

North Haven Public Schools

North Haven, Connecticut 06473

Policy Committee

Monday, September 27, 2012

4:00 p.m.

Minutes

Attendance: Jennifer Caldwell, Matthew Kerzner, and Robert D. Cronin, Ph.D., Superintendent of Schools

I. Discussion of CAFE vs. Shipman and Goodwin policy services

There was discussion regarding using CAFE vs. Shipman and Goodwin to re-write the North Haven Public School District's Board Policies. Mrs. Caldwell reported that CAFE has a flat fee of \$11,300.00. They would also assist in monitoring that policies are being followed

II. Organization of policy manual

The committee decided that they would like the policy manual to start with the District Goals and Objectives and the District Mission.

III. Discussion of items to be eliminated from current policy manual

The committee decided that they would like to eliminate all of the "Job Descriptions" from the Policy Manual. The committee feels that the job descriptions can be placed separately in a binder and do not need to be included in the Policy Manual

IV. Discussion of outstanding policies needing approval

The committee feels that the By-Laws should be the first to be worked on and go from there, perhaps to the Internet and Transportation Policies.

V. Begin working on initial policy series-agreed upon by the committee

The next Policy Meeting is scheduled for October 10, 2012 at 4:00 p.m. in the Superintendent's Office and will include going through the By-Laws, recommending changes, and prioritize order of the Policies.