

DRAFT MINUTES/UNAPPROVED

To: Parks & Recreation Commission Members
From: Eileen Pettit, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting November 18, 2013

Meeting was called to order by Chair, Mary Lou Stamp at 5:30pm.

I. Attendance:

Commissioners Present: Joe Capucci, Al Centone, Frank Montagna,
Susan Puzycki, Mary Lou Stamp.

Commissioners Absent: Suzanne Lewis, Michael Pomichter

Staff Present: Eileen Pettit, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Lynne Cole, Secretary

II. Acceptance of Minutes:

Al Centone made a motion to accept the September 16, 2013 minutes, seconded by Frank Montagna. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

Ms. Stamp indicated that the Northeast Volunteer Fire Association submitted a request for permission to hold a fundraiser on the Town Green during the Annual Tree Lighting, taking place Sunday December 8, 2013. The fundraiser will consist of selling deep fried treats (fried Oreos, fried Reese's Peanut Butter Cups, Carmel and Candy Apples). They will also be serving Free Hot Apple Cider to all. They stated that all proceeds would directly benefit the Northeast Volunteer Fire Association.

The vote was circulated via email among the commission prior to the meeting and will be voted upon accordingly.

IV. Director's Report:

Eileen Pettit, Assistant Director of Recreation

The Annual Halloween Party was held on Thursday October 31, 2013, from 4:30–6:00pm. Activities included face painting, refreshments and pictures with the Great Pumpkin, balloons, and entertainment. Ms. Pettit reported that there was a tremendous amount of children this year. Each child received a bag of candy at the conclusion. She extended a special thanks to Bill Gambardella of Joe's Ice Cream for the donation of ice cream and candy.

Open basketball for men 18 and older is on Tuesday and Thursday evenings at Ridge Road now through April 3, 2014 (6:30-9:30pm).

Open Ping-Pong for anyone 18 and older is on Thursdays for 4:00-8:00pm in the Recreation Center.

Registration for winter programs will begin the first week in December. Programs will begin in mid-January. Ms. Pettit distributed the Winter brochures to the commissioners.

The Annual Tree Lighting is scheduled for Sunday, December 8th. The event begins at 2:00pm and concludes at 5:00pm with the lighting of the tree. (rain date December 9th from 3:00pm to 6:00pm). Outdoor activities include hayrides around the Green and caroling. Indoor activities include face painting, cookie decorating, craft room, pictures with Santa, refreshments and a musical revue by Minotti Music. The North Haven Education Foundation will again be selling luminaries to help light up the Green. Ms. Pettit cordially invited the commissioners to attend.

Lynn K. Sadosky, Director of Public Works

Greater New Haven Columbus Day Parade was held on Sunday, October 13, 2013 in the Town of Branford from 9:30 a.m. to 12 noon and included the use of the Town of North Haven's Showmobile.

Board of Education (BOE) Football commenced their summer season on the Middle School Field on June 3, 2013 and continues through Thanksgiving Day, November 28, 2013.

Board of Education (BOE) Field Hockey commenced their Fall season on September 2, 2013 at the Brook Field and the season ended October 18, 2013.

Max Sinoway Baseball commenced with its Fall season on August 28, 2013 at Montowese Fields 1 – 4 and ended November 13, 2013.

North Haven Fall Baseball (Coach Binkoski) commenced its Fall season on Bailey Road for practices and some games on September 8, 2013 and ended its season on November 6, 2013.

Youth Football commenced with their Fall Season on the Gateway Complex on September 2, 2013 and Sunday games on Vanacore Field starting on September 8, 2013. Their season ended on November 10, 2013.

North Haven Soccer Club commenced with its Fall season on September 2, 2013 at Grover Wyman, Ridge Road and Memorial Fields and ended their season on November 3, 2013.

North Haven Junior Indians commenced with its Fall season on Brook and Green Acres fields on September 2, 2013 and ended November 13, 2013.

