

Approved Meeting Minutes

Middle School Building Committee Meeting

October 6, 2014 – 8:15 am

BOE Conference Room, 3rd Floor Annex Building

5 Linsley Street, North Haven, CT

Committee Members in Attendance:

Michael Brandt, Miriam Brody, Gary Johns (committee chairman), Bruce Morris, David Mikos, Michelle Spader (committee secretary), Walter Nester, Jr., and Dyann Vissicchio (committee vice-chair)

Absent: Goldie Adele, Lou Coppola, Sr., Joseph Porto

Others in Attendance: Kristine Carling, Phil Piazza, Jeff Donofrio, Phil Diana, and Dr. Robert Cronin

Meeting called to order by Chairman Johns at 8:15 am.

Motion to approve the September 29, 2014 meeting minutes made by Bruce Morris and seconded by Walter Nester, Jr. Motion unanimously passed.

Old Business: None

New Business: None

Correspondence: None

The committee discussed the four companies that responded to the RFQ/P to contract for Commissioning Authority Services. Their bids were as follows:

Company	Total Bid
IES, LLC	\$93,500
CES	\$124,440
BVH Integrated Services	\$137,535
Horizon Engineering	\$109,000

Attorney Donofrio explained that the firm selected will utilize the projects plans and specs to ensure that the systems that were designed for the project (HVAC, electrical, etc.) match what was actually installed and make sure those systems work at the end of the process.

The respondents were evaluated by the committee based upon criteria listed in the RPQ/P. The Committee discussed the relevant experience of each firm with Connecticut school projects of similar size to our project and only BVH has the experience sought. After careful consideration there was a motion made by Bruce Morris to award the Commissioning Authority Services contract to BVH Integrated Services, in the amount of \$137,535. The motion was seconded by Walter Nester and unanimously passed.

The next regular meeting of the building committee will be Tuesday, October 14, 2014.

There was a motion to adjourn at 8:42 am by Bruce Morris and seconded by Miriam Brody. The motion unanimously passed.

Respectfully submitted,

Michelle Spader
Committee Secretary