

# *Town of North Haven*

2014-2015 ANNUAL REPORT

2015-2016 CIVIC CALENDAR





## OFFICE OF THE FIRST SELECTMAN



Dear Friends,

It's hard to believe that 2016 is upon us. For the past six years, we have been working together to establish a strong North Haven for today as we set up North Haven's even stronger future. Our Town and administration has worked tirelessly to ensure North Haven's long term success. Because of our hard efforts, our Town has been continuously recognized as a great place to live. This past year, North Haven was recognized in New Haven Living's "Top Town Spotlight," as one of Connecticut's most distinguished medium sized towns. What makes North Haven such a quality town is services and amenities the Town provides to enhance the quality of life for its residents.

One of our most prominent goals for the administration this year has been increasing the accessibility and dispersion of Town happenings and information. This year, our IT Department has redesigned the Town website, making it more clear and easy to navigate for our residents. We have been increasingly utilizing our Town Facebook page to broadcast updates including our Summer Concert Series and winter storm reports. We have also been working on an opt-in Mobile App for instant connectivity between you and the Town.

This year we have been looking to North Haven's bright future. This past summer, we began construction for the Middle School Project, which reminds us all that we owe our students the best education in a safe and productive environment. We have also worked with the Connecticut Department of Transportation to create a vision of a future train station in North Haven to help connect North Haven even more so to economic development at the regional level. It is my goal to maintain North Haven as the perfect town to work and live as well as prepare the Town to excel in the future.

Sincerely,

Michael J. Freda  
First Selectman



# November 2015

OCTOBER 2015							DECEMBER 2015						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Housing Authority  <b>ELECTION DAY</b>	4 Board of Ethics	5 Board of Selectmen	6	7
8	9 Planning & Zoning Clean Energy Task Force	10	11  <b>VETERANS' DAY TOWN HALL CLOSED</b>	12 Board of Education	13	14
15	16 Parks & Recreation Commission	17 Blight Commission Commission of Aging	18 Inland Wetlands Board of Finance Fire Commission	19 Economic Dev. Commission Library Board Zoning Board of Appeals	20	21
22	23 Conservation Commission Water Pollution Control Authority	24 Police Commission	25	26  <b>THANKSGIVING DAY TOWN HALL CLOSED</b>	27	28
29	30					

Meetings are subject to change



DIAL 911 FOR EMERGENCY – Police • Fire • Medical  
www.northhaven-ct.gov

## POLICE DEPARTMENT

The North Haven Police Department has continued the process of evolving to meet the needs of the members of the community it serves. Since the inception of the Police Department in March of 1943, established through an Act of the Connecticut State Legislature, the leaders of the department have sought to continually evaluate and upgrade equipment and resources in order to provide the quality services that the community deserves. The department is currently led by Chief Thomas McLoughlin and Deputy Chief Jonathan Mulhern.

All requests for both Police and Fire services in emergencies, as well as routine matters are handled by trained Emergency Telecommunicators within the police department's Emergency Communications Center. As the town has grown, the demands placed on these Emergency Telecommunicators have increased significantly. During the 2014/2015 fiscal year, three part time Emergency Telecommunicators were hired to help manage the increased volume in both Police and Fire calls for service. These part time Telecommunicators augment the full time staff and allow North Haven's Emergency responders the ability to provide a quality level of care.

As incidents of civil unrest have occurred in these United States, the public has witnessed confrontations between law enforcement representatives and the public, played out in national broadcasts. The goal of the North Haven Police Department is to foster a climate of mutual respect and efforts have continued to provide transparency in our organizational efforts. North Haven officers have attended training sessions from the Department of Justice on "Fair and Impartial Policing" and social media accounts have been maintained to allow citizens to educate themselves

on department goals and efforts. These same social media accounts allow communication to flow both ways between the Police Department and the public we are committed to serve. The free flow of communication and mutual respect go a long way to contribute to sound Community-Police relations.

The North Haven Police Department continues to employ forty-eight sworn officers, four full time civilian dispatchers, in addition to the part timers, and six civilian employees, operating out of its Police Headquarters, located at 8 Linsley Street. The building has undergone modest improvements to allow the organization to continue to operate out of the location it has occupied since 1965. The Police Department is staffed twenty-four hours a day, seven days a week, three hundred and sixty-five days a year. Persons requiring assistance can call the Police Department any time of the day or night at 203-239-1616 for routine calls, or 911 in cases of emergency. Routine calls can also be directed through the Town Switchboard at 203-239-5321, PD extension 224.

The North Haven Police Department continues to provide additional services to the community including a School Resource Officer (SRO), who is assigned to the High School. This SRO also addresses matters of importance in the Middle School and Elementary Schools as well. The SRO provides guidance to the schools relating to matters involving the safety and security of both students and staff, as well as the investigation of complaints that rise to the level of law enforcement involvement. Two Canine Officers and their dogs, "Koda" who is a Labrador Retriever and "Zeus", a German Shepard, support sworn officers in our community, as well as others in surrounding towns. The partnership between dog and handler requires

continued specialized training that allows them to provide a skilled set of abilities ranging from drug detection to search and rescue operations

The North Haven Police Department also oversees the operation of Animal Control activities. One full time and one part time Animal Control Officer operate out of a facility located at the end of Terminal Drive. These Animal Control Officers (ACO's) respond to complaints and concerns involving both domestic and non-domestic "wild" animals. Animal Control can be reached directly at 203-239-5321, ext. 250, where voicemail is available. For after-hours calls for service, please contact the Police Department directly.

The use of social media to keep the community informed about public safety issues continues to evolve and the North Haven Police Department encourages its stakeholders to both "Like us" on Facebook (<https://www.facebook.com/northhavenpd>) and "Follow us" on Twitter (@NorthHavenPD). We have designated department personnel who are responsible for keeping these social media outlets current, with breaking news stories, updates, road closures and other news on miscellaneous town wide events. In addition, the North Haven Police Department has a web page ([www.northhavenpd.com](http://www.northhavenpd.com)) that will detail the goals and objectives of our organization, as well as contain other pertinent information relating to general procedures.

A successful law enforcement agency requires an equal partnership between its personnel and the community it serves. We need to be united in our efforts to preserve the quality of life that makes the Town of North Haven a place that we like to call home.

## FIRE DEPARTMENT

In July of 2014, ribbon cutting ceremonies were held at West Ridge Volunteer Company #3 and Northeast Volunteer Company #4 for expansion projects to the current facility. The two stations are part of a \$9,200,000.00 building renovation and construction project. The project has been an ongoing one, with design and development beginning in February of 2012. Both stations have had built two new state of the art apparatus bays to allow for better response capabilities. Both stations are operating from the new bays and we are anticipating scope of work documents to allow us to look at the old apparatus bays and convert them into training / community rooms. This, along with the completion of Fire Headquarters and Montowese Volunteer Company #2 has modernized all of our fire stations.

The North Haven Fire Department is currently made up of 34 career firefighters with Headquarters Company located at 11 Broadway. The new station houses the offices of the Fire Chief / Fire Marshal and the Deputy Fire Chief / Deputy Fire Marshal as well as the department administrative assistant. Assigned to headquarters are four (4) Lieutenants, who serve as shift commanders, and 28 firefighters. All of our career personnel are trained medical responders and twelve (12) of our career members are trained to currently operate at the paramedic level. The three (3) volunteer companies are Montowese Company #2 located at 282 Quinnipiac Avenue, West Ridge



# December 2015

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<b>1</b> Community Services Commission Housing Authority	<b>2</b> Board of Ethics	<b>3</b> Board of Selectmen	<b>4</b>	<b>5</b>
<b>6</b>  HANUKKAH BEGINS	<b>7</b> Planning & Zoning	<b>8</b>	<b>9</b>	<b>10</b> Board of Education	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> Clean Energy Task Force	<b>15</b> Blight Commission Police Commission	<b>16</b> Inland Wetlands Board of Finance Fire Commission	<b>17</b> Economic Dev. Commission Zoning Board of Appeals	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>  FIRST DAY OF WINTER	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>  CHRISTMAS DAY TOWN HALL CLOSED	<b>26</b>  KWANZAA BEGINS
<b>27</b>	<b>28</b> Conservation Commission	<b>29</b>	<b>30</b>	<b>31</b>		

Meetings are subject to change



## FIRE DEPARTMENT (CONTINUED)

Company # 3 located at 1331 Ridge Road and Northeast Company # 4 located at 366 Washington Avenue. The companies are allowed up to 35 volunteer firefighters and fire-police. The companies are supervised through the Office of the Fire Chief. The Fire-Police division are supervised by a town wide Fire-Police Lieutenant and by a Fire-Police 2nd Lieutenant assigned to each company. Volunteer fire companies are supervised by the company Captains and fall under the jurisdiction of the Chief of the Department. The North Haven Fire Department has one (1) Administrative Assistant assigned to the department and to the fire commission.

The Fire Department saw some significant changes throughout the year. There is a brand new Emergency Unit and Engine 1 operating at fire headquarters. The new Engine 1 is a modern fire engine, red in color, a significant change from the traditional lime yellow truck in service throughout town. Old Engine 1 was reassigned from fire headquarters to Montowese Company 2 and placed into service as Engine 2. Engine 2 was retired from the fleet. Two department volunteer firefighters were hired as career members in other departments. Firefighter Zachary Criscuolo from Montowese became a Hamden firefighter and Fire Lieutenant Jeff Johnson of West Ridge became a New Haven Firefighter. The department also suffered the loss of 50+ year volunteer firefighter Salvatore (Sam) Muzio. At the time of his passing Mr. Muzio served as both a fire commissioner and as Lieutenant of the town wide

fire police unit. His presence is missed throughout the department.

The training of firefighters is an ongoing process in the North Haven Fire Department. All permanent members, both career and volunteer, are minimally certified to the Firefighter I level. Most of our firefighters, both career and volunteer are also certified at the Firefighter II level. In 2014/2015 numerous North Haven Firefighters completed State certification courses and many of our firefighters participated in the annual June Fire School run by the Connecticut Fire Academy. The department ran an internal Firefighter 1 certification class and teamed with the North Branford Fire Department to run a Firefighter II certification class, for our volunteer firefighters. The department continues to support all of our firefighters in continued fire based educational programs.

The department pays special recognition to Firefighter / Paramedic Christopher Shea. Firefighter Shea is a member of the United States Navy and serves as a Navy SEAL. Firefighter Shea has been on deployment virtually since October 2014 and is not expected to return to the department until April of 2016. We keep Chris and his family close in our hearts and pray for his well-being and safe return.

The Office of the Fire Marshal continues to be busy with both new developments and existing annual inspections. Plan reviews are being done on many large occupancies, including four large housing developments. Annual licensing inspections for day cares, liquor establishments, group homes, educational facilities and places of

assembly are completed on time. Plan review is conducted for any new building or any renovation to be sure that the building design meets compliance with the CT Fire Safety Code.

The North Haven Fire Department apparatus fleet consists of 8 pumping engines, 1 aerial ladder truck, 2 emergency rescue trucks and 2 command vehicles. In addition to our front line fleet a small boat is available to aid us in water rescues and other functions on our rivers and ponds, an operations trailer has been added to accommodate specialized equipment and a "Gator" is available to us to assist in off-road incidents.

Public education continues to be a major initiative starting in the day care centers and elementary schools and continuing up to civic groups, businesses and senior organizations. All of our firefighters are to be commended for their dedication to public education. The knowledge gained from these educational opportunities helps us to maximize our service and our commitment to you.

The Fire Department, as always, proudly partners with all other Town departments, including the Board of Education, to continue to provide exceptional services to the citizenry that we serve. We are still very proud to partner with the North Haven American Legion in providing flag drop off points at our volunteer fire stations for the convenience of our residents. Residents wishing to properly dispose of their flags can drop them off in the red, white and blue containers located at the front of our three (3) volunteer fire stations. We are proud of the efforts of all of

our firefighters involved in the multiple community events to assist others and to make North Haven a better place to live, work and visit.

### SPECIFIC THINGS YOU CAN DO TO HELP US INCLUDE THE FOLLOWING:

1. Use and maintain your smoke detectors properly. Change the batteries twice a year, in the spring and the fall, when you change the clocks!
2. Abide by the Town ordinance regarding house numbering. House numbers must be at least 3" high. If your home is more than 50' from the street, the number must be visible at the curb!
3. After snow storms, please try to help us by shoveling out the hydrant nearest your residence.

### USE THE FOLLOWING GUIDE WHEN CALLING 911.

1. Clearly state the address of the incident.
2. Clearly state the problem. (i.e. Fire, Medical Emergency)
3. Clearly speak your name.
4. Give as much detail about the incident as possible.
5. If the incident is an Emergency Medical call, you may be asked to stay on the phone for instructions on how you can help.



# January 2016

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FEBRUARY 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1  NEW YEARS DAY TOWN HALL CLOSED	2
3	4 Planning & Zoning	5 Community Services Commission Housing Authority	6 Board of Ethics	7 Board of Selectmen	8	9
10	11 Clean Energy Task Force	12	13 Cemetery Commission	14 Board of Education	15	16
17	18  MARTIN LUTHER KING JR.'S BIRTHDAY OBSERVED TOWN HALL CLOSED	19 Blight Commission Commission on Aging Parks & Recreation Commission	20 Board of Finance Police Retirement Board  MARTIN LUTHER KING JR.'S BIRTHDAY	21 Library Board Zoning Board of Appeals	22	23
24	25 Conservation Commission	26 Police Commission	27 Inland Wetlands Fire Commission	28 Economic Dev. Commission	29	30
31	Water Pollution Control Authority					

Meetings are subject to change



# PUBLIC SCHOOLS

Once again, the 2014-2015 school year brought a number of academic and athletic achievements to the North Haven Public Schools.

