

DRAFT MINUTES/APPROVED

To: Parks & Recreation Commission Members
From: Eileen Pettit, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting May 20, 2013

Meeting was called to order by Chair, Mary Lou Stamp at 5:30pm.

I. Attendance:

Commissioners Present: Al Centone, Suzanne Lewis, Frank Montagna, Mary Lou Stamp.

Commissioners Absent: Joe Capucci, Michael Pomichter, Susan Puzycki.

Staff Present: Eileen Pettit, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Carla Riccio, Secretary

II. Acceptance of Minutes:

At the March 18, 2013 meeting minutes under Old Business, Lynn Sadosky reported that the North Haven Memorial Day Parade was scheduled for Monday, May 27, 2013. The correct date is Saturday, May 25th.

Al Centone made a motion to accept the March 18, 2013 minutes as corrected, seconded by Frank Montagna. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

Ms. Sadosky received an electronic mail message dated April 1st 2013 from the Jimmy V Foundation, requesting the use of Grover Wyman and Gateway field No. 1 for the annual "Never Give Up Softball Tournament" from August 16, 2013 through August 18, 2013. They are also requesting that any fees associated with the uses of the field be waived by the Town.

Mary Lou Stamp received an electronic mail message dated May 15th 2013 from Bernie Pellegrino from the North Haven Lacrosse Club (NHLC), who wished to provide additional rationale as to why NHLC would be deserving of "the highest possible level" of allocated funds as the Commission reviews the Sports League Subsidy requests and votes on allocations.

These items of correspondence are addressed under *New Business*.

IV. Director's Report

Eileen Pettit, Assistant Director of Recreation

The Annual Easter Extravaganza event took place on Saturday March 23rd. The event was well attended and everyone had a great time. Ms. Pettit gave a special thanks to co-sponsor McDonald's located on Washington Avenue as well as to Ellen Gomes and Toni Fazio from Calcagni Real Estate for volunteering for the 18th year as judges for the Easter Bonnet and Top Hat contests.

The 20th Annual Fishing Derby took place on Saturday, May 4th at Sinoway Pond on Upper State Street. Close to 200 children registered for and attended this event. Ms. Pettit reported that the event was very successful again this year and that the weather cooperated. Ms. Pettit gave a special thanks to the following companies for their sponsorship: Tom Villano, McDonald's of Washington Avenue, Dunkin' Donuts of Washington Avenue, New Britain Rock Cats, Dairy Queen of Whitney Avenue, Shea 22 Athletic Training Facility, Double J. Sound, Samantha Dorsi, Greg Myerson, World Record Stripper Company, DJ's Comics and Cards, Healthtrax, J. Roos, Paul Mitchell School, North Haven, Uncle B's Bait and Tackle, resident Frank Perrotti, Southern CT Tackle, Cheri Swirl, Gerardo & Sons Modern Barber Shop, Cabela's, Athena II Diner, Town of North Haven Department of Public Works Union, Lunker City, Lee Lees FaceSations and Fran's Learning Center.

Summer registration has begun for both recreation and pool programs.

Pool hours are changing as of July 1st for the summer.

Pool and Recreation Center maintenance has been scheduled. The pool will be closed August 11th – 18th. The Recreation Center will be closed for programs and meetings August 19th – August 30th. The gym floor will be refinished on August 29th and 30th.

Reminder: Music Under the Stars will begin on Tuesday, June 18th and run through August 27th. Ms. Pettit shared that there will be a jazz concert on Saturday, June 15th. Former students from North Haven High School (NHHS) band program will be performing. Steven Cusano will be leading the group. They are looking to raise money to donate back to the Ken Tedeschi music program. The event will be set up similarly to that of the concert series with food vendors and assistance from the Department's of Recreation, Public Works, Police and Fire.

