

NHMS BUILDING COMMITTEE

March 23, 2015

Minutes of the Regular Meeting of the Middle School Building Committee held at 8:15 AM, on Monday, March 23, 2015 at the BOE Conference Room, 3rd Floor Town Hall Annex, 5 Linsley Street, North Haven, CT.

Members Present: Goldie Adele, Lou Coppola, Sr., Gary Johns (committee chairman), Bruce Morris, David Mikos, Michelle Spader (committee secretary), Michael Brandt, Miriam Brody, Walter Nester, Jr., and Joseph Porto

Members Absent: Dyann Vissicchio

Also Present: Dr. Cronin, Phil Piazza, Kristine Carling, Edward J. Swinkoski, Jeff Donofrio, Phil Diana, Joe Banks of Perkins Eastman, Karrie Kratz and Timothy Karl of Gilbane, Charles Warrington and Kenneth Guyette of SBS.

Meeting called to order by Chairman Johns at 8:15 am.

MINUTES

After a brief discussion of the Minutes of the Regular Meeting held on March 9, 2015, Mr. Morris moved their acceptance, seconded by Ms. Brody.

VOTE: All in favor.

OLD BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

None.

APPROVAL OF INVOICES

A motion was made by Mr. Morris to authorize the payment of Invoice LCT 0051154 in the amount of \$7,960. to Langan. Seconded by, Mr. Nester.

VOTE: All in favor.

UPDATE ON OSF STATUS

Mr. Banks of Perkins Eastman said that Pierz is in the process of reviewing the construction documents and we should receive their comments by March 27. After Pierz' review and comments, Perkins Eastman will address the comments and make revisions. Pierz will verify and then sign off on the documents. The next step is to have the documents signed off by local officials. Once they have been signed off, the documents go back to OSF.

SBS provided its comments and suggestions regarding the 90% CDs to Perkins Eastman last night.

If the review and sign off process proceeds as expected, we anticipate approval from OSF by April 29th and hitting the street with bid packages the following week

Ms. Kratz presented the Committee with an option of having an Interdisciplinary Document Coordination (IDC) Review performed by a division of Gilbane. She said that the IDC review is a preconstruction service designed to identify, track and communicate construction document coordination issues prior to procurement and construction. By addressing these issues during the design phase, their impact to the project's program, schedule, and cost can result in a 60-70% reduction in RFIs and a better coordinated set of documents that typically results in more consistent bid results. She recommended that we do the mechanical, electrical and plumbing (MEP) review.

A lengthy discussion followed with Committee members asking questions.

A motion was made by Mr. Morris to add the MEP IDC Review by Gilbane to the agenda.

Seconded by, Ms. Brody

VOTE: All in favor.

A motion was then made by Mr. Morris to approve the MEP Review by Gilbane for an amount not to exceed \$25,000.

Seconded by, Ms. Spader.

VOTE: All in favor.

Ms. Kratz then went over the roles and responsibilities of the Gilbane Team. She introduced Mr. Timothy Karl who Gilbane is recommending as the Senior Project Manager to replace Andrew Grillo, who was the Project Manager originally proposed by Gilbane. Mr. Grillo has been promoted within Gilbane and is no longer a Project Manager. Committee members asked Mr. Karl about his experience and went over his credentials. Ms. Kratz assured the Committee that she will remain closely involved in all aspects of the Project.

Mr. Morris then made a motion to add the appointment of the Senior Project Manager to the agenda.

Seconded by, Ms. Brody.

VOTE: All in favor.

Mr. Morris made a motion to accept the appointment of Mr. Timothy Karl as Senior Project Manager.

Seconded by, Ms. Brody.

VOTE: All in favor.

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Ms. Kratz then gave an update on social media. She said that they have updated the Facebook page and will also update the Middle School website.

Mr. Morris then made a motion to add the updating of Facebook and Middle School website to the agenda.

Seconded by, Ms. Brody.

VOTE: All in favor.

A motion was made by Mr. Morris to add the information presented by Gilbane to Facebook and the Middle School website.

Seconded by, Mr. Mikos.

VOTE: All in favor.

CONSTRUCTION MANAGER/OWNER'S REP UPDATE

Mr. Warrington and Mr. Guyette went over the Milestone Schedule. Changes in dates were discussed and committee members asked questions.

The Regular Meeting of the Building Committee will be held on April 6, 2015 at 8:15 am.

There being no further business to come before the Committee, Mr. Morris moved to adjourn at 10:00 am, seconded by Mr. Nester.

VOTE: All in favor.