Athletically, the year began with our high school football team making it all the way to the Class L Semifinals and while they didn't win the championship, they had a remarkable season. We were, and continue to be, very proud of the team. Then, on June 13, 2015, the North Haven High School Baseball Team won the Class L Tournament Championship, defeating East Lyme by a score of 3 to 2. In between, there were a number of athletic accomplishments that are worthy of note:

- Coach Anthony Sagnella received the regional chapter of the National Football Foundation's Coach of the Year Award.

- The North Haven High School Girls' Softball Team advanced to the Class L Tournament Semifinals.
- Girls' tennis advanced as a team to the CIAC State Tournament and Top Singles player, Emily Migliorini, advanced to the "Final 16" in the State Open Singles Tournament.

Academically, 36 students were inducted into the **National Honor Society**; 18 into the **National Science Honor Society**; 33 into the **National Mathematics Honor Society**; 10 into the **French Honor Society**; 19 into the **Italian Honor Society**; 28 into the **Latin Honor Society**; 21 into the **Spanish Honor Society**; and 17 into the **Art Honor Society**. A number of students were inducted into multiple societies.

The Future Problem Solving Program is a year long educational program

challenging students to solve problems related to topics of global significance. Our Future Problem Solvers won a number of ribbons and awards at both their state and national competitions and represented our district with distinction. For the 30th consecutive year, North Haven students earned the right to represent Connecticut at the Future Problem Solvers International Conference. This year's international conference focused on Intellectual Property and was held at Iowa State University in Ames, Iowa in June.

The North Haven High School Vocal and Instrumental Music Programs continue to earn high marks in their competitions this year. In April, the Jazz I Band, the Concert Band, the Wind Ensemble, and the Chamber Orchestra all earned Gold Awards. The Wind Ensemble and the Chamber Orchestra were the highest scoring band and orchestra at the competition. The vocal groups Key of She, Men of Note, and One Note also earned gold Awards. Finally, the North Haven High School Music Program was selected as the Overall Best Music Program at the competition.

The end of the school year also marks the retirements of two of the district's administrators. We extend our thanks and best wishes to Kathleen Peters-Durrigan who has served as the principal of Ridge Road Elementary School for the past ten years, and Linda Cahill, the principal of Green Acres Elementary School for the past eight years. Both women are retiring at the end of June. We wish them many years of happy, healthy retirements.





# February 2016

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MARCH 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b> Planning & Zoning	<b>2</b> Housing Authority	<b>3</b> Board of Ethics	<b>4</b> Board of Selectmen	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Clean Energy Task Force	<b>9</b>	<b>10</b>	<b>11</b> Board of Education	<b>12</b> <b>LINCOLN'S BIRTHDAY</b> <b>TOWN HALL CLOSED</b>	<b>13</b>
<b>14</b> <b>VALENTINE'S DAY</b>	<b>15</b> <b>WASHINGTON BIRTHDAY</b> <b>TOWN HALL CLOSED</b>	<b>16</b> Blight Commission	<b>17</b> Board of Finance	<b>18</b> Zoning Board of Appeals	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> Conservation Commission Water Pollution Control Authority	<b>23</b> Police Commission	<b>24</b> Inland Wetlands Fire Commission	<b>25</b> Economic Dev. Commission	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>					

Meetings are subject to change



DIAL 911 FOR EMERGENCY – Police • Fire • Medical  
www.northhaven-ct.gov

# THE LIBRARY

The library houses a collection of 111,041 items and our circulation this year was 161,541, a 2.3% increase over last year.

We are a member of LION, a library consortium of 28 cities and towns. Our membership in this fine organization allows our patrons the ability to view the collections of all 28 libraries. Our patrons are afforded a vast selection of material that goes far beyond our own collection.

This year, several online services were added to our collection.

**Chilton Auto Library gives all the detailed information you need in order to tackle vehicle maintenance and repairs.**

**Hoopla allows patrons to borrow free digital movies, music, ebooks and more, twenty four hours a day, seven days a week, with your library card.**

**Morningstar Investment Research Center allows you to receive**



**comprehensive financial information on stocks, mutual funds, and EFT's.**

**Price It! Antiques and Collectibles Database makes available the ultimate online resource for pricing today's potential treasures!**

**Transparent Language Online offers patrons the ability to quickly and easily learn new languages with a variety of courses and activities.**

**All of these online services may be accessed by visiting our website at: [www.northhavenlibrary.net](http://www.northhavenlibrary.net).**

Our Children's Department continues to be a hub of activity.

The theme of this year's summer reading club is **The Wonderful World of Toys. Fifteen minutes of reading a day enables children to win wonderful prizes as they play the games in our program room!**

Sensory Story Time was introduced this year for the first time. Story and playtime for children with special needs was held on a regular basis and became an instant hit. Thanks go to Occupational Therapy students from Quinnipiac University who assisted our staff making this program a success!

The Reference Department fields the research and information queries that come in every day. In addition, our successful adult programming is handled through this department.

The Friends of the North Haven Library continue to fund the programs, events and equipment that the town budget does not provide. Our wonderfully successful Picnic and Performance series has been funded by the Friends for over two decades. Professional children's entertainers perform on our side lawn for a series of Monday evenings as our audience enjoys a picnic supper. In addition, the Friends provide funding for all of the prizes for the summer reading program, our large print collection, our adult programs and much, much more! Stop by their gently used book store, Best Friends, and make a purchase. You will help to support this fine library organization.

The Rotary Job and Career Corner has been supported by the North Haven Rotary for 35 years. The very first in Connecticut, this wonderful collection continues to offer varied information on job and career choices. The epitome of their motto, "Service Above Self", we thank this fine service organization for their years of dedication to our library.

Our thanks to the North Haven Lions for their yearly donation that is used for material for the visually challenged.

The Daytime Gardeners and the North Haven Garden Club continue to keep the Reading Garden and beds that surround our building beautiful. We thank you!

We thank you all for your continued support. Visit us often!!





# March 2016

FEBRUARY 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<b>1</b> Community Services Commission Housing Authority	<b>2</b> Board of Ethics	<b>3</b> Board of Selectmen	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> Planning & Zoning	<b>8</b>	<b>9</b>	<b>10</b> Board of Education	<b>11</b>	<b>12</b>
<b>13</b> DAYLIGHT SAVING TIME BEGINS	<b>14</b> Clean Energy Task Force Board of Assessment Appeals	<b>15</b> Blight Commission Commission on Aging	<b>16</b> Board of Finance	<b>17</b> Library Board Zoning Board of Appeals ST. PATRICK'S DAY	<b>18</b>	<b>19</b>
<b>20</b> FIRST DAY OF SPRING PALM SUNDAY	<b>21</b> Parks & Recreation Commission	<b>22</b>	<b>23</b> Inland Wetlands Police Commission Fire Commission	<b>24</b> Economic Dev. Commission	<b>25</b> GOOD FRIDAY TOWN HALL CLOSED	<b>26</b>
<b>27</b> EASTER SUNDAY	<b>28</b> Conservation Commission Water Pollution Control Authority	<b>29</b>	<b>30</b>	<b>31</b>		

Meetings are subject to change



# DEPARTMENT OF PUBLIC WORKS

The Town of North Haven's Department of Public Works is responsible for providing many of the services that residents come to rely on daily. The Department encompasses the offices of the Building Official, Blight Prevention Officer, Town Engineer, Land Use Administrator, Zoning Enforcement Officer, Executive Branch and the operating divisions of Field Operations, which include Parks, Vehicle and Equipment Maintenance, Streets and Roads, Sanitation and Recycling, Leaf Composting and the Transfer Station and Recycling Center. Additionally, the Department administers the Town's wastewater collection and treatment program under the direction of the Water Pollution Control Authority and the Underground Asset Management (UGAM) Program whose primary focus is managing the underground sanitary sewer piping.

## WATER POLLUTION CONTROL AUTHORITY

The Water Pollution Control Authority (WPCA) oversees the Town's sanitary sewage collection system; the extension of sewer mains; reviews and approves of the daily, monthly and yearly expense and capital budget items; establishes policies, procedures and regulations and approves of assessment and connection charges.

The WPCA also works with property developers in Town to establish new sewer collection systems and pump stations for proposed subdivisions and commercial developments in accordance with Town standards.

## WATER POLLUTION CONTROL DIVISION

The Water Pollution Control Division as contracted through Veolia Water North America oversees the operations of the Town's Water Pollution Control Facility (WPCF) and reports directly to the Director of the Department.

The WPCF was constructed in 1966 and was modified and expanded in 1991 and again in 2005 to meet advanced treatment requirements as administered through the State of Connecticut Department of Energy and Environmental Protection (CT DEEP) and the United States Environmental Protection Agency (USEPA). Approximately 70% of the Town's residential, commercial, and industrial properties are served by the WPCF. The WPCF includes preliminary, primary, and advanced secondary treatment of all sanitary sewage received at the plant. The treatment of sanitary sewage is subject to strict State of Connecticut and Federal National Pollutant Discharge Elimination System (NPDES) permit regulations and discharge requirements.

WPCF personnel provide operation and maintenance of the treatment facility, its nine (9) pumping stations, billing and collection of sewer use fees, and is responsible for the preventative maintenance of the approximately one hundred twenty (120) miles of sanitary sewer mains. WPCF personnel also perform the marking of underground sewer utilities as outlined in the State of Connecticut's "Call Before You Dig" program, perform inspections of all new and existing sanitary sewer connections to the Town's collection

system, and perform inspections of approximately 100 restaurants under the State of Connecticut DEEP General Permit for the Discharge of Wastewater Associated With Food Preparation Establishments – also commonly referred to as the FOG program for the removal of Fats, Oils and Greases.

Preventative and corrective maintenance of all mechanical systems is also conducted by the WPCF personnel for the Town's swimming pool, and staff exercise each of the nine (9) emergency generators located throughout the town on a weekly basis.

The latest improvements made to the WPCF by the Town include upgrades for new valves and piping to the Old Broadway Pump Station and the plant's Supervisory Control and Data Acquisition (SCADA) system.

The UGAM Program continues to focus its efforts on manhole inspections, televising pipelines, flushing lines and most recently, the replacement of a portion of the sanitary sewer on Universal Drive and Hartford Turnpike near the Hamden Town Line.

## ENGINEERING OFFICE

The Town Engineer provides technical assistance and support to various boards and commissions, including Planning and Zoning, Inland Wetlands, and the Zoning Board of Appeals. The Town Engineer also works closely with the Office of the First Selectman and supports other Town departments and divisions within the Department of Public Works.

This assistance includes review of roadway and bridge design,

drainage improvements, sanitary sewer installations, utilities, traffic control and property development issues. Coordination with the State of Connecticut and Federal agencies, various consulting engineers, property developers, builders and the general public is provided in order to resolve potential problems prior to and during construction/development.

Other services provided by Engineering include design, technical administrative assistance and inspection for Town construction projects, coordination of Town map updating and the administration of the Town flood plain ordinance/regulatory process.

## FIELD OPERATIONS

The Field Operations Division includes Parks, Vehicle and Equipment Maintenance, Streets and Roads, Sanitation, Recycling, Transfer Station and Recycling Center operations and leaf composting.

The Department's Director of Field Operations also functions as the Town's Tree Warden and oversees the maintenance and, where applicable, removal of all trees located on Town property or within the Town's Right of Way (ROW). In the fall of each year, this division operates its annual Fall Leaf Collection Program, which includes a six-week program for scheduled pickup of loose leaves placed at the curb and those placed in brown biodegradable bags.



# April 2016

MARCH 2016						
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MAY 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Planning & Zoning	5 Housing Authority Public Hearing Budget	6 Board of Ethics	7 Board of Selectmen	8	9
10	11 Clean Energy Task Force	12	13 Cemetery Commission	14 Board of Education	15	16
17	18	19 Blight Commission	20 Board of Finance Police Retirement Board	21 Zoning Board of Appeals	22 <b>EARTH DAY</b> <b>PASSOVER</b>	23
24	25 Water Pollution Control Authority	26	27 Inland Wetlands Police Commission Fire Commission	28 Conservation Commission Economic Dev. Commission	29	30

Meetings are subject to change



# DEPARTMENT OF PUBLIC WORKS (CONTINUED)

Field Operations Division also conducts a leaf composting operation with its own staff and equipment. Compost is available at no cost to the residents at the Recycling Center throughout the year.

## PARKS

The Field Operations Division includes Parks, Vehicle and Equipment Maintenance, Streets and Roads, Sanitation, Recycling, Transfer Station and Recycling Center operations and leaf composting.

The Department's Director of Field Operations also functions as the Town's Tree Warden and oversees the maintenance and, where applicable, removal of all trees located on Town property or within the Town's Right of Way (ROW). In the fall of each year, this division operates its annual Fall Leaf Collection Program, which includes a six-week program for scheduled pickup of loose leaves placed at the curb and those placed in brown biodegradable bags.

Field Operations Division also conducts a leaf composting operation with its own staff and equipment. Compost is available at no cost to the residents at the Recycling Center throughout the year.

## VEHICLE AND EQUIPMENT MAINTENANCE

Supervised by the Field Operation's Division, this section is responsible for keeping all of the Town's vehicles (excluding Fire apparatus), trucks and equipment maintained and operational. Department equipment

includes, but is not limited to: plow trucks, sanitation trucks, recycling trucks, large lawn mowing vehicles, street sweeper, wood chippers, lawn maintenance equipment and more. A working foreman and three mechanics maintain and repair all Town-owned vehicles and equipment, including Police vehicles, Board of Education equipment and Town vehicles utilized for day to day operations.

## STREETS AND ROADS

The Field Operations Division of Streets and Roads provides year-round maintenance services to the Town's 125 plus miles of roadways, public drainage courses, parking lots, parks and other Town-owned open space areas.

Streets and Roads personnel also provide for annual curbside leaf collection and leaf composting, winter snow and deicing efforts, street sweeping, catch basin cleaning, replacement of asphalt curbing and road patching services.

Streets and Roads personnel also assist with the oversight of the Town's annual milling and paving programs.

## STREETS AND ROADS - FALL LEAF COLLECTION PROGRAM

The Streets and Roads Division is responsible for the planning and execution of the annual Town-wide Fall Leaf Collection Program. Each resident is asked to place loose or bagged leaves (in biodegradable paper only) at the curbside and NOT on the actual roadway for collection prior to the specified public collection period. Collection periods commence

the first week of November and normally conclude the first two weeks in December, weather permitting. This year the Streets and Roads division collected approximately 18,000 cubic yards of the leaves as well as composted those leaves at a site registered with the State of Connecticut DEEP.

The Department publishes the Fall Leaf Collection Program schedule in the North Haven ADVISOR in early October each year. The schedule is also available on the Town's website. Copies are also available at the Town Hall, Public Works Annex and Library.

## SANITATION

The Sanitation Division is responsible for the weekly collection of municipal solid waste (MSW) and recyclables. On average, this amounts to approximately 24,000 tons per year or 1.1 tons per Town resident annually.

This Division also provides a twice annual Bulky Waste Pick-up Program in the first two weeks of April and the second and third week of September, respectively for waste items such as white goods like refrigerators (State law requires that the door(s) be removed), ranges, etc.; upholstered items such as mattresses, sofas and chairs; vehicle tires (without rims); and metal items— all at no charge to the resident. These items will be collected on your regular refuse day and must be placed at the curb by 5:00 a.m. There is no need to make a special reservation or call for the pickup.

Refuse is **not** collected on the following six (6) holidays and will be one (1) day late during these holiday weeks:

New Year's Day (Actual)  
 Memorial Day (Actual or Observed)  
 July 4<sup>th</sup> (Actual)  
 Labor Day (Actual)  
 Thanksgiving Day (Actual)  
 Christmas Day (Actual)

Refuse, recycling and bulk collection is **not** delayed for any other holidays.

## SANITATION REGULATIONS

1. Refuse must be at the curb by 5:00 a.m.
2. Containers must be in clear view, preferably at the curb.
3. Refuse containers should be no larger than thirty (30) gallon containers with handles.
4. Sanitation Division personnel will collect up to three (3) such 30-gallon containers.
5. Refuse containers must NOT weigh more than seventy-five (75) pounds.
6. If snow accumulation is two (2) inches or more, containers must be placed at the curb or a path from the curb to the containers must be cleared.
7. Loose or carelessly placed refuse will not be collected.
8. Cardboard boxes, grocery bags and/or wastepaper baskets are NOT to be used as refuse containers.
9. Branches/wood must be cut into



# May 2016

APRIL 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
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24	25	26	27	28	29	30

JUNE 2016						
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26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Planning & Zoning	3 Community Services Commission Housing Authority	4 Board of Ethics	5 Board of Selectmen	6	7
8 <b>MOTHER'S DAY</b>	9 Annual Budget Town Meeting Clean Energy Task Force	10	11	12 Board of Education	13	14
15	16 Conservation Commission Parks & Recreation Commission	17 Blight Commission Commission on Aging Referendum	18 Board of Finance	19 Library Board Zoning Board of Appeals	20	21 <b>ARMED FORCES DAY</b>
22	23 Water Pollution Control Authority	24	25 Inland Wetlands Police Commission Fire Commission	26 Economic Dev. Commission	27	28
29	30 <b>MEMORIAL DAY</b>	31				

Meetings are subject to change



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# DEPARTMENT OF PUBLIC WORKS (CONTINUED)

3 to 4 foot lengths, bundled and securely tied.

Two (2) bundles will be collected each week.

10. Carpet must be rolled up, cut into 3 to 4 foot lengths, and securely tied. Carpet is **NOT** a bulk item.
11. Pool covers must be cut, rolled up and securely tied. Pool covers are **NOT** a bulk item.
12. All hazardous waste, demolition materials, propane tanks, car and truck parts and truck/tractor tires, tree stumps, sand, dirt and sod will NOT be collected curbside. Call Public Works for disposal instructions and alternatives.
13. Proper disposal of hypodermic syringes: The Quinnipiack Valley Health District (QVHD) advises that syringes should be placed in a clean, empty, wide mouthed, one gallon or smaller bleach container. When 2/3 full, the container should be securely capped and discarded with the normal refuse.
14. Trash containers must be returned to their storage location, not visible from the street, within 24 hours of collection.

## SINGLE STREAM RECYCLABLES – CURBSIDE COLLECTION

The Sanitation Division, in addition to providing a weekly mixed solid waste pick up also provides single-stream curbside collection of state-mandated recyclable items. These include: plastics labeled Nos. 1 – 7, clear, green, and brown glass food and

## STREETS AND ROADS - SNOW REMOVAL POLICY

**PERSONAL SAFETY** – Older residents and those with health related problems are reminded to avoid the extreme physical activity connected with shoveling snow. Also, skiers, operators of snowmobiles and all terrain vehicles are advised to keep vehicles off Town streets at all times.

**TRAVEL SAFETY** – When traveling, citizens are advised to exercise extreme caution. During winter storm events, limit travel to trips which are absolutely necessary. Please keep a minimum of 75 feet from snow control vehicles.

**PARKING** – Residents are encouraged to refrain from parking on the street during and immediately after snowstorms. A ban may be declared by the Chief of Police as conditions warrant in accordance with Town Ordinance (Sec. 175). Local radio and television stations should be utilized for updates. When in effect, the Parking Ban greatly improves the proper cleaning of snow and enhances both public and employee safety.

**SALTING** – In the event of a winter storm resulting in mixed or frozen precipitation or at the beginning of a snowstorm, all roads will be treated with salt (Clear Lane or Ice Be Gone) normally within the first three hours and as needed thereafter.

**SNOW PLOWING** – During snowstorms (usually greater than two inches accumulation) Town crews will plow based on established Town policies. Main roads are plowed first, followed by residential streets with one pass in either direction until the snowfall ceases. Then all roads are plowed to the curb.

**CUL DE SACS** – Residents are encouraged to be patient with the removal of snow from these areas as necessary large snow removal equipment often prohibits the full clearing of some areas where there is insufficient room available. Alternate equipment may be dispatched when storm conditions have subsided. Priority is given to clearing access in the roadway first.

**PRIVATE PLOWING** – Depositing of any snow from private driveways in the public street that results in a hindrance to traffic is prohibited. This includes piles pushed across the street and the windows that are created in the street. Homeowners and plowing contractors should take notice that violators may be subject to a fine of \$100 per offense. Homeowners may be held responsible for the actions of their contractors.

**DRIVEWAYS** – The Town is not responsible for snow which is deposited in private driveways. Plow operators have very little discretion on where this snow can go. Residents should understand that the Town's priority is to clear streets to ensure public safety. Residents should throw/shovel snow to the down traffic side of the driveway. This will minimize the amount of snow that will be pushed back into the driveway.

**SIDEWALKS** – Property owners are responsible for clearing all snow and ice from sidewalks adjacent to their property within twenty-four (24) hours of the end of the snowfall or precipitation (Sec. 180-4).

**MAILBOXES** – Residents should make certain that their mailboxes are at least 42" high and set back slightly from the road so that the postal carrier can reach it. In the event mailboxes are damaged from plowed snow, the Public Works Department may assist residents in making temporary repairs as resources allow, ensuring continued mail delivery.

**FIRE HYDRANTS** – Adopt the fire hydrant nearest your home and keep it clear of snow and ice.

**SELF-SERVE SAND/SALT** – Small quantities of sand/salt mix are available to residents only at the Recycling Center on Elm Street on a self-serve basis.



# June 2016

MAY 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

JULY 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
						1 2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Board of Ethics	2 Board of Selectmen	3	4
5	6 Planning & Zoning	7 Housing Authority	8	9 Board of Education	10	11
12	13 Clean Energy Task Force	14  FLAG DAY	15	16 Zoning Board of Appeals	17	18
19  FATHER'S DAY	20	21 Blight Commission  FIRST DAY OF SUMMER	22 Inland Wetlands Police Commission Fire Commission	23 Economic Dev. Commission	24	25
26	27 Conservation Commission  Water Pollution Control Authority	28	29	30		

Meetings are subject to change



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# DEPARTMENT OF PUBLIC WORKS (CONTINUED)

beverage containers; metal food and beverage containers, aluminum foil and pie plates; newspaper (including inserts), magazines, catalogs, junk mail, telephone books and corrugated cardboard. Please place all single-stream recyclables in your curbside 'green' recycling box. The recycling box must be at the curb by 5:00 a.m. along with your mixed solid waste in order to guarantee pick-up on the normally scheduled date of your curbside collection.

## TRANSFER STATION

The Transfer Station is located on Universal Drive, approximately 500 feet south of the intersection with Sackett Point Road. Containers for normal household waste; metals; bulky waste and brush, and mattresses; tires (without rims) and white goods are available for use by residents only. Please note that the Town DOES NOT ACCEPT construction and demolition materials at its Transfer Station. Residents who wish to dispose of these items may call Public Works at (203) 239-5321, extension 400 for alternate disposal locations.

Transfer Station hours of operation include 7:00 a.m. - 12:45 p.m., Tuesday through Saturday (CLOSED SUNDAYS, MONDAYS and HOLIDAYS).

All vehicles wishing to enter the Transfer Station must obtain a Transfer Station Pass, which is good for an entire day. This includes those persons with trailers, cars or trucks. **Each year** residents must bring their registration and driver's license to the Public Works Office, Town Hall Annex, 5 Linsley Street, Monday – Friday, 8:30

am - 4:30 pm. Each resident is entitled to six (6) passes for the disposal of mixed solid waste, bulky wastes, tires and white goods. Passes are valid for the calendar year (January 1 – December 31). Commercial vehicles, "Mason" dump trucks and vehicles larger than 3/4 ton pick-up trucks are not permitted into the Transfer Station due to space limitations.

## TRANSFER STATION - ACCEPTABLE REFUSE

Load your vehicle according to the following categories as you will have to unload your refuse into specified roll-off containers.

The containers include:

1. Wood & brush – cut into 3-4 foot lengths;
2. Leaves, grass and plant debris mixed with small twigs and branches;
3. Metal & white goods (stoves, refrigerators, washers, etc.);
4. Upholstered items (chairs, sofas, mattresses, box springs);
5. Household refuse (burnable only); and
6. Tires (2 tires without rims per visit).

## TRANSFER STATION - NON-ACCEPTABLE REFUSE

1. All hazardous waste (pesticides, oil based paints, thinners, anti-freeze, gasoline, batteries, cleaning agents, medical waste, etc.) Hazardous waste must be taken to HazWaste Central, 90 Sargent Drive, New Haven. HazWaste Central is open Saturdays **ONLY** from May until October. (Call 203-401-2712 or

- visit [www.rwater.com/hazwaste](http://www.rwater.com/hazwaste))
2. Propane tanks (call Public Works concerning proper disposal OR contact local vendors).
3. Corrugated cardboard MUST be recycled. Residents can bring it to the Recycling Center on Elm Street in reasonably sized pieces or broken down or cut into 4' x 20" pieces, tied securely and placed in your 'green' recycling bin for curbside pick-up.
4. Yard waste such as grass clippings and/or leaves (no twigs or branches) MUST be brought to the Recycling Center.
5. Used 55-gallon drums and oil tanks.
6. All construction and building materials, demolition debris.

## RECYCLING - SINGLE STREAM

The Town's Recycling Program annually ranks in the top 10% of Connecticut cities and towns with a total of over 1,100 pounds of recyclables generated per resident and processed annually. In addition, North Haven recycles over 50% of its municipal solid waste, far surpassing the State's goal of 40%. This figure attests to North Haven's consistent ranking in the State's top communities in percentage of recyclables.

## RECYCLING CENTER

The Recycling Center operates as a temporary drop-off site for residents and is open on Saturday from 8:00 a.m. to 1:45 p.m. and Tuesday through Friday from 8:00 a.m. until 11:45 a.m.

Residents may bring items that are collected curbside as well as the following: mixed paper (clean magazines, junk mail); newspaper; corrugated cardboard; white office paper; plastic food and detergent containers coded #1 through #7 on the underside; glass bottles and jars; metal cans; and uncontaminated waste oil (crankcase oil).

Scrap metal (another recyclable) should be taken to the Transfer Station on Universal Drive.

## RECYCLING CENTER- ELECTRONICS

As of August 2010, the Town of North Haven accepts certain electronics under the new E-Waste Recycling mandate of the State of Connecticut Department of Environmental protection. A container is available for all accepted electronics at North Haven's Recycling Center on Elm Street.

The following electronics are ACCEPTED at the Town's Recycling Center:

1. Computers
2. Monitors
3. Printers
4. VCRs
5. Cell phones
6. DVD Players
7. Copiers
8. Scanners/Fax Machines
9. Televisions
10. iPods/PDAs
11. Keyboard/Mice
12. Stereo Equipment
13. Telephones
14. Microwaves
15. Cameras
16. Anything with a chord



# July 2016

JUNE 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
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AUGUST 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
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28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4  INDEPENDENCE DAY TOWN HALL CLOSED	5	6	7  Board of Selectmen	8	9
10	11  Planning & Zoning Clean Energy Task Force	12	13  Cemetery Commission	14  Board of Education	15	16
17	18	19  Blight Commission	20	21  Zoning Board of Appeals	22	23
24	25  Conservation Commission	26	27  Inland Wetlands Police Commission Fire Commission	28  Economic Dev. Commission	29	30
31	Water Pollution Control Authority					

Meetings are subject to change



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# DEPARTMENT OF PUBLIC WORKS (CONTINUED)

The following items are NOT ACCEPTED at the Town's Recycling Center:

1. Smoke Detectors
2. Items with Refrigerants (Refrigerators, Air Conditioners)
3. Hazardous Materials (Lighter Fluid, Paint, etc.)

## RECYCLING CENTER - LEAF DISPOSAL

Leaves are a mandated recyclable item by the State of Connecticut DEEP and must be composted. They may be composted by residents in their backyard or through the Town's efforts during its fall leaf collection. Leaves must be placed in "brown" paper biodegradable leaf bags or raked loosely to the curb. **Leaves should never be placed in the street for safety reasons.** Look for further details on the Town's leaf removal program in the early fall. **(NOTE: The Town does not collect leaves at any other time during the year.)** However, residents may bring leaves (year round) to the Town's Recycling Center located on Elm Street.

## RECYCLING CENTER - LEAF RECYCLING CENTER GUIDELINES:

1. Leaves (only) may be brought to the Recycling Center in bulk or in biodegradable brown bags.
2. Leaves mixed with grass clippings may also be brought to the Recycling Center in bulk or in biodegradable brown bags.
3. Leaves brought to the Center in plastic bags must be emptied from the bags into the disposal area.

4. Leaves mixed with twigs, branches and plant debris will not be accepted. This is considered yard waste and must be taken to the Transfer Station on Universal Drive.

## LEAF COMPOSTING

Since 2012, the Department composts all leaves collected Town-wide as permitted by the State of Connecticut Department of Energy and Environmental Protection (CT DEEP). Each year, residents are encouraged to stop by and pick up some free compost at the Town's Recycling Center located on Elm Street, adjacent to the North Haven Racquet Club. Compost is located just outside of the entrance gate and is available at anytime at no cost to the residents.

## RECYCLING CENTER - GRASS CLIPPINGS

In accordance with State of Connecticut law, grass clippings **may not** be processed along with other non-recyclable solid waste (i.e. household trash, garbage). Residents are encouraged to consider alternatives such as backyard composting and recycling (mulching) mowers. A container for disposal of grass clippings is provided for residential use (only) at the Recycling Center.

## HAZWASTE CENTRAL

Household hazardous waste generated by all Town residents can be taken free of charge to HazWaste Central located at the Regional Water Authority on 90 Sargent Drive in New Haven (Exit 46 Long Wharf). Household batteries, which are a State

of Connecticut mandated recyclable, must be disposed of as a Hazardous waste and cannot be placed with regular trash or in the 'green' recycling containers. Also, HazWaste Central accepts oil-based paints, car fluids, pesticides, cleaning products, etc. **HazWaste Central is open Saturdays from mid-May through the last Saturday in October, 9:00 a.m. to Noon.** Residents are asked to call (203) 401-2712 or visit [www.rwater.com/hazwaste](http://www.rwater.com/hazwaste). Please bring your drivers license with you when entering and dropping off materials at HazWaste Central. There are no costs to the residents who participate in this program.

## LAND USE OFFICE

The Land Use Office staff provides administrative support to the Planning and Zoning Commission, the Zoning Board of Appeals and the Inland Wetlands Commission.

Under the direction of the Land Use Administrator, the office assists residents, property owners and developers through the application process, to the appropriate Land Use Board and/or Commission. Procedurally the office is responsible for accepting the formal application, preparing the legal notices, reviewing all applications for completeness and compliance, preparing the meeting agenda and organizing the actual meeting place(s).

The office also provides administrative support for the Zoning Enforcement Officer and works closely with the Building Department and Engineering offices of Public Works as well. Public

inquires are welcome at the office located in the Town Hall Annex on 5 Linsley Street.

## PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission is a five (5) member elected Board with three (3) alternates. The Commission is responsible for regulating all land uses and approving development of land in North Haven, including site plans, subdivisions, zone changes, amendments to Zoning regulations and special permits. Zoning Regulations have been adopted to protect the health, safety and general welfare of the community. In addition to applications to the Planning and Zoning Commission, plot plans and Certificates of Compliance, the following are brought to the Land Use Office for review and approval: residential additions, garages, decks, fences and pools. Sign permits are reviewed and approved through the Land Use Office by the Zoning Enforcement Officer.

Complaints regarding Zoning and Inland Wetland violations are vigorously pursued by the Zoning Enforcement Officer. The Town continues to achieve a high rate of zoning compliance.

The Commission meets on the first Monday of the month at the Library Community Room at North Haven Library on Elm Street at 7:00 p.m.

## INLAND WETLANDS COMMISSION

The Inland Wetlands Commission consists of seven (7) appointed members and three (3) alternates



# August 2016

JULY 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
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31						

SEPTEMBER 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
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25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	<b>1</b> Planning & Zoning	<b>2</b>	<b>3</b>	<b>4</b> Board of Selectmen	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Clean Energy Task Force	<b>9</b>	<b>10</b>	<b>11</b> Board of Education	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> Blight Commission	<b>17</b> Board of Finance	<b>18</b> Zoning Board of Appeals	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> Conservation Commission  Water Pollution Control Authority	<b>23</b>	<b>24</b> Inland Wetlands  Police Commission	<b>25</b> Economic Dev. Commission	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

Meetings are subject to change



# DEPARTMENT OF PUBLIC WORKS (CONTINUED)

and is responsible for reviewing all development of land that contains inland wetlands and/or watercourses. The primary job of this Commission is to protect and preserve Inland Wetlands and watercourses while maintaining a balance with the development and economic growth of North Haven.

Application forms may be obtained in the Land Use Office during regular business hours, Monday through Friday 8:30 a.m. to 4:30 p.m. The Commission meets on the fourth Wednesday of each month at the Community and Recreation Center on Linsley Street at 7:00 p.m.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a five (5) member elected Board with three (3) alternates. The Board is responsible for hearing all applications on variances, exceptions and appeals of the decisions of the Zoning Enforcement Officer. Applications submitted to this Board are subject to a Public Hearing.

Board members attempt to visit each site prior to rendering a decision. Legal notices for each application are advertised twice prior to a Public Hearing being held.

Meetings are held on the third Thursday of each month at the Community and Recreation Center located on Linsley Street at 7:30 p.m.

## ZONING ENFORCEMENT OFFICER

The Zoning Enforcement Officer is a key staff member to the Planning and Zoning and Inland Wetlands Commissions and the Zoning Board

of Appeals. The position's primary responsibility is to ensure that the Town's Inland Wetlands and Zoning Regulations are followed.

The Zoning Enforcement Officer reviews and approves, where appropriate, zoning applications for residential and commercial construction and investigates claims that violations of the regulations have occurred. Orders for remediation are issued by the Zoning Enforcement Officer where appropriate.

Lastly, the Zoning Enforcement Officer may assist with blight issues, abandoned residences and businesses and work with owners to resolve issues related to same.

## BUILDING DEPARTMENT

The Building Office, which is located at 5 Linsley Street in the Town Hall Annex, is responsible for assuring the safety of North Haven residents through the enforcement of all applicable building codes for new or existing structures within the Town. This process typically includes the review of plans and the issuance of a building permit prior to the start of construction, followed by inspections of work in progress and ending with the issuance of a Final Inspection Report or a Certificate of Occupancy when all work has been completed in compliance with the current regulations. Applicants are encouraged to check with the Department on any changes to the Permit Fee Schedule or Code Changes. The Building Code currently adopted by the Town of North Haven is the 2005 Connecticut State Building Code with updates. All Taxes and

Town fees must be paid prior to the issuance of any Building Permits.

Permitting software (ViewPermit) was implemented to expedite the issuance of permits. This software allowed for the issuance of **408** permits on-line in **2014** and generated fees of **\$52,000**. The first part of 2015 (January – May) generated **\$259,161** in fees and **690** permits were issued. Most permits are issued within 30 days of approval. With the online system, the Department hopes to expedite this process.

The Building Office is open Monday through Friday from 8:30 a.m. to 4:30 p.m. for general assistance with Building issues, except when it is closed for lunch from 1:00 p.m. to 2:00 p.m. However, Building Permits are only issued in the office from 8:30 a.m. to 11:30 a.m. daily. Fees are payable in the office by check or money order only, credit cards can be used online.

The Building Inspectors are also available for public assistance from 8:30 a.m. to 11:30 a.m. and from 3:30 p.m. to 4:30 p.m. daily, or by appointment.

Asking questions prior to the start of a project is the safest and best way to ensure that the proper requirements are met. As defined by the State Building Code the following require permits\*:

- New homes;
- Additions, renovations or alterations to existing homes;
- Roofing, siding, door and window replacement;
- New or repairs to: decks, porches, sheds, pools, garages and carports;

- New Commercial buildings;
- Additions, renovations or alterations to Commercial Buildings;
- Generators, coolers, outside storage, including pads and retaining walls;
- Installation or removal of gas, propane or oil tanks and/or lines;
- Heating, ventilation, hood and fire suppression systems, sprinkler system (new or repairs), Air Conditioning, Plumbing, Grease traps, Electrical service, wiring and low voltage;
- Installation of a fire place, pellet gas or wood stove;
- Installation of swimming pools, safety fences for in-ground pools or any fence over 6' in height;
- Demolition of any structure, including swimming pools, decks, sheds, etc.; and
- In general the replacement or repair of any existing structure and any new work before it is started.

\*The requirement of a permit is not limited to this list.\*

Applicants are encouraged to visit the Town of North Haven's Building department website for more complete and updated information, as it becomes available. Please see [www.town.north-haven.ct.us](http://www.town.north-haven.ct.us) or contact the Building Office directly at (203) 239-5321, extension 405.



# September 2016

AUGUST 2016						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Board of Selectmen	2	3
4	5 <b>LABOR DAY TOWN HALL CLOSED</b>	6 Community Services Commission Housing Authority	7	8	9	10
11	12 Planning & Zoning Clean Energy Task Force Board of Assessment Appeals Water Pollution Control Authority	13	14	15 Library Board Zoning Board of Appeals	16	17
18	19 Parks & Recreation Commission	20 Blight Commission Commission of Aging	21 Board of Finance	22 Economic Dev. Commission <b>FIRST DAY OF AUTUMN</b>	23	24
25	26 Conservation Commission	27	28 Inland Wetlands Police Commission Fire Commission	29	30	

Meetings are subject to change



## DPW (CONTINUED)

Inspections are made during all phases of construction. During 2014 the Building Office issued the following **for CY 2014:**

Permit Type	Total Permits	Construction Value
Building General	604	\$48,609,495
Demolition	11	\$675,025
Pool	30	\$258,454
Electrical	488	\$7,624,980
Gas	209	\$390,368
Mechanical	345	\$9,764,683
Plumbing	203	\$4,170,887
<b>Total number of Permits Issued:</b>	<b>1890</b>	
<b>Total Construction Value:</b>		<b>\$71,493,893</b>
<b>Total Construction Fees Paid:</b>		<b>\$ 890,553.52</b>
<b>Total Inspections:</b>	<b>2561</b>	
<b>Total Certificates of Occupancy Issued:</b>	<b>48</b>	

### BLIGHT PREVENTION BOARD OF APPEALS

The Blight Prevention Board of Appeals is a five (5) member appointed board with one (1) alternate. The Board is responsible for hearing all appeals of the decisions of the Blight Prevention Officer. Appeal applications submitted to the Board are subject to a public hearing.

Legal notices for each application are advertised twice prior to a public hearing being held.

Meetings are held on the third Tuesday of each month in the Mildred A. Wakeley Community and Recreation Center, 7 Linsley Street, Room #1 at 7:00 p.m. with the exception of the month of August each year where it is held in Conference Room #3 on the

first floor of the Town Hall, across from the Town Clerk's office, located on 18 Church Street at 7:00 p.m.

### BLIGHT ENFORCEMENT

The Building Prevention Office is also responsible for enforcement of the Blight Ordinance adopted in October 2011. This covers any property that is in a blighted condition that may adversely affect the economic well-being of the Town of North Haven, or contribute to the decline of neighborhoods, and jeopardize the health, safety welfare and/or quality of life of persons within the Town of North Haven. Complaint forms can be found on the Town's website and in the Building Department Office.

## COMMUNITY DEVELOPMENT

### NHTV [WWW.NHTV.COM](http://WWW.NHTV.COM)

NHTV, North Haven Community Television, Inc. is an all volunteer, nonprofit organization dedicated to providing Public, Educational and Governmental Access television to the Town of North Haven. The group is responsible for the operations of NHTV (Public Access Channel 18), NHETV (Educational Access Channel 19), and NHTV2 (Government Access Channel 20), which provide important town news and information, coverage of meetings, as well as offering residents of North Haven a way to express their opinions through cable television. Training and use of the facilities for the purpose of producing programs of interest to the community is offered free of charge. Those interested in community access television are encouraged to contact the group at 234-0025.

### CEMETERY COMMISSION

The North Haven Cemetery Association relinquished control of the three Town Cemeteries: Old Center, New Center on Elm Street and Montowese on Quinpiac Avenue, to the Town of North Haven on July 1, 1988. A Commission was established to act as an advisory board to monitor the direction of cemetery activities.