Lynn K. Sadosky, Director of Public Works

Old Business – Public Works

Annual Fishing Derby – was held on May 4, 2013, at Chapman Sinoway Pond and the event was well attended and very successful;

Annual May Market – was held on May 11, 2013, on the Town Green and was also a very successful event;

North Haven Memorial Day Parade has been scheduled for Saturday, May 25, 2013, from 9:30 a.m. to 12 noon and will utilize Vanacore and Bailey Road Field areas as well as host the

Showmobile on the Town Green;

Board of Education (BOE) Football commences their season on the Middle School Field on June 3, 2013;

Animal Haven Annual Tag Sale - has confirmed their use of the Town Green for Saturday, June 8, 2013 (rain date is Sunday June 9, 2013);

Recreation Department Tennis commences their season at the Athletic Complex on Saturday's beginning on June 8, 2013;

Board of Education (BOE) Varsity Softball All-star commences their all-star event on June 10, 2013 at the DeMayo Athletic Complex and June 13, 2013 at Brook Field;

Annual High School Band Concert – has been confirmed for Tuesday, June 11, 2013 on the Town Green;

Annual Stephen Cusano Give Back Jazz Concert - has been confirmed for Saturday, June 15, 2013 on the Town Green. Food vendors will also be available to support this event including a local cupcake company;

Annual Music Under the Stars Concert Series – the annual summer concert series to be held on the Town Green featuring eleven (11) concerts this year commences on June 18, 2013;

Recreation Department Softball Pitching and Summer Camp commences their schedule on July 8, 2013 at the DeMayo Complex;

USA Elite Girls Softball Event – commences July 17th – 21st, 2013 on the Gateway Complex, Bailey Road and Brook Fields and the DeMayo Athletic Complex;

Festival of Angels (Sons and Daughters of Italy) has confirmed a new schedule and the use of the Town Green for August 23 and 24, 2013; and

Todd's Pond – Public Works has completed the dredging of the pond and rehabilitation of the surrounding grounds with plantings, paths and litter and brush clean-up efforts.

New Business – Public Works

After the development and adoption of *the Guidelines for Park and Field Use* by the Department of Public Works (“Department”) and the Parks and Recreation Commission, the Department along with the Department of Finance and Administration is now working to incorporate the 1997 Fee Schedule for the use of Town fields and Parks into those Guidelines.

Northeast Volunteer Fire Department has requested use of the Pine's Park for Sunday, August 11, 2013 for its annual summer family and member picnic. Pines Park is located behind the Northeast Fire Station.

JDRF (Juvenile Diabetes Research Foundation) has requested to reserve the Town Green for Saturday, August 31, 2013.

Food Vendor Applications for the Town Green Summer Concert Series Under the Stars are due June 1st.

Ms. Sadosky provided the commission with the following updates to date:
Applications from the following vendors have been received: Joe's Ice Cream, J.Roos, Spuds Your Way, Montowese Volunteer Fire Department, and Rotary Club. Sozo Café should be submitting their application soon. NHTV and Tastebuds: will not be participating this year.

V. Old Business

Review of Sports League Subsidy Requests: At the March 18th meeting, the following three requests were made:

1. Max Sinoway Baseball Subsidy Request: Funding in the amount of \$4,000 for this season;
2. North Haven Lacrosse Club Subsidy Request: Funding in the amount of \$7,000 for this season; and
3. North Haven Soccer Club Subsidy Request: Funding in the amount of \$6,000 for this season.

In light of the information gathered at the March meeting that budget constraints reduced the overall budget line to only \$7,000 in total for this fiscal year, it was decided to table the subsidy request approvals until this meeting.

Mary Lou Stamp opened up the discussion based upon the receipt of an email dated May 15th from Bernie Pellegrino from the North Haven Lacrosse Club, who wished to provide additional rationale as to why NHLC would be deserving of "the highest possible level" of allocated funds as the commission reviewed the requests and made their decision on the allocations.

After reviewing each of the subsidy requests in closer detail and a lengthy discussion among the Commission members, Suzanne Lewis made a motion to award \$4,000 to the North Haven Lacrosse Club, \$1,500 to the North Haven Soccer Club and \$1,500 to Max Sinoway Baseball, seconded by Al Centone. All were in favor.

Upon final review of the meeting minutes, Ms. Pettit will begin processing the requests of payments to these organizations.

VI. New Business

Jimmy V Foundation's Request for use of Grover Wyman Field and Gateway softball field for the annual Never Give Up Softball tournament: Scheduled for from August 16, 2013 through

August 18, 2013. They also requested that any fees associated with the uses of the field be waived by the Town.

Frank Montagna made a motion to allow use of the field as well as waive any associated fees, seconded by Al Centone. All were in favor.

VII. Public Participation:

None.

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Suzanne Lewis, seconded by Al Centone. All were in favor and the meeting was adjourned at 6:10pm. The next meeting will take place on September 16, 2013.