Recreation Tennis commenced its Fall season on September 7, 2013 at the DeMayo Complex on Thursday's and ended their season on November 9, 2013.

Special Olympics Flag Football started its Fall season on Grover Wyman Field on September 8, 2013 and played on Sunday mornings through November 3, 2013.

Recreation Golf started its Fall season on Monday's at the Recreation Center Field on September 16, 2013 and ended their season on October 28, 2013.

LEAP Tag Sale was held September 28, 2013 from 9 a.m. to 1:00 p.m. on the Town Green. Funds raised from the Tag Sale went to LEAP (Lawrence Enrichment Academic Program) for Grades 1 – 6 academic success, gaining skills and strategies.

Grover Wyman (Blakeslee) Park Bike Path Project – The Bid Opening for the proposed 1/3 mile asphalt bike path, BMX bike rails (2), bike racks and associated construction was held on August 28, 2013. The successful contractor, TradeMark Contractors, LLC of Bristol was awarded the project and expects to started work on October 10, 2013. A formal groundbreaking was held on August 31, 2013 to showcase the Town's plans for the new Bike Path Project, which will be dedicated to Connor Kusmit.

TradeMark is expected to conclude its construction of the bike path project on November 29, 2013. Public Works plans to install asphalt curbing and the Park's official sign in the spring 2014.

Carina/Canna Park – a STEAP Grant for the refurbishment of the existing tennis courts (2) and basketball court as well as the existing playscape was awarded to the Town of North Haven by the State of Connecticut's Office of Policy Management (OPM) for a total of \$127,000. The Bid Opening of September 12, 2013 revealed that Maisano Brothers of North Branford was the successful bidder for the tennis and basketball courts (only).

The Town was approved to utilize the additional dollars (\$27K) to replace the existing playscape at Carina/Canna Park and has hired Milone and MacBroom for the design of such playscape.

Demolition of the tennis courts and basketball court was undertaken by Public Works. Maisano Brothers commenced their work under the contract on October 1, 2013. Maisano Brothers completed their efforts, including installation of the tennis fencing, tennis netting and posts, basketball posts and nets, and lining of the courts on October 30, 2013.

V. Old Business:

Ms. Stamp acknowledged that letters were sent to Commissioners whose terms are set to expire at the end of the year. She encouraged those commissioners to contact the Selectman's Office by December 31, 2013 to inform them of their intent to continue.

VI. New Business:

Practice Football Field - The Department has prepared Bid Specifications for the refurbishment of the Practice Football Field adjacent to Vanacore Complex for Bid on October 2, 2013. This Bid included soil testing, new top soils, loam and seed, installation of irrigation, maintenance and protection for one year post construction refurbishment work. *This Bid award was placed “on-hold” due to the proposed construction and staging alternatives related to the Middle School project.*

Recreation and Mill Road ACES Fields – the Department is currently developing Bid specifications for the installation of irrigation systems at the two fields in an effort to better the quality of grass growth at each location and minimize dust issues, as well as condition of play issues brought to its attention. Ultimate plans include the complete refurbishment of the Recreation Field, including irrigation and the installation of an irrigation system only at Mill Road/ACES field. This work if Bid this fall, would commence in the spring of 2014.

Summer Concerts – Al Centone suggested that the commission arrange a meeting with Summer Concert vendors to discuss what they plan on serving before the summer concert season, to ensure no surprises and no disagreements. Lynn Sadosky agreed to arrange a meeting with the vendors as well as requested that a list of issues that arose this concert season that would like to be addressed at the meeting. Ms. Stamp will look into addressing this after the first of the year.

VII. Public Participation:

None.

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Al Centone, seconded by Joe Capucci. All were in favor and the meeting was adjourned at 5:41pm.

In observation of Martin Luther King Day, the next meeting of the Parks and Recreation Commission will take place on ***Tuesday***, January 21, 2014.