou Coppola. The motion passed unanimously.

Goldie Adele made a motion to go into Executive Session to evaluate the construction managers who submitted applications in the request for qualifications. Miriam Brody seconded the motion. The motion passed unanimously. The Committee went into Executive Session at 8:33 a.m.

The Committee came out of Executive Session at 11:05 a.m. The Committee explained that two of the companies filing submissions, Shawmut and Epic, were not scored due to lack of responsiveness and experience. The top four firms were Gilbane, O & G, Fusco and Turner. Attorney Donofrio will prepare the contract to attach to the request for proposals sent to the four finalist firms. The four firms will be interviewed on August 19 starting at 8:00 a.m. with Fusco and Bantam Construction, and proceeding alphabetically and on each hour until 11:00 a.m. with Gilbane at 9:00 a.m., O&G at 10:00 a.m. and Turner and PAC Group at 11:00 a.m. The Committee will evaluate each firm after the interview. After all firms are interviewed, the fee sheets will be opened.

David Mikos made a motion that a request for proposal be sent to the four firms. The motion was seconded by Goldie Adele. The motion passed unanimously.

The next meeting will be on August 11, 2014 at 8:15 a.m. at the BOE Conference Room.

The interviews will be Tuesday, August 19, 2014 at 8:00 a.m. in the library at the North Haven Middle School.

Motion to adjourn at 11:12 am by Goldie Adele. Seconded by Walter Nestor. Unanimously approved.

Respectfully submitted,

Michael R. Brandt, Acting Committee Secretary