The Commission is made up of seven members with the First Selectman being an ex-official member and voting rights. The Commission also oversees the upkeep and preservation of the Ancient Cemetery on the Green. Meetings are held quarterly.

### ECONOMIC DEVELOPMENT COMMISSION

The Economic Development Commission is made up of nine volunteer members. It is a liaison between the Town and the Town's businesses and industries. Its function is to attract desirable new venture to North Haven while maintaining an active program to retain businesses in North Haven and increase job opportunities. The Commission has been active during the past years with the business community, the State Department of Economic Development and all other State agencies.

### CONSERVATION COMMISSION

The North Haven Conservation Commission generally meets on the fourth Monday of each month at 7 pm at the Parks and Recreation Center. The schedule for 2015-2016 is as follows:

2015—Sept. 28, Oct. 26, Nov. 23, December 28

2016—Jan. 25, Feb. 22, March 28, April 28, May 16, June 27, July 25, Aug. 22, Sept. 26, Oct. 24, Nov. 28, Dec. 19

The Conservation Commission consists of seven appointed members and focuses on issues related to the environment and natural resources of the community. It is dedicated to the protection of the air, water, and land.

During the past year, the Commission sponsored the town's seventh annual Earth Day celebration, which was held on April 11 at the North Haven High School. We devoted several months to planning and organizing the event,



# October 2016

SEPTEMBER 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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2	3 ROSH HASHANAH	4 Community Services Commission Housing Authority	5	6 Board of Selectmen	7	8
9	10 Clean Energy Task Force Planning & Zoning COLUMBUS DAY OBSERVED TOWN HALL CLOSED	11	12 COLUMBUS DAY YOM KIPPUR	13	14	15
16	17	18 Blight Commission	19 Police Retirement Board	20 Zoning Board of Appeals	21	22
23	24 Conservation Commission Water Pollution Control Authority	25	26 Inland Wetlands Police Commission Fire Commission	27 Economic Dev. Commission	28	29
30	31 HALLOWEEN					

Meetings are subject to change



# COMMUNITY DEVELOPMENT (CONTINUED)

which attracted an estimated 400-500 adults and children. Commission members worked with the elementary and Middle school principals and teachers as well as town officials, numerous environmental and other civic groups, and several businesses. As a result of this extensive outreach, dozens of student projects were displayed at the Earth Day event and more than thirty community groups and green businesses had interesting and informative exhibits with valuable information for the public. A face painter, baby goats, and activities supervised by Home Depot and Home Run Realty were especially popular with children. A scavenger hunt, with valuable prizes, was also held. The Project Green high school students offered many activities for children and provided valuable assistance throughout the event. We wish to thank the town and several businesses for providing funds for the event.

The Commission continues to be involved in efforts to protect groundwater through its cooperation with the Household Hazardous Waste Collection Center in New Haven. We supply advertising and volunteers on two Saturdays during the summer and fall.

The Commission also sponsored a public forum on "How and Why to Live Without Pesticides," which was held in the Library's Community Room on September 30, 2014. The Commission devoted considerable time and energy to organizing the forum, which featured excellent presentations by two experts who discussed the impact of pesticides on the environment and public health and how to live pesticide-free lives. A lively exchange between the speakers and the audience ensued. The program was shown on NHTV.

## BOARD OF ETHICS

The Board of Ethics meet on a monthly basis throughout the year. For calendar year 2014, no complaints were received, no investigations were conducted, no violations of the Code were found, no probable cause findings were made and the Board issued two (1) advisory opinion and granted no waivers.

## TOWN CLERK'S OFFICE

More often than not, the first contact a person may have, when a person does not know where to find the information they may desire, they will contact the Town Clerk's office. As the repository of all Town records, the Town Clerk is commonly known as the historian of the community. Linked to the Town Clerk are the past, present, and future of North Haven. The Town Clerk's role has always been to record events; therefore, the Town's past is entrusted with the Town Clerk.

The Town Clerk's office maintains permanent records for land transactions, maps, recorded marriage, birth and deaths (the Town Clerk is also the Registrar of Vital Statistics/Records for the Town) issuance of marriage licenses, liquor permits, dog licenses, hunting and fishing licenses, certified copies of birth, marriage and death certificates, to name a few.

The Office of the Secretary of the State has the highest regard for the Town Clerk and her office. According to that Office, the responsibility of the Town Clerk's office encompasses some "500+ duties."

Real estate transactions, which include refinancing, although affected by the downward turn in the U. S. economy,

have been holding steady these past few years. These transactions substantially increase the volume of activity and work for the Town Clerk's office.

During the past few years, land records, including all land transactions and Real Estate tax and Sewer Use liens, in the Town Clerk's vault have been going through a major cleaning and reorganization project for ease of access and use. Connecticut State Library Historic Preservation Grants have provided the Clerk's office with some of the funds to update and digitize land records on a yearly basis. A dedicated terminal for hunting and fishing licenses was installed in 2008; while not required, we offer this as a customer service that many towns have terminated. Two dedicated terminals for public viewing of land records are available in the office, included in our recent ADA Compliance upgrade to Town Hall. In 2011, Trade Name Certificates were added to our online access system for current and future filings; we hope to be able to add older records to the system, by way of the aforementioned State Library Grant, in the years to come. Lastly, soon, we hope to begin the process of updating our Vitals system -- which is currently done manually -- to an electronic processing system. Our Land Records system was upgraded in December 2014.

The Town Clerk works closely with the Registrars of Voters in the preparation for and supervision of all primaries, elections and referenda held in the Town of North Haven, including the preparation and distribution of Absentee Ballots for the same. Extreme accuracy is vital. Registering new voters is also among the various and sundry duties of

the Town Clerk's office.

The Town Clerk convenes all Town Meetings, including the Annual Town Meeting, the Annual Town Budget Meeting, as well as all public hearings.

Notary Public service is available to the public, Monday through Friday, 8:30 a.m. – 4:30 p.m. (except for Legal Holidays). The service is free of charge to all Town Residents. The fee for non-residents is \$5.00 per notarization.

### DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2014, THE TOWN CLERK'S OFFICE OF NORTH HAVEN RECORDED/ PROCESSED:

167	Births Recorded
193	Marriages Recorded
283	Deaths Recorded
4	Disinterments
156	Burial Permits
69	Cremation
55	Liquor Permits
102	Marriage Licenses issued
4,682	Deeds
20	Maps
1,128	Dog licenses issued
79	Trade Name Certificates
266	Sports Licenses
4	F.O.I.A. Compliance with Requests for Information
1,137	Certified Copies Issued:
124	Land Records
195	Marriage Licenses
642	Death Certificates
169	Birth Certificates

Gross receipts for the Town Clerk's office amounted to approx. \$651,801.53 at the end of the calendar year 2014.



# November 2016

OCTOBER 2016						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Housing Authority	2	3 Board of Selectmen	4	5
6  DAYLIGHT SAVING TIME ENDS	7	8  ELECTION DAY	9	10	11  VETERANS' DAY TOWN HALL CLOSED	12
13	14 Clean Energy Task Force Planning & Zoning	15 Blight Commission Commission of Aging	16 Fire Commission	17 Library Board Zoning Board of Appeals	18	19
20	21 Parks & Recreation Commission	22	23 Police Commission	24 Economic Dev. Commission  THANKSGIVING DAY TOWN HALL CLOSED	25	26
27	28 Conservation Commission Water Pollution Control Authority	29	30 Inland Wetlands			

Meetings are subject to change



DIAL 911 FOR EMERGENCY – Police • Fire • Medical  
www.northhaven-ct.gov

# COMMUNITY SERVICES AND RECREATION (DCSR)

The Department of Community Services and Recreation operates comprehensive programs and services available to all North Haven residents. This department provides a myriad of social service programs, behavioral health, daycare, youth services, senior center services and recreation. Services are conveniently offered at the Town Hall Annex and the Mildred A. Wakeley Community and Recreation Center on Linsley Street. The Joyce C. Budrow Senior Center is located at 189 Pool Road.

Community Services: (203) 239-5321, ext. 500

North Haven Counseling Services: (203) 239-5321, ext.500

Recreation (203) 239-5321, ext. 530

Senior Center (203) 239-5432 or ext.520

Community Services Day Care: (203) 239-5321, ext. 538

## COUNSELING PROGRAMS

North Haven Community Services Counseling Services offers a range of outpatient mental health, substance abuse and outreach services to town residents. Services include: individual, couples, group and family therapy, as well as psychiatric evaluation and medication management. In the past year, counselors worked with more than 250 individuals and families, providing more than 4000 sessions with clients including approximately 60 appointments per month with a psychiatrist or APRN for medication management. Assessment, treatment and psychosocial education are provided in a safe, confidential setting by licensed clinicians. Also 24-hour mental health emergency service for ongoing clients is available. All services are licensed by the Department of Public Health and provided by licensed

professionals who are town employees. Medicare, Medicaid and private insurance are all accepted.

BHcare Shoreline Inc., has continued to provide management and clinical oversight for the North Haven Counseling Services. In addition to providing supervision for the clinical program, BHcare case management staff are on site monthly to help clients and residents access benefits including Medicaid, Medicare, housing, health insurance and other financial assistance. Vocational counseling is available to clients registered with the clinic through BHcare as well. BHcare staff also collaborates with other town offices to work with individuals and families in North Haven needing information and referral in times of crisis.

BHcare and clinic staff members consult to and support Community Services, residents and other town departments in community education and prevention efforts centered around abuse prevention, mental health, alcohol and drug use prevention, parenting, education, stress management, bereavement, and other social service issues. Educational materials on these topics and social services in the area are also available in the office.

Town of North Haven Counseling Services are located in the Community Services Office on the first floor of the Town Hall Annex at 5 Linsley Street, North Haven CT 06473. Call 203 239 5321 Ex 500

## SUPPORT SERVICES

DCSR assists residents year round with basic needs. Residents seeking assistance are welcome to fill out an application, which are available in the Commu-

nity Services Office. From July 1, 2014 through May 31, 2015,

81 applications for diverse emergency assistance requests were submitted and completed. 17 applications for outreach assistance requests were submitted and completed. If there are social service needs that cannot be met by this department, staff will assist with information and referrals to the appropriate agencies or programs.

## FOOD BANK / TOY BANK

DCSR maintains and operates a food bank for North Haven residents. Food supplies are provided by the Connecticut Food Bank as well as generous donations from individuals and community organizations. Our "client choice" food bank empowers residents to select their own food based upon taste and dietary restrictions. This service is available by appointment Monday through Friday. 4,011 meals were distributed from July 1, 2014 through May 31st, 2015.

**Thanksgiving Meal Distribution:** 72 households were provided meals during the 2014 Thanksgiving season.

**Holiday Meal Distribution:** 54 households took part in the 2014 holiday food distribution.

**Toy Bank:** During the 2014 holiday season, 68 families scheduled appointments to select toys for their children. The age limit for this program is 18 years old. The toy bank is also available year round for parents to select items for their children's birthdays.

## ENERGY ASSISTANCE

The DCSR processes energy assistance applications for eligible residents throughout the fall and winter months. Residents are welcome to obtain

information on eligibility requirements and to schedule their appointments starting in early September by calling (203) 239-2566. During the 2014-2015 Energy Season, DCSR staff processed energy assistance applications for 248 households in North Haven. Emergency fuel assistance is also available for eligible residents through the town Emergency Fund.

## YOUTH SERVICES – PROGRAMS

Youth Services programs are designed to promote and foster positive youth development, provide health and wellness activities, substance abuse prevention programs, cultural and educational offerings and employment opportunities. The Youth Services Bureau is actively involved in professional organizations such as Connecticut Youth Services Association (CYSA), Planning for Children and Youth Committee (PCYC), and the Substance Abuse Action Council (SAAC). For more information on the SAAC, visit: [www.town.north-haven.ct.us](http://www.town.north-haven.ct.us). Click on *Annex Departments > Community Services > Substance Abuse Action Council*.

**Project Graduation**, which completed its 27th successful year in 2014, is a joint project involving members of DCSR, North Haven High School PTSA and the graduating class of North Haven High School. This program, which provides the Senior Class with an all-night drug/alcohol free celebration on graduation night, is supported by generous donations from North Haven community members and local businesses. The event takes place annually at Quassy Amusement Park, in Middlebury, CT. Approximately 320 graduates and guests of the class of 2014 attended last year.



# December 2016

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Board of Selectmen	2	3
4	5 Planning & Zoning	6 Community Services Commission Housing Authority	7	8	9	10
11	12 Clean Energy Task Force	13	14	15 Zoning Board of Appeals	16	17
18	19 Conservation Commission	20 Blight Commission	21 Inland Wetlands Police Commission Fire Commission FIRST DAY OF WINTER	22 Economic Dev. Commission	23	24 HANNUKKAH BEGINS
25 CHRISTMAS DAY	26 KWANZAA BEGINS CHRISTMAS DAY OBSERVED TOWN HALL CLOSED	27	28	29	30	31

Meetings are subject to change



DIAL 911 FOR EMERGENCY – Police • Fire • Medical  
www.northhaven-ct.gov

# COMMUNITY SERVICES AND RECREATION (CONTINUED)

**Vision Goggles Workshops:** Each semester, an interactive presentation with the use of vision goggles is held in partnership with the Health teachers at NHHS for the entire 9th grade class. Students are asked to do a myriad of activities while wearing goggles that simulate an increased blood alcohol level in low, moderate, and high levels. A discussion follows about the dangers of drinking and driving, and the legal ramifications of breaking the law if one chooses to consume alcohol.

**Prescription Medication Disposal Event (PMP):** The sixth PMP Take Back was held on Saturday April 27, 2012 at Fire Headquarters from 10am-2pm. This Town event involving Youth Services, Police and Fire personnel worked closely in partnership with the Drug Enforcement Agency (DEA) to successfully collect several pounds of unwanted meds and packaging. This event coincided with the National Take Back Day that was being held within communities across the country.

**Workforce Alliance:** Funding was awarded by the Workforce Alliance to the Department of Community Services and North Haven Public Schools to offer employment programs for students who meet eligibility guidelines. A total of 20 students were placed at 10 host sites (both Town departments and private sector).

**Speakers at North Haven High School:** Various speakers are coordinated throughout the school year by the Youth Services Bureau in partnership with North Haven Public Schools to provide students with information regarding awareness as well as prevention strategies.

Additionally, a presentation pertaining

to Internet Safety took place for grades eight through twelve, as the 8th graders walked to the high school and joined upperclassmen.

**Speakers at North Haven High School: Substance Abuse Action Council (SAAC):** The SAAC sponsors a number of events, including hosting an informational closed circuit television series, shown on NHTV. The topics, indigenous to parenting, family life, and community events are shown on a regular basis. The topics included a conversation with Mary Marcuccio, founder of My Bottom Line about red signs to look for if loved ones thought a family member or friend may be using drugs. The topics that followed were strategies to use if one was suspect of substance abuse, the work of Mothers Against Drunk Driving, and Social Host Liability with Carter Mario.

## COMMUNITY SERVICES DAY CARE CENTER

*The mission of the Community Services Daycare is to provide high quality child-care to families with low to moderate income.*

*The Daycare provides children with a safe, nurturing and stimulating environment that promotes their physical, social, emotional and cognitive development.*

The North Haven Community Services Daycare is partially funded by a grant from the State Department of Education, Office of Early Childhood, the Child Nutrition Program and parent fees. Nutritious meals and snacks are provided at no additional fee. Admission criteria are based upon income levels. A sliding fee scale is available.

Our state-licensed center is accredited through the National Association for the Education of Children (NAEYC). The program consists of a full-day preschool program and a before- and after- school program which services a total of 45 children (15 preschool / 30 school age).

The Center provides a learning environment that exposes each child to age appropriate activities that meet and enhance their individual needs. We follow the Connecticut Preschool Framework and assess our preschool children in the areas of personal & social, physical, cognitive and creative domains. Children experience swimming at our town pool and educational field trips to enhance our curriculum.

For information or to obtain a program application, call 203-239-7366.

## RECREATION PROGRAMS

DCSR offers to the North Haven community an outstanding array of recreational programs and leisure activities designed to meet the needs of toddlers through senior citizens. Staff members and Parks and Recreation Commissioners are consistently striving to meet the challenge of providing over 150 varied recreational programs and activities throughout the year.

Annually nearly 40,000 residents participate in the offerings which are designed to span the wide range of interests of our residents. Programs such as Fitness Fun, Zumba, Yoga, Taekwon Do, gymnastics, preschool activities, sports camps, summer camps, playgrounds and Special Olympics are just some of the many activities in which our residents can participate. Summer and holiday times bring added excitement with traditional seasonal

programming and the extremely popular Music Under the Stars Concert Series on the Town Green. The second Tuesday in June through the last Tuesday in August well-known groups from the 50's, tribute bands and local favorites entertain with music and song. Many of these special seasonal offerings are funded in whole or in part by the generous sponsorship of the business community.

A highlight of the department continues to be the Walter J. Gawrych Community Pool, which will enter its twenty-seventh year of operation. Swim lessons and programs for youngsters through seniors remain among the most popular offerings of the department. For fiscal year July 1, 2014 – June 30, 2015 there were 497 pool members. These members are in addition to daily pool passes sold with an average of 32 per week. The facility is open daily for fitness programs, lessons, open swims and birthday parties.

DCSR remains proud of its commitment to meeting the recreational needs of the North Haven community through maximum utilization of available resources. In addition to offering its own programs and supporting the interscholastic athletic programs of the Department of Education, The Parks and Recreation Commission also approves co-sponsorship of many youth organizations such as Hamden-North Haven Swim Club, Max Sinoway Baseball League, North Haven Soccer Club, North Haven Girls' Softball, North Haven Youth Football, North Haven Lacrosse Club and North Haven Youth Basketball.

Information concerning all recreational programs and facilities may be obtained at the Recreation Center office.

# SENIOR CENTER

*The mission of the senior center is to respond to the ever-changing needs of mature adults and their families. Providing opportunities for: personal enrichment, wellness, social and recreational activities, volunteerism, advocacy, information and referral.*

Since 1972, the Joyce C. Budrow Senior Center has evolved into a community facility in which adults 62 years and older come together to fulfill many of their social, physical, and intellectual needs. The Center is located at 189 Pool Road and is open Monday through Friday, from 8:00 A.M. - 4:00 P.M. offering a broad spectrum of activities and services such as nutrition, health/wellness services, education, information and assistance, transportation, supportive services, creative arts, recreation, and volunteer opportunities. These services are provided by individuals who are dedicated to meeting the needs of a diverse population from active older and newly retired adults. Membership is without charge for all age eligible residents.

Programming is designed to appeal to a wide variety of interests and includes bingo, bridge, canasta, ceramics, chorus, computer lab, crafts, cultural activities, oil painting, scrabble, Mah Jongg, and day trips to casinos and area theaters. Exercise programs include chair exercise, line dance, beginning and intermediate yoga, Tai Chi, Sittersize and bocce as well. Always encouraging new interests, this year we have new groups participating in Beginner Mah Jongg, Rummikub and Military Whist, and "Make and Take" craft projects as well as baking and cooking demonstrations. In support of Older Americans Month, seniors participated in the Agency on Aging of greater New Haven 3rd Annual Art of Aging Art Show. Art work is available for viewing at the Senior Center throughout the year as well as classes for the novice and experienced

painter. Social programs include celebrations from 4th of July to Memorial Day, and occasions in between. This year the Center applied and was awarded a musical grant through the National Council on Aging. Only one other senior center of the 169 towns in CT was awarded.

Published monthly at the Center is a newsletter titled "Senior Happenings." Copies are available at the Senior Center, North Haven Memorial Library, Department of Community Services & Recreation, Town Hall, along with weekly press releases posted in the Town's local newspapers. For community members and family who are unable to access a paper copy of the "Senior Happenings", the newsletter may also be found on the Town's website: [www.town.north-haven.ct.us](http://www.town.north-haven.ct.us)

Free transportation for senior members is available to and from the Center upon request. Medical transportation is available by appointment to North Haven and Hamden. In addition to daily and medical transportation, the Center provides trips for grocery shopping, errands, hairdresser/barber shop appointments, along with special outings and events, as well as trips to the Town library and pool.

A catered hot meal is served daily at 11:45am, Monday through Friday and available to persons 60 years of age or older and their spouse for a requested donation of \$3. Membership at the Center is not a requisite to participation though reservations are necessary by calling 203-239-4030 by 11:00 am with one day notice. This program is a collaborative effort, provided by Life Bridge CT, Agency on Aging of South Central Connecticut, and the Town of North Haven. On average 400 meals are served monthly, for a total of 3733 meals for the year. On site is a mini food and hygiene bank available to seniors in need. Outings to local restaurants are also available and well attended by the monthly lunch bunch club.

Driver improvement courses are held monthly and available for drivers co-sponsored by the American Association of Retired Persons (AARP). The 4 hour course is designed to meet the specific needs of drivers 50 years of age and older. It covers age-related physical changes, declining perceptual skills, rules of the road, and license renewal requirements. Reservations are accepted by contacting the Center.

Community Volunteering/Outreach is an important and meaningful facet of volunteering for members. Volunteers provide support to daily programs and activities meeting the needs of the members of the Center and Community alike. Seniors support the Smilow Cancer by making blankets which are given to patients that receive care and treatment at the Smilow Cancer Center at Yale. As well as making blankets, knitted hats are made for VA Hospital and premie hats for new born infant of Yale New Haven Hospital. An artistic and gratifying volunteer task is provided by the Centers' senior chorus, "Senior Songsters." Throughout the year, they travel on the road to sing at Long Term Care facilities, Adult Daycare Centers, North Haven Schools, and perform for special events at the Senior Center. In keeping up with technology, computer classes are led by a senior volunteer in our computer lab for all eligible residents. Seniors are placed in elementary schools assisting teachers with reading programs reinforcing skills learned in the classroom. All opportunities are aimed at fostering relationships for youths and seniors alike. The Center continues to have an ongoing relationship with Quinnipiac University nursing and physical therapy students. As well as involvement with Quinnipiac Valley Health Department providing opportunities for graduate students in the public health concentration to interact with older adults.

The Senior Center's Director is the Municipal Agent for the Elderly and assists the Town Residents with senior referrals to other agencies and through outreach. Information regarding, adult day care, home care, home delivered meals Medicare, Medicaid, the SNAP Program, social security, protective services, transportation, are available upon request.

Health counseling screenings are held twice a month, the 2nd Monday and 4th Wednesday of each month at no charge and provided by VNA Community Healthcare. No appointment is necessary for the service that includes blood pressure screenings and general health questions, including questions pertaining to specific medications. During the fall, an influenza and pneumonia vaccine clinic is held. Additionally throughout the year, educational presentations by local health service providers are available to all. Ongoing members of the Center participate in Fall Prevention and Balance exercise classes led by VNA Community Healthcare. Participants are trained how to prevent falling and building body strength. The Director is actively involved with VNA Community Healthcare's Shoreline Health Neighborhood (a collaborative of eldercare, community organizations, senior centers, and health agencies) promoting health literacy for the community.

For information or to obtain an application to join the Center, call 203-239-5432 or email [amarone.judy@town.north-haven.ct.us](mailto:amarone.judy@town.north-haven.ct.us)



## OTHER SERVICES

### HOUSING AUTHORITY

The North Haven Housing Authority owns and operates two low income elderly projects, Parkside at 191 Pool Road and Temple Pines at 555 Pool Road. We have 70 apartments, 40 and 30, respectively. To become a resident, one must be 62 years of age, able to live independently and fall within the income guidelines. In total, we have 40 efficiencies and 30 one bedroom units. All units are occupied with rents ranging from \$130 - \$800. The waiting list is now closed as we have 120 on our waiting list.

We are in the process of hiring a consultant with the hopes of developing additional units at the rear of Temple Pines.

### REGISTRARS OF VOTERS

The two Registrars of Voters are responsible for conducting town referenda, primaries, audit and all election events for the Town of North Haven. They hire, train and supervise all election staff and produce all necessary election material. The ROV have to remain current with State Election laws. They compile and maintain voter data, which includes conducting an annual canvass of voters to update the North Haven voter registry. Registering to vote in CT became much easier in the past year – online registration is available at [voterregistration.ct.gov](http://voterregistration.ct.gov). Also, a printable voter registration form is on the ROV web page on the Town website. The ROV webpage also lists important voter registration deadlines, election dates and voter information.

Since 2013, all Town Referenda voting takes place in one polling place: the M. Wakeley Recreation Center on



Linsley Street. During Primaries and November elections, voting takes place in all 5 voting district polling places: Clintonville School gym, Montowese School gym, Green Acres School gym, Ridge Road School gym and the Recreation Center gym.

### PROBATE COURT

The Probate Court is commonly thought of as the means to distribute a person's property after death. However, there are many functions of the Court which assist the living. Matters dealing with the custody, guardianship and adoption of minors; the appointment of conservators for adults unable to manage their own affairs or guardians for individuals with mental retardation; applications for change of name and the processing of passport applications are all within the jurisdiction of the Probate Court. Due to new legislation consolidating the districts of the Connecticut Probate Courts, as of January 2011, the Probate Court serving North Haven residents will be located in the East Haven Town Hall. It will be known as the East Haven – North Haven Probate Court. It will be open 8:30 a.m. to 4:30 p.m., Monday through Friday.

### CLEAN ENERGY TASK FORCE

The North Haven Clean Energy Task Force meets on the second Monday of each month at 7pm at the Rec Center. The schedule of meetings for 2015-2016 is as follows:

2015—Sept. 14, Oct. 12, Nov. 9, Dec. 14

2016—January 11, Feb. 8, March 14, April 11, May 9, June 13, July 11, Aug 8, Sept. 12, Oct. 10, Nov. 14, Dec. 12

During the past year, the Clean Energy Task Force has been active on several fronts. We met every three months with the First Selectman to discuss issues related to the town's use of energy and measures that can be taken to advance the cause of energy efficiency. Two members of the Task Force continue to work with a town employee to benchmark energy usage in town buildings and to conduct energy audits.

The Task Force also worked in collaboration with Next Step Living and Lantern Energy on the Home Energy Solutions campaign. Next Step Living successfully canvassed the town for several months, generating nearly 250

home energy audits, 50 weatherization installations, and 23 ductless mini-split installations. We also gave a grant for \$500 to the Project Green high school group to sign up residents for additional information for CEFIA solar programs. The Task Force worked with Project Green at the North Haven Fair, a polling place on Election Day, and at the town's Earth Day event; we persuaded dozens of residents to request such information. These and other efforts on behalf of clean energy and energy efficiency have earned the town two Bright Ideas grants worth \$20,000; the town will use those funds to purchase programmable thermostats for town buildings and for other energy efficiency measures. We have also urged the town to establish an additional electric vehicle charging station and to help us work with the business community in adopting energy efficiency measures. Finally, members of the Task Force attended a meeting of task forces from around the state to discuss goals, successes, and challenges, and two members serve on a statewide committee that meets with CEFIA officials.



# EMERGENCY MANAGEMENT

The Town of North Haven continues to maintain and enhance its role in the field of Emergency Management. Items that relate to Emergency planning and its operations are continually monitored and reviewed for its reliability to properly service the Town of North Haven and its residents. The Town maintains a relationship with the State of Connecticut, Department of Emergency Management and Public Protection. We are in continual contact with representatives of this agency in our effort to keep North Haven safe. We also maintain a relationship with the Federal Emergency Management Agency (FEMA) for federal issues.

The Towns Fire Chief also serves as the Director of Emergency Management. The Town of North Haven is an active participant in region 2 of the State of CT. The Town is represented at state-wide agency meetings which allow us to move forward in the area of emergency management.

The Town of North Haven Emergency Operations plan is continually reviewed. We are governed by the State to provide documentation of the annual review. Our plan is updated regularly and is shared throughout the town departments. The document covers topics such as: Warning Devices, Evacuation, Sheltering, Public Information, Mass Care, Health and Medical, Hazardous Materials Responses and Communications. All of the Towns department heads as well as other key employees play an important part in the plan and are versed in their roles. A copy of the plan is available for review at the Town library.

Our Emergency Operating Plan was put into place on January 26, 2015 to be certain that the town reacted properly to a major snowstorm. The town has the ability to open shelters and warming and cooling centers as weather dictates, and residents can be notified through the Town web site, NHTV or through the EVERBRIDGE reverse 911 notification system. The Town continues to participate in any statewide drill aimed at allowing towns the opportunity to exercise their emergency operating plan.

Residents are reminded that the Town of North Haven has an ordinance regarding building numbering. This is in place to allow us to better and properly service you in the event of an emergency. All structures are required to be numbered. Assistance in complying with the ordinance is available through the Town's fire department.

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## DURING A HURRICANE THREAT

- Stay tuned to radio or TV for updates
- Shutter or board the windows in your home
- Secure outdoor objects or bring them inside
- Stock up on food and water in case you must take shelter in your home
- Fuel up your car in case an evacuation is ordered
- Turn off utilities at the main valves or switches if instructed by authorities

## Terms to Know

- Hurricane Watch- Hurricane conditions are possible within 36 hours
- Hurricane Warning- A hurricane is expected within 24 hours
- Storm Surge- A dome of water pushed ashore by hurricane-forced winds
- Storm Tide- A storm surge combined with a normal tide

## DURING A HURRICANE

- Take refuge on the ground floor or in a small central room or hallway
- Get under a small table or similar strong object
- Keep away from windows or glass doors
- Close all inside doors
- Brace all outside doors

## AFTER A HURRICANE

- Remain in a secure location until you are notified it is safe to leave
- Do not drive unless necessary
- Do not drink tap water until authorities say it's safe
- Stay away from waterways until potential flooding has passed
- Report downed power lines and

broken gas and sewer mains to authorities

- Inspect your home for damage
- Report damage to your insurance agent

## EXTREME TEMPERATURES During A Heat Wave

- Stay indoors in air conditioning as much as possible and in the shade if you go outside
- If your home is not air conditioned, spend at least two hours daily at an air-conditioned mall, library or other public place
- Wear sunscreen outside, along with light-colored clothes that cover as much skin as possible
- Never leave children or pets alone in a car
- Avoid exertion during the hottest part of the day
- Take a cool shower or bath

## Terms to Know

- Heat Wave- Period of extreme heat, usually accompanied by high humidity
- Heat Index- The relative humidity add to the air temperature (how hot it feels)
- Heat Cramps- Muscle pains due to exertion –the first sign of heat related problems
- Heat Exhaustion- A mild form of shock brought on by strenuous activity in the heat
- Heat Stroke- A life threatening condition occurring when the body's temperature control system shuts down. Brain damage or death can result if the body is not cooled at once

# VNA SERVICES, INC

## **VNA COMMUNITY HEALTHCARE – BESIDE YOU AT EVERY TURN**

When life takes an unexpected turn for a North Haven resident, VNA Community Healthcare (VNACHC) provides support with healthcare, programs and services that help meet the challenge. Visiting nurses, physical therapists and home health aides help make possible shorter hospital stays and quicker recoveries at home.

VNA Community Healthcare is a not-for-profit, state licensed, and Medicare and Medicaid certified home healthcare agency. Our dedicated agency has been caring for neighbors for more than 100 years. Funding from the Town of North Haven and private donations are used to assist patients with acute or chronic illness for care not reimbursed under Medicare, for those who do not qualify for Medicaid and for services not fully covered by insurance plans. VNA Community Healthcare has an insurance verification department to ensure that all possible payers are utilized prior to accessing town dollars

## **VNA COMMUNITY HEALTHCARE ACTIVITY REPORT SUMMARY**

### **Monthly Blood Pressure / Nurse Health Coaching Clinics**

Nurse coaching to help individuals self-manage their chronic conditions and stay out of the hospital. Nurses monitor vital signs, provide resource information, initiate nurse coaching, and assist with goal setting.

Joyce Budrow Senior Center – 1 1/2 hours twice monthly

Steven's Woods – 2 hours once a month

Wood's Edge – (combo) 1 hour once a month

Oakview Senior Housing – (combo) 1 hour once a month  
North Haven Carmen Romano Apartments – 1 1/2 hours twice monthly  
North Haven Memorial Library – 1 hour once a month

### **Caregiver Support Group:** **VNA Community Healthcare – meets monthly**

Caring for an aging or ill relative or friend can be overwhelming. This program is free to the public and helps provide individuals with the opportunity to discuss experiences, concerns, and get helpful information and support. Each group session is led by a trained eldercare expert.

### **Multi Session Programs:** **Sitercise – Multiple sessions (Summer, Fall, and Spring Sessions)**

Increase muscle strength, improve flexibility and balance to prevent falls. Exercises are done in a chair and are appropriate for all levels. Classes are often held twice a week for 12 weeks. The Spring session was especially popular this year, there were 2 classes offered for the 12 weeks. Summer Session for 6 weeks.

### **Tai Chi to Prevent Falls (Fall and Spring Sessions)**

This is a gentle exercise that is designed to increase balance and stability, helping people stay on their feet. This class meets twice a week for 12 weeks.

### **Healthy Habits for Life**

Once a week for 5 weeks  
This 5 part series incorporates health literacy to improve communication with healthcare providers,

medication management, food and fitness, setting goals, safety awareness, and fall prevention.

### **Program Teaching:** **Becoming a Health Care Advocate** Learn how to make informed decisions regarding your healthcare, how to advocate for your healthcare needs, and how to use your insurance wisely.

### **“A Few Meds Too Many: Older Adults and Over-Medication”**

Learn safe and effective ways to manage your medications and who to go to for answers.  
Get answers and tips on talking to your MD and pharmacist as well as organizing your daily regimen and medication record.

### **“Senior Immunizations: Shingles, Flu & Pneumonia”**

Seniors get vital information on the 2014 flu strains, pneumonia vaccine and protocol, shingles vaccine. Prevention of spreading germs, signs and symptoms of the diseases and action to take if you suspect you have the illness.

### **Be Your Own Healthcare Hero** Speak up! Ask questions! Be Prepared! Learn ways to improve communication with your healthcare provider/

### **Don't Forget: Memory Matters** This one time talk introduces the importance of exercising your brain and how to maintain and improve brain function.

### **Fall Free Living** Fall prevention education, how to get up from a fall, individual balance assessments and orthostatic blood pressure evaluations

## **The ABC's of Stroke**

A stroke is a medical emergency and prompt treatment is crucial. Learn how to identify warning, avoid complications, and how to prevent them through lifestyle changes.

### **Flu Clinics:**

VNA Community Healthcare provides multiple flu clinics at senior housing, the Joyce Budrow Senior Center, schools, and businesses throughout the community.

### **Nurse Consultant for Day Care** North Haven Community Day Care Center

VNA Community Healthcare provides a Registered Nurse health consultant who is available to the operator and staff for advice regarding the health of the children, the health program, and the review of health records.

### **Clinical Patient Services** include:

Skilled Nursing Visits  
Link to Life Emergency Response Unit  
Homemaker / Companion Services  
Transitional Care Services



## QUINNIPIAC CHAMBER OF COMMERCE

An affiliate of the Greater New Haven Chamber of Commerce.

As the representative for the business community, your Quinnipiac Chamber of Commerce is all about business and connections.

Our over 550 businesses representing 20,000 employees in the North Haven and Wallingford areas have contributed their time, energy, expertise and dollars to work with the educational system, the town and our legislators to make this a better place for all.

QChamber's educational programs and educational foundation have impacted hundreds of North Haven and Wallingford students with Read-Aloud Day, Career Connection Online, Our legislative lobbying has resulted in the continued communication of the needs of businesses, as well as forming many partnerships to fight increases in the cost of doing business. As a member, you have access to various medical insurance offerings, access to over 550 other businesses through advertising opportunities that include our new website, newsletter, mailings, and mass emails.

Although we are separate chambers, we are now an affiliate of the Greater New Haven Chamber of Commerce, making us the largest chamber in the state and your membership stronger than ever. Through this affiliation, QChamber members have access to joint council programs which include Healthcare Council, Technology Council, Sports Council, Non Profit

Council, Human Resource Council, and Small Business Council.

There are various opportunities available to our members to connect with other members of the QCC and GNHCC communities. We hold events all year long including monthly Business After Hours, PULSE Events (Young Professionals Group), Women in Networking Group, Holiday Parties, Annual Meeting, Athena Awards, Business EXPO, seminars, social and sporting activities. We also promote and participate in numerous Grand Openings and Ribbon Cuttings as we welcome new businesses into the North Haven and Wallingford business communities.



## QUINNIPIACK VALLEY HEALTH DISTRICT

Quinnipiac Valley Health District (QVHD) is the public health department for the towns of Bethany, Hamden, North Haven and Woodbridge. It is the obligation of this Department to insure that the Public Health Code and the laws and ordinances established by the State Legislature and local governments are enforced. QVHD also has the responsibility to promote personal and environmental health and safety for each and every resident of this community.

The Environmental Health Section of the District insures compliance with laws, codes, and ordinances through the services it provides. Data for FY 14-15 for North Haven: There were 536 inspections as follows: 56 inspections made for sewage disposal; 0 inspections for water supply control; 301 food service inspections; 47 cosmetology inspections; 77 complaint investigations, 3 lead investigations; all other inspections (day cares, schools, motels, public pools, Healthy Homes) equaled 36. There were 8 legal orders for correction of a problem were issued. 8 planning and zoning reports were prepared. 506 permits/licenses were issued during this same time period as follows:

15 Septic, 5 wells, 23 additions, 15 public pools, 404 food service, 2 motels, and 42 salons/barbers. 36 trucks were inspected by this office. The QVHD Board of Health voted to implement a food sanitation rating system for Class 3 and 4 food establishments, to commence July 1, 2015. Visit the QVHD website, [www.qvhd.org](http://www.qvhd.org) for details.

Community Health Services are provided based on State mandated services, measures of health of community residents, the interests of community residents and current emerging health issues. QVHD staff participate in local and regional initiatives/committees on pertinent health issues, such as asthma and obesity. Information on current health issues was provided through 48 health articles appearing in local newspapers. 1 issue of Qvhd-Tips, a Family Health Letter, was made available electronically. Surveillance and follow-up was provided for 176 cases of reportable disease and/or outbreaks. Healthy Homes inspections were made available to residents. A pertussis prevention program for contacts of infants less than one year old was offered. QVHD continued to work with the town for emergency planning for adverse events. A Medical Reserve Corps (MRC) of community volunteers met once and was kept informed via electronic communication. QVHD staff also participated in local and regional public health emergency drills. A rabies campaign was developed due to increased numbers of rabid animals. QVHD received a grant from the CT Health Foundation to develop oral health advocates to promote oral health as part of overall health. QVHD's social media was expanded, with a new Facebook page and a Twitter account. For information on QVHD operations or related to any health issue, residents can call 203 248-4528 or visit our website, [www.qvhd.org](http://www.qvhd.org). QVHD is located at 1151 Hartford Turnpike, North Haven, CT. Greater detail on the above data is available upon request.

# BOARD OF FINANCE

## TREASURER

The Treasurer Agent of the Town Deposit Fund is responsible for receipt and disbursement of all funds and is authorized to execute and affix the Town Seal to all notes, checks, and other Town obligations and releases.

## FINANCE OFFICE

The Finance Office assists the Treasurer, Board of Finance and First Selectman. Its principal responsibility is the Town's day-to-day financial management and records keeping. Additional responsibilities include general administration, personnel, bidding, purchasing, grants procurement, grants management, insurance/risk management, facilities management, labor relations and wage/benefit administration.

## TAX COLLECTOR'S OFFICE

The Tax Collector's responsibilities include, but are not limited to, the collection of all real estate, personal property, and motor vehicle tax bills, as well as sewer assessment.

Up-to-date procedures are utilized in the Tax Collector's office so that individual taxpayers, attorneys, title searchers, and real estate agents may have accurate, precise information which is both vital and necessary for real estate and personal property transactions. Much time is spent in the Tax Collector's office with title searchers and attorneys reviewing taxes and other assessments pertaining parcels of property so that the proper adjustments are made at the time of closing, and tax time.

The Tax Collector's office staff also works closely with the Town Clerk's office, Assessor's office, Finance Department and the various offices of the Public Works Department to ensure that all

information related to property records is current and correct.

When taxes remain unpaid, Delinquency Notices, Tax Collector Demands, and for Real Estate taxes, Intent to Lien notices are issued in advance of the placement of liens upon the subject property, in the land records of the Town Clerk's office. After payment has been made, liens are released (yet never nearly never removed, as they become a permanent recorded document). When motor vehicle taxes are not paid in a timely manner, by State statute, the Tax Collector must deliver to the Motor Vehicle Department a list of all those who are delinquent. This allows the DMV to deny renewal or new registration for that individual or business until payment of delinquent taxes is made in full. The Tax Collector and her staff make every effort to collect the highest percentage of the Grand List, especially in these difficult financial times. When it becomes necessary, the Tax Collector has the following tools to effectuate increased tax collection:

- Foreclosure of Liens (Sale/Strict)
- Alias Tax Warrants
- Tax Collector's Tax Sales
- Tax Lien Assignments
- Jeopardy Collection
- Secretary of State business liens
- Denial/Revocation of Motor Vehicle Registration
- Denial/Revocation of Health Department Certification

For the Fiscal Year 2014 - 2015, North Haven's tax collection rate was set at approximately 98 % of the Grand Levy -- the total amount collectible from the Grand List. The Grand Levy is the total of all taxes due on a grand list after the mill rate has been applied to determine the

tax. The Grand List is a list of all taxable property in the Town of North Haven, as of October 1 of each tax year. The Assessor develops the Grand List. The total value of the Grand List is a factor in determining the Mill Rate for each fiscal year. The Mill Rate is the tax rate, or in other words, it is the tax rate to be calculated, per dollar of assessed value of property, wherein one "mill" is one-tenth of a cent (\$0.001).

Through the diligent efforts of the Tax Collector and her staff, the Town has been very successful in the collection of taxes (including interest and fees), which is the major source of Town revenue.

## INFORMATION TECHNOLOGY

The Information Technology Department is responsible for the Town's technology infrastructure and provides support for software services for Accounts Payable, Taxes, Grand List, Revenue and Expense Budget Reporting, and Computer Assisted Dispatching (CAD) of Police, Fire and Emergency Medical Services.

I.T. also provides support for personal computer systems, printers, and telephone systems for all Town departments as well as maintenance of the Town's Website.

## ASSESSOR'S OFFICE

The Assessor's Office is responsible for maintaining the property and assessment records for the town which include the Grand List, Property Record Cards, assessment maps, motor vehicle values and commercial personal property values.

The Assessor's Office is also responsible for administering state and local tax relief programs for taxpayers. These include: Veterans, Disabled and Blind exemp-

tions, Senior Homeowner and Volunteer Firefighter credits, Senior Renters rebates and exemptions for Commercial Motor Vehicles and Industrial Machinery & Equipment.

The Grand List is a record of all taxable and tax-exempt property in the town. The Assessor must complete the Grand List each year and file it with the Town Clerk by January 31 and with the State of Connecticut by March 31.

An interim revaluation of property values has been completed for the October 1, 2014 Grand List (which is billed on July 1, 2015).

The Grand List for October 1, 2014

Residential	\$ 1,756,397,127
Commercial	\$ 392,406,150
Industrial	\$ 244,284,738
Motor Vehicles	\$ 217,979,291
Personal Property	\$ 276,281,403
Gross Grand List	\$ 2,877,888,708

Less:

Exemptions and Credits	\$ 139,977,517
Net (Taxable) Grand List	\$ 2,737,911,191

## PAYMENT SCHEDULE

JULY 1: First-half Real Estate and Personal Property tax bills due; Motor Vehicle tax bill due in full.

JANUARY 1: Second-half Real Estate and Personal Property tax bills due (NO REMINDER NOTICE SENT); Supplemental Motor Vehicle tax bill is due in full.

# BOARD OF FINANCE

## FINANCIAL STATEMENT (PRELIMINARY)

**FISCAL YEAR ENDED JUNE 30, 2015**

### FUND BALANCE

Appropriated Fund Balance July 1, 2014	\$ 750,000	
Unappropriated Fund Balance July 1, 2014	<u>8,062,822</u>	
(Per Audit)		
<b>Total Fund Balance: July 1, 2014</b>		<b><u>\$ 8,812,822</u></b>

### REVENUE

Income Received:	<u>\$87,639,200</u>	
<b>TOTAL REVENUE</b>		<b><u>\$87,639,200</u></b>

### EXPENSE

General Government	\$40,666,791	
Board of Education	<u>48,051,239</u>	
<b>TOTAL EXPENSE</b>		<b><u>\$88,718,030</u></b>

### FUND BALANCES

Appropriated June 30, 2015	\$ 750,000	
Unappropriated June 30, 2015	<u>6,983,992</u>	
<b>Fund Balance June 30, 2015</b>		<b><u>\$ 7,733,992</u></b>
(Before Auditor's Adjustments and Closed Fund Transfers)		

### BOND & NOTE INDEBTEDNESS

	BONDS	NOTES
Total Town Debt Outstanding July 1, 2014	\$55,497,635	\$ 0
Bonds Issued	\$ 0	
Principal Payments	<u>( 4,393,327)</u>	<u>0</u>
<b>Total Town Debt Outstanding June 30, 2015</b>	<b><u>\$51,104,308</u></b>	<b><u>\$ 0</u></b>

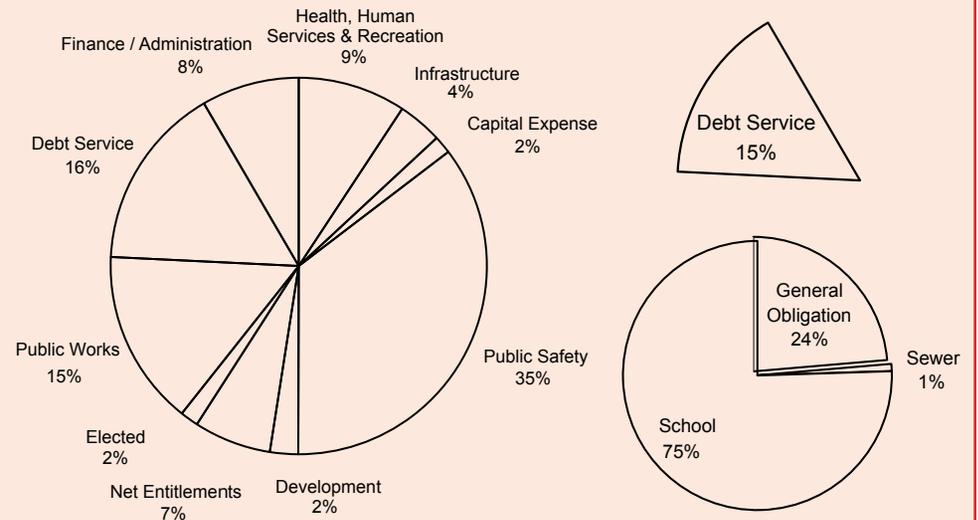
### REVENUE

Cash Surplus - Appropriated	\$ 750,000	1.0 %
Unappropriated	8,062,822	8.3
Tax Collections	79,391,641	82.3
State Grants - Education	3,736,145	3.8
- Town Government	1,252,081	1.3
Town Revenue - General	1,335,092	1.3
- Departments	<u>1,924,241</u>	<u>2.0</u>
<b>TOTAL</b>	<b><u>\$96,452,022</u></b>	<b><u>100%</u></b>

### EXPENDITURES

Board of Education	\$48,051,239	54.2%
Town Government		
Elected	637,996	.7
Administration	3,419,198	3.7
Public Safety	14,398,837	16.2
Public Works	6,137,216	7.0
Infrastructure	1,556,373	1.7
Development	984,612	1.1
Health & Human Services	1,867,599	2.1
Library	1,316,583	1.5
Recreation	585,510	.6
Debt Service - General Purpose	1,521,988	1.6
Sewer	54,386	.5
School	4,859,952	5.4
Entitlements	2,701,852	3.0
Capital	<u>624,689</u>	<u>.7</u>
<b>TOTAL</b>	<b><u>\$88,718,030</u></b>	<b><u>100%</u></b>

## TOTAL EOFY 2014-2015 40,666,791



# COMMUNITY INFORMATION

## EMERGENCY NUMBERS

Fire Emergency .....	911
Medical Emergency .....	911
Police Emergency .....	911
Electric & Gas Emergency .....	911
Poison Information .....	911
Suicide Prevention .....	911
Fire Business .....	239-5321, x100
After Hours .....	239-5434
Civil Defense .....	239-5321
Police Business .....	239-5321, x221
After Hours .....	239-5321, x221

## TOLL FREE STATE NUMBERS

Governor's State Information Bureau.....	1-800-406-1527
Department of Consumer Affairs .....	1-800-842-2649

## EDUCATION DEPARTMENT

Superintendent .....	239-2581
Administration Building .....	239-2581
High School .....	239-1641
Middle School .....	239-1683
Clintonville School .....	239-5865
Green Acres School .....	239-5387
Montowese School .....	239-2564
Ridge Road School .....	248-4050

School Closing Announcements will be reported on Local Radio Stations.

## OTHER

Alcoholics Anonymous .....	624-6063
Animal Haven .....	239-2641
CT Transit Company .....	624-0151
CT Humane Society .....	393-0150
Motor Vehicle Department .....	800-842-8222
Post Office .....	239-0415
Social Security .....	773-2160
Service Officer for the Veterans of North Haven, Dan Riccio.....	239-2059

## Removal of Dead Animals:

Town Roads Only.....	239-5321, x221
State Roads Only .....	407-0526
State Police .....	789-7720

## TOWN GOVERNMENT

Town Hall - Main Number.....	239-5321
First Selectman .....	239-5321, x680
Alcohol Program .....	239-5321, x500
Assessor .....	239-5321, x610
Building Office .....	239-5321, x405
Community Services.....	239-5321, x500
Dog Warden .....	239-5321, x250
Engineering Office .....	239-5321, x430
Finance Office .....	239-5321, x650
Health District .....	248-4528
Housing Authority .....	239-2700
Library InfoLine .....	234-7708
Memorial Library .....	239-5803
Parks Maintenance .....	239-5321, x400
Personnel .....	239-5321, x650
Public Works Office.....	239-5321, x400
Purchasing .....	239-5321, x650
Recreation .....	239-5321, x530
After Hours .....	239-5329
Recreation InfoLine .....	234-2535
Registrar of Voters .....	239-5321, x640
Sanitation .....	239-5321, x418
Senior Center .....	239-5432
Streets and Roads .....	239-5321, x410
After Hours, Weekends & Holidays .....	239-5270
Tax Collector .....	239-5321, x620
Town Clerk .....	239-5321, x630
Treasurer .....	239-5321, x650
Visiting Nurse Agency .....	288-1623
Website.....	www.northhaven-ct.gov
Welfare Info .....	239-5321, x500
Youth Services .....	239-5321, x500
Zoning/Land Use .....	239-5321, x440

## CHURCHES

Hope Christian Church 211 Montowese Avenue .....	234-7328
Church of Christ 2141 Whitney Avenue .....	248-7431
Community Bible Church 36 Sackett Point Road .....	239-0400
North Haven Bible Church 155 Mill Road .....	239-1495
Faith United Methodist Church 81 Clintonville Road .....	239-2469
Montowese Baptist Church (American Baptist) 201 Quinnipiac Avenue .....	787-3725
Mount Carmel Christian Church 5100 Ridge Road .....	281-7320
North Haven Congregational Church 28 Church Street .....	239-5691
Our Lady of Mt. Carmel R.C. 3819 Whitney Ave., Hamden .....	248-0141
St. Barnabas R.C. Church 44 Washington Avenue .....	239-5378
St. Frances Cabrini R.C. Pond Hill Road .....	239-5700
St. John's Episcopal Church 3 Trumbull Place .....	239-0156
St. Therese R.C. Church 555 Middletown Avenue .....	239-1671
Zion Lutheran Church 235 Pond Hill Rd. ....	269-6847

## SYNAGOGUES

Congregation Mishkan Israel (Reform) 785 Ridge Road.....	288-3877
Temple Beth Sholom(Conservative) 1809 Whitney Avenue, Hamden ....	288-7748

(For Orthodox - See listings in the New Haven Phone Directory)

# TOWN OFFICIALS, BOARDS & COMMISSIONS

## BOARD OF SELECTMEN

Michael J. Freda, First Selectman  
Timothy Doheny  
Sally J. Buemi

## TOWN CLERK/TAX COLLECTOR

J. Stacey Yarbrough

## TOWN TREASURER

Laurie-Jean Hannon

## REGISTRARS VOTERS

Patricia Jackson-Marshall  
Laurie Brangi

## BOARD OF ASSESSMENT APPEALS

Michael E. Fletcher  
Norman J. Juniewicz, Chairman  
Jane Andrews  
Kathy A. Spinato  
Ralph L. Ricciardelli

## BOARD OF ETHICS

Michael Patten, Chairman  
Marne Usher  
William R. Brown  
Joseph Mackay  
Kerri Kennealy

## ALTERNATES:

Pamela DeSimone  
Ronald L. Bathrick, Jr.

## CONSTABLES

Joseph A. Cappucci  
Marguerite P. Carboni  
Carole A. Criscuolo  
Walter M. Spader, Jr.  
Frederick J. Kelly  
Mildred S. Stankiewicz

## BOARD OF EDUCATION

Dorothy Logan  
Goldie Adele, J.D.  
Randi M. Enrico-Petersen  
Bryan P. Bogen  
Jennifer D. Cecarelli  
Jennifer Ann Caldwell  
Matthew Kerzner  
Wesley J. O'Brien  
Anita B. Anderson, Chairman

## BOARD OF FINANCE

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