

## APPROVED MINUTES

Minutes of meeting of the Water Pollution Control Authority (WPCA) held on January 23, 2012, in the Conference Room of the Water Pollution Control Facility, 1122 Universal Drive.

PRESENT: Ms. Sheridan, Messrs.: Abercrombie, Johnson, Lane, Pellegrino and Werner  
ABSENT: Mr. Freda  
ALSO PRESENT: Jonathan Bodwell, Town Engineer  
Mark Barrows, Plant Manager, Veolia Water  
Charles Chiu, Maguire Group  
Diane Cuomo, Public Works

Mr. Werner, Chairman of the WPCA, called the meeting to order at 7:00 p.m.

Mr. Bodwell advised that the appointment of officers to the Water Pollution Control Authority was inadvertently omitted from the agenda. He presented a proxy, signed by the First Selectman, authorizing him to conduct the appointments in his absence.

1. WPCA Appointments (JB)

Mr. Bodwell asked for nominations for Chairman. Mr. Lane motioned to appoint Mr. Werner to the position of Chairman. Mr. Johnson seconded. The vote was unanimous in favor.

Mr. Bodwell asked for nominations for Vice Chairman. Mr. Werner motioned to appoint Mr. Abercrombie to the position of Vice Chairman. Mr. Pellegrino seconded. The vote was unanimous in favor.

Mr. Bodwell asked for nominations for Secretary. Mr. Pellegrino motioned to appoint Mr. Lane to the position of Secretary. Mr. Abercrombie seconded. The vote was unanimous in favor.

2. Minutes of the previous meeting

Mr. Pellegrino motioned to approve the minutes of the November 28, 2011 meeting, seconded by Mr. Abercrombie. The vote was unanimous in favor.

3. WPCF - Plant Operations - status report (MB/Veolia Water)

Mr. Barrows reported the plant is running well and there were no violations for the months of November and December. He reported that the cost to purchase nitrogen credits, to date, is at approximately \$25,000.00. However, he advised that estimate is at the present rate for nitrogen per pound.

Mr. Barrows presented a chart indicating flows and nitrogen levels over the past two years. He then explained the nitrogen removal process and the possibility that an additive to our water might help the system run more efficiently. However, the cost efficiency of an additive would be studied further before making any decisions. He also added the present plan to address the I/I issue will make a very big impact, in addition to saving electricity.

4. General Permit Registration Form for the Discharge of Vehicle Maintenance Wastewater – Connecticut Department of Transportation, 309 State Street

Mr. Bodwell presented a request on behalf of the State DOT to renew their permit to discharge maintenance wastewater into our sanitary sewer system.

Ms. Sheridan motioned to approve their renewal, seconded by Mr. Johnson. The vote was unanimous in favor.

5. Sewer Use 2010-2011 – 59 Potter Road (Rear) / Tondalo, Account #1146879 (JB)

Mr. Bodwell advised the resident is seeking relief from the additional sewer use charge in the amount of \$245.00 for the rear addition. He added this item was tabled pending further review of the inspection report for the facility in question. Mr. Bodwell then presented findings from the Building Office and the Zoning Enforcement Officer.

Mr. Johnson then quoted sections from the WPCA Rules and Regulations defining building drains and building sewers.

A lengthy discussion followed regarding the above rules and regulations.

Mr. Pellegrino motioned to abate the second connection charge. Mr. Abercrombie seconded. The Commission voted: three (3) IN FAVOR and three (3) AGAINST. The vote was split.

Mr. Pellegrino motioned to table this item for the next meeting when the full Commission (seven members) is present. Mr. Lane seconded. The vote was unanimous in favor.

6. Sewer Use Fees (JB)

Mr. Bodwell presented his findings with regard to a request to split the residential sewer use charge in the amount \$245.00 into two installments.

He reported that most towns that bill for just sewer use had one installment. The towns that billed for sewer use and water consisted of installments, mostly because water is billed quarterly.

Additionally, he advised he had a lengthy discussion with the Tax Collector who felt strongly against installments as it is a complicated process and involves a number of administrative issues.

No action was needed.

## 7. Miscellaneous

- a) Mr. Bodwell presented a copy of the F.O.G. ordinance and advised the Commission to set a public hearing to add the F.O.G. regulations to the current WPCA Rules and Regulations and to revise the sewer connection fee at the same meeting.

Discussion followed regarding the F.O.G. ordinance.

Mr. Pellegrino motioned to set the public hearing for the February meeting.  
Ms. Sheridan seconded. The vote was unanimous in favor.

- b) Mr. Bodwell reported to the Commission that due to the water company's change in the method of their accounting system, the Director of Public Works and the Finance Director approached Veolia Water to see if they could take over and provide billing and collection services for our sewer use fees. He advised the collection of fees would still continue to be handled by the Tax Collector. In return for providing the service for no additional charge to the Town, the Town would agree to extend the term of their contract for two (2) additional five-year terms for a total of 10 additional years which would be added to their current five-year term.

Mr. Lane motioned to approve Amendment One of the Agreement for Services Between Town of North Haven and Veolia Water North America. Mr. Johnson seconded. The vote was unanimous in favor.

- c) Mr. Bodwell reported that, as a result of the failure in our force main on Universal Drive and after research and inspection of the current lines, it has been decided to relocate the force main.

Veolia Water explained in detail the current conditions of the line in question and the specifics of their proposal.

Discussion followed.

Mr. Pellegrino motioned to approved Veolia's engineering services for this project under the existing contract under general capital repair and maintenace.  
Ms. Sheridan seconded. The vote was unanimous in favor.

- d) Mr. Bodwell presented a copy of Tighe & Bond's 2011 Connecticut Water and Sewer Use Rate Survey.

Mr. Pellegrino requested the survey be available for the public hearing on sewer use fees in September.

8. Payment of Bills

Bill Number 1903, Kelly Sash & Screen, LLC, in the amount of \$6,200.00  
Mr. Pellegrino motioned to approve payment, seconded by Mr. Lane. The vote was unanimous in favor.

9. Public Comments

None

10. Adjournment

Mr. Pellegrino motioned to adjourn, seconded by Mr. Johnson. The vote was unanimous in favor. The meeting adjourned at 8:03 